REQUEST FOR PROPOSAL NO. 14P0004JH
Dated: December 9, 2013

AMENDMENT NO. 1
Dated: January 7, 2014

ISSUED TO:
All Prospective Offerors

ISSUED BY:
University of Alaska Fairbanks
Procurement and Contract Serv.
Administrative Services Center
Fairbanks, AK 99775-7940

The following are UAF’s answers to questions received from potential offerors regarding the above referenced solicitation:

1.1 QUESTION: How current is the existing facilities inventory data and to what degree of accuracy is it? For example, is there a database facilities inventory for each room? And, if so what fields does the database include?

ANSWER: The facilities inventory is currently being added to the AIM database. There is a list of all buildings with square footage by building.

The most current room detail data is approximately a year old and contains data for approximately 25% - 40% of buildings on the main campus. Of this data, there is missing information that UAF is currently working to fill the gaps.

A listing of the required fields is attached. There are many other data fields available in the database but these specific fields are deemed required.

1.2 QUESTION: Are floor plans available for all university owned and leased facilities? If so, are the floors plans accurate? Do the CADD floor plans have polylines for each room? What attribute fields are assigned to each room/space on the floor plans?

ANSWER: Floor plans are available for all university buildings. Leased facilities are out of scope for the project, however some plans are available for leased spaces. The plans are as-built and are as accurate as possible. The CADD floor plans have Room #, Area (driven by polyline, so yes, polylines are included), and in some cases department abbreviation, room type and occupant (actual person).
1.3 QUESTION: What software packages are used for scheduling spaces at UAF? Please include academic (i.e. scheduled by registrar) and other spaces (i.e. scheduled by a department such as conference/event services).

ANSWER: The main software used is Astra. However, many departments use their own scheduling processes that could be anything from paper calendars to Google Calendars and anything in between.

1.4 QUESTION: Is UAF open to some of the Project Steering Committee meetings occurring via webinar?

ANSWER: Yes, UAF is open to meetings that will benefit the project and facilitate better communication while cutting down on any unnecessary travel costs.

1.5 QUESTION: Are facilities such as the Hutchison Career Center, Cold Climate Housing Research Center, and the UAF Downtown Center included?

ANSWER: No.

The submittal deadline is changed to January 14, 2014 3:00 p.m. local time. All other terms, conditions, and specifications, of the original Request for Proposals remain unchanged.

University of Alaska Fairbanks,

[Signature]

John A. Hebard, C.P.M.
Director of Procurement and Contract Services

The Amendment becomes part of the Request for Proposal and modifies the original RFP document. This Amendment shall be acknowledged by signing below and returning it by mail prior to the submittal deadline, or by indicating acknowledgment on your proposal cover sheet.

ACKNOWLEDGEMENT

________________________________________
Company Name

________________________________________
Authorized Signature and Date

________________________________________
Name and Title (Print or Type)