

UNAC Sabbatical Application and Review Schedule

Periods of sabbatical leave must be applied for a year in advance. For example, to take leave in AY12-13, you must submit your application by October 24, 2011.

Action(s)	Date
Deadline for submitting application to Department Chair.	October 24
Department Chair informs Dean (and institute director, if applicable) of those applying for leave.	October 26
Department Chair recommendation completed.	November 8
Applications forwarded to college/school review committee via Dean.	November 9
College/school committee recommendation completed; file submitted to Dean. (Dean consults with Director/Dean in the case of joint appointments.)	November 21
Dean advises candidate of college recommendation.	December 14
Dean submits recommendation to the Provost.	December 20
Chancellor announces sabbatical leave awards.	January 18

For additional information, please contact Sally Skrip in the Provost's Office at saskrip@alaska.edu or by calling (907) 474-5178.