Application Process for Undergraduate Students:

Step 1  If you are not currently a UAF student in a bachelor’s degree program or you are a non-degree seeking or general studies student at UAF, you need to apply for admission to a bachelor’s program at: https://university-alaska.force.com/UAF/Portal_Login
If you are currently in a BA, BS, or BAAS degree program at UAF you do not need to reapply. (When your interdisciplinary program is approved you will be transferred out of the bachelor’s program that you are currently in and put into the interdisciplinary degree.)

Step 2  Prepare a typewritten cover letter outlining:
- Academic and career goals
- The degree being sought (A.A.S., B.A., B.S., BAAS.)
- An explanation of how the proposed degree differs from established UAF programs

Step 3  Contact faculty (three minimum) to serve as your INDS committee (one faculty member will serve as the chairperson/advisor). One committee meeting of the full committee is required. At this meeting, the committee reviews your plan and discusses proposed classes. The student in coordination with the committee finalizes the degree worksheet.

Step 4  The committee should:
- Review degree plan and discuss proposed classes
- In coordination with the student finalizes the degree worksheet
- Select a title in concert with the student
- Identify contents for the INDS portfolio documenting INDS major accomplishments / outcomes
- Sign:
  - The “Associate/Baccalaureate Degree in Interdisciplinary Studies” Approval Form
  - Chair of Committee reviews and signs “Interdisciplinary BA, BS, & BAAS Degree – Committee Checklist”
Step 5  The entire application packet is sent to the Dean of the appropriate school/college (based on the faculty chairperson’s department) for review and signature.

Step 6  The student brings the application packet to the office of the Graduate School and Interdisciplinary Programs for final approval by the Graduate Dean.

Step 7  The Dean of the Graduate School and Interdisciplinary Programs will forward the approved program to the Office of the Registrar where it stays on file until you graduate.

Step 8  When your interdisciplinary program is approved, you will receive an acceptance letter in the mail. Any changes to the approved curriculum are made only with the approval of the faculty committee and submitted on an “UAF Undergraduate Petition” form. Notices of approved changes are to be submitted to the Dean of the Graduate School and Interdisciplinary Programs and will include the signatures of all committee members/dean. These changes will be forwarded to the Registrar’s Office, and appropriate department(s).