



VISITING INTERNATIONAL EXCHANGE STUDENT APPLICATION AND INSTRUCTIONS

EXCHANGE APPLICATION PROCEDURE

Complete all of the required application forms and return them to the Office of International Programs at the address indicated below. Be sure to use the checklist on this page and supply all the supplemental documents required in English. You may send this application via e mail however your application will not be reviewed until we have received all supplemental documents listed in the application checklist below. UAF will assign a student identification number to you after your application has been approved. The remaining documents may also be found on our website <http://www.uaf.edu/oip/INBOUNDapply.html>

The Office of International Programs will send you an acceptance e-mail containing a Residence Life Accommodation application form. Please complete and return the form via FAX or e-mail to the Office of International Programs promptly so that we may send your request for housing to our Residence Life Office and prepare your DS2019 document. Your DS2019 document will be included in your acceptance packet. This document is required for your application for a J-1 VISA.

Your acceptance packet will then be mailed to your University's Office of International Programs.

Your acceptance packet will contain your original acceptance letter and your DS2019 form so that you may apply for your VISA to come to the United States. It will also contain all the information you will need to register for classes at UAF, along with a campus map.

You will choose your courses from the schedule supplied and e-mail a list of your course(class) choices to Office of International Programs. We will register your classes for you prior to your arrival at UAF.

If you have any questions regarding the application procedure please contact us at the e-mail address or phone number below.

APPLICATION DEADLINES

APPLICATION DEADLINES:

FALL SEMESTER	APRIL 1
SPRING SEMESTER	SEPTEMBER 1
SUMMER SEMESTER	NO EXCHANGE AVAILABLE

Questions regarding exchange application:

E: fyoi2@uaf.edu Phone 1(907) 474-7192

MAILING

All application materials should be sent to:

University of Alaska Fairbanks
Office of International Programs
PO Box 757760
Fairbanks, AK 99775-7760
USA

FINANCIAL STATEMENT FORM

United States immigration regulations require that certification of admission be based upon both academic acceptance and satisfactory evidence of adequate funds required to meet all expenses that will be incurred during the student's proposed period of study in the United States.

Documents must be supplied supporting your financial declaration IN ENGLISH. Supporting documentation is required for each person or party who will be contributing to the cost of your exchange stay. All documents must be officially translated into English and the monetary amounts expressed in US Dollars. Please keep a copy of all documents as they will be necessary to apply for your VISA and to enter the United States.

To complete the Financial Statement Form the student must complete all portions of the form and **SIGN and DATE** where indicated. If the student has checked "I have adequate personal funds" he or she must **also complete the section immediately following this statement** noting the source of funds and the amount of guaranteed support in US Dollars. In addition to listing these sources the student must also provide documentation of the funding source for each amount listed. Documentation of personal funds on deposit in a bank account must include an original copy of the bank statement in English or a letter signed by a bank official confirming the amount on deposit in US Dollars. Other sources of funding such as scholarships, loans, and grants must be documented by a letter in English from the funding organization specifying the amount of funding and the dates of the funding period. **Sources of funding listed but not documented will not be considered when the application is reviewed.**

If funding will be provided by a **PARENT OR SPONSOR**, the **AFFIDAVIT OF SUPPORT** section of the Financial Statement Form must be completed and signed by the Parent or Sponsor. All information in this section must be completed in full **listing the total amount of financial support guaranteed**. In addition to completing the Affidavit of Support, documentation of the availability of the amount listed must be provided by either an original copy of a bank statement in English or a letter signed by a bank official confirming the amount on deposit in US Dollars. **Sources of funding listed in the Affidavit of Support but not documented will not be considered when the application is reviewed.**

APPLICATION CHECKLIST

- ☐ Completed and SIGNED Exchange Application
- ☐ Completed and SIGNED Financial Statement Form
(include supporting documents IN ENGLISH)
- ☐ Current copy of Passport Identification Pages
(including issue and expiration dates.)
- ☐ Official transcripts

All materials **MUST** be in ENGLISH or your application cannot be processed. Evidence of English language ability must be supplied via TOEFL scores OR home university verification.



VISITING INTERNATIONAL EXCHANGE STUDENT APPLICATION

Office of International Programs . PO Box 757760, Fairbanks, AK 99775-7760 . Telephone: 1 (907) 474-7192 . FAX 1 (907) 474-5979

**PLEASE ENTER ALL INFORMATION BY COMPUTER OR BLOCK PRINT LETTERS
AS THIS INFORMATION IS USED TO PREPARE YOUR IMMIGRATION DOCUMENTS**

UAF STUDENT IDENTIFICATION NUMBER WILL BE ASSIGNED BY UAF OIP ON APPROVAL OF YOUR EXCHANGE APPLICATION _____

Please give your full legal name as listed on passport:

Last or Family Name

First Name

Middle Name

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CURRENT RESIDENCE Address

--

City

--

Postal Code

--

Country

--

E-mail address

--

Date of Birth: Month:

--

Day

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Year

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Male ☐

Female ☐

PERMANENT Address

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City

--

Postal Code

--

Country

--

Phone Number day

--

Phone Number night

--

Mobile Phone (cell)

--

EMERGENCY CONTACT - Name and relationship:

--

E-MAIL ADDRESS:

--

Country

--

Phone Number during day

--

Phone Number evening

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IMMIGRATION INFORMATION FOR DS2019

Are you a U.S. Citizen YES ☐ NO ☐ **If you are NOT a U.S. Citizen please complete the following:**

Country of Citizenship

--

City and Country of birth

--

Native Language

--

Country of legal permanent residence

--

Passport Number

--

Have you previously visited the US
in F1 or J1 Category?

F-1 ☐ J-1 ☐ NO ☐

Date issued

--

If F1 or J1 please list:

Expiration date

--

Date of Entry

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If you intend to bring family members with you on your exchange please notify the Office of International Programs at UAF immediately as we will also need immigration information for each family member for issuance of their individual DS2019 forms.

Date of Exit

--

University attended

--

Ethnic Origin - OPTIONAL - Used for UAF statistical purposes only

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SUMMARY OF YOUR EDUCATIONAL EXPERIENCE BY YEARS:

Name of Home University

Expected graduation date:

Dates attended:		Your Age	Type of School: Elementary, secondary, vocational, University, etc.	Graduations, examinations passed, certificates awarded, degrees earned or anticipated
From Month/Year	To Month/Year			
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Indicate the terms for which you are applying as a visiting exchange student to the University of Alaska Fairbanks
- Please include all that apply:

FALL (September-December) of year:

SPRING (January - May) of year:

SUMMER (May - August) of year:

Intended Area of Study at UAF, please list **only one**:

Date:

Signature of Applicant:

I am making this application to attend the University of Alaska Fairbanks (UAF) as a visiting international Student. Should I later decide to request admission to degree status I will complete the standard application for admission and supply all official transcripts, test scores or other documents necessary to process my request.

The University of Alaska Fairbanks provides equal education and employment opportunities for all, regardless of race, color, religion, national origin, sex, age, disability, status as a Vietnam era or disabled veteran, marital status, changes in marital status, pregnancy or parenthood pursuant to applicable state and federal laws.

TO BE COMPLETED AND SIGNED BY HOME UNIVERSITY:

Home University major (Only one please):

Home University International Coordinator
(PLEASE PRINT OR TYPE NAME IN BOX AT RIGHT):

Home University Program Level:

- ☐ Graduate (Master level)
☐ Undergraduate (Bachelor level)

Date

Signature of Home University International Coordinator

FOR UNIVERSITY OF ALASKA FAIRBANKS OFFICE USE ONLY - PLEASE DO NOT COMPLETE THIS AREA

CLASS STANDING: F S JR SR EXCHANGE FIELD OF STUDY

GRADUATE UNDERGRADUATE

APPROVAL SIGNATURE - **UAF OFFICE OF INTERNATIONAL PROGRAMS**

ED LEVEL RES RATE VISA ATTRIBUTES

DEC: C I P X DA

DATE: BY: ADVISOR