1. Assessment information collected

Graduate and Employer surveys were collected and summarized. Student surveys of the Practicum sites were also collected and reviewed. Data from the American Association of Medical Assistants Examination verification was collected and reviewed. The number of graduates completing their MAC during the AYs 2010-15 was 122. The number of graduates continuing on and completing their MA AAS was 82. Time to degree completion was 3.6 years.

Data from the Administrative and Clinical Procedures I & II classes were not collected for the past five years. Data from the last year and half was available for the Clinical I & II classes.

2. Conclusions drawn from the information summarized above

Graduates rated the MA AAS program on a scale of 1 to 5 (highest) in the following areas: cognitive domain, psychomotor domain, affective domain and comments section. The data was positive (3 or above) for all areas on all of the surveys minus two in each category. Comments were positive. Employer survey were also rated as above and all employer surveys were positive.

The number of MA Certificate students continuing on to complete their MA AAS degree was 67%. We will work on increasing this number to achieve the 80% goal.

Time to degree completion Medical Assisting Certificate was 3.3 years and Medical Assisting AAS degree was 3.6 years. There are an additional six courses that are needed for the AAS degree. The time to degree completion is good. Advisers can possibly decrease the time by encouraging the AAS degree from the first meeting and work with the student to include the courses as possible.
Clinical competencies were passed by 35 of the 37 students with passing score on each of the 88 competencies. Student pass rates on each of the competencies will be collected annually.

3. **Curricular changes resulting from conclusions drawn above**

Curriculum review was carried out through Spring 2014 through June 2015 as a result of the MA Certificate review by Medical Assisting Accreditation Review Board.

Curriculum changes will be submitted to Faculty Senate in the Fall of 2016. The change from HLTH designator to MA for the classes considered core curriculum in the Medical Assisting Program will be one of the submissions to the Faculty Senate. Cohort model is currently being piloted and we will evaluate at the end of the Fall and Spring semesters.

4. **Identify the faculty members involved in reaching the conclusions drawn above and agreeing upon the curricular changes resulting**

The following faculty and adjuncts were involved in the curriculum review and changes: Keith Swarner, Cathy Winfree, Jan Rud, Millie Castro, Tami Leroux, Monica Bettis and Joann Dixon.