AMENDMENT NO. 1 TO RFP

AMENDMENT NUMBER 1

to
REQUEST FOR PROPOSALS #12P0011SRS
for
EMPLOYEE ASSISTANCE PROGRAM

RFP NO. 12P0011SRS
Issue date: January 23, 2012

ISSUED TO:
All Prospective Offerors

AMENDMENT NO. 1
Dated: February 3, 2012

ISSUED BY:
University of Alaska Fairbanks
Procurement & Contract Svcs.
Administrative Services Center
3295 College Road, Suite 103
Fairbanks, Alaska 99775-7940

GENERAL INFORMATION

The following clarification and revisions apply to request for proposals for University of Alaska Employee Assistance Program services that was issued on January 23, 2012.

The information in this amendment supersedes the request for proposals, where applicable.

A. METHOD OF PROPOSAL SUBMISSION – CLARIFICATION

Proposals shall be submitted in the manner instructed in the Request for Proposals. Conflicting instructions contained in the cover email message Notice of Solicitation are superseded by the instructions in the RFP.

B. PROVIDER NETWORK REQUIREMENTS – REVISIONS

1. In all instances in the RFP where the term “Psychiatrist” appears, it shall be replaced by: “Psychiatrists/Ph.D. and Master’s Degree-level Psychologists”.

2. On pages 28-29 of the RFP under the heading “Provider Network Access Analysis”, offerors shall use the definition listed in 1., above, when performing the GeoAccess analysis, i.e., the analysis shall identify
Psychiatrists as well as Ph.D. and Master's Degree-level psychologists under the category of PROVIDER TYPE 1. PROVIDE TYPE 2. shall include all other types of providers.

All other terms, conditions, and specifications of the original Request for Proposals remain unchanged.

Thank you.

University of Alaska Fairbanks,

[Signature]

Stanley R. Schwafel
Senior Contracting Officer

This amendment becomes part of the Request for Proposals and modifies the original RFP document. Receipt of this Amendment shall be acknowledged by signing below and returning this page as a scanned document to the Procurement Office by mail prior to the proposal deadline, or by including this page together with your proposal submission.

**ACKNOWLEDGEMENT**

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Company Name

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Authorized Signature and Date

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Name and Title (Print or Type)

End Amendment No. 1