



Office of Grants and Contracts Administration

OGCA and 2017 Winter Closure

In accordance with UAF's Winter Closure, the Office of Grants and Contracts Administration (OGCA) will be observing soft closure during the winter break starting, Wednesday, December 20, 2017 and will re-open for business at 8:00 am, Wednesday, January 3, 2018. OGCA will not be available during the winter closure.

To ensure timely processing of proposal submissions and awards, please note the following deadlines:

- For proposals with due dates between, Wednesday, December 20, 2017 to, Wednesday, January 3, 2018, complete and final proposal packages must be received in OGCA by COB Friday, December 15, 2017. The Internal Routing Form must be fully routed and approved by this time.
- For a grant account to be established by 5:00 pm, Wednesday, December 20, 2017, the unit/PI must complete all necessary information and provide to OGCA by 5:00 pm, Friday, December 15, 2017.

Thank you and Happy Holidays.

Please contact uaf-ogca@alaska.edu with questions.

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