Financial Managers’ Meeting
27 March 2012
• Safety Minute
  • In case of evacuation we will meet at the Museum’s South-West Entrance
  • Safety Challenge Question – “Workplace injuries resulting in first aid, doctor visits, or hospitalization must be reported immediately using which form?”

• FY12 Audit Plan
  • Presented by Karin Baldwin, Financial Accounting Director
### FY12 F1 UFB Target Amount ($7M - $8M)

<table>
<thead>
<tr>
<th>CABINET</th>
<th>FY11 Actual</th>
<th>FY12 Oct Projection</th>
<th>FY12 Nov Projection</th>
<th>FY12 Dec Projection</th>
<th>FY12 Jan Projection</th>
<th>FY12 Feb Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chancellor</td>
<td>80,840</td>
<td>208,598</td>
<td>181,241</td>
<td>164,202</td>
<td>123,322</td>
<td>85,279</td>
</tr>
<tr>
<td>OIT</td>
<td>297,815</td>
<td>45,231</td>
<td>48,587</td>
<td>65,018</td>
<td>57,263</td>
<td>51,659</td>
</tr>
<tr>
<td>Provost</td>
<td>2,423,790</td>
<td>601,400</td>
<td>670,718</td>
<td>1,323,014</td>
<td>1,183,269</td>
<td>1,195,432</td>
</tr>
<tr>
<td>CES</td>
<td>140,803</td>
<td>160,079</td>
<td>227,061</td>
<td>191,683</td>
<td>157,745</td>
<td>157,745</td>
</tr>
<tr>
<td>VC RCNE</td>
<td>227,541</td>
<td>349,039</td>
<td>520,811</td>
<td>409,124</td>
<td>377,898</td>
<td>409,111</td>
</tr>
<tr>
<td>VC Research</td>
<td>2,298,712</td>
<td>1,081,924</td>
<td>1,491,799</td>
<td>775,796</td>
<td>1,056,967</td>
<td>985,019</td>
</tr>
<tr>
<td>VC Students</td>
<td>206,608</td>
<td>195,808</td>
<td>315,137</td>
<td>216,028</td>
<td>226,444</td>
<td>196,023</td>
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<tr>
<td>VCAS</td>
<td>517,372</td>
<td>387,730</td>
<td>368,863</td>
<td>341,320</td>
<td>418,054</td>
<td>315,549</td>
</tr>
<tr>
<td>Central Support</td>
<td>1,278,254</td>
<td>2,184,258</td>
<td>1,606,292</td>
<td>2,223,468</td>
<td>2,058,519</td>
<td>1,403,496</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>7,610,123</strong></td>
<td><strong>4,905,380</strong></td>
<td><strong>5,108,919</strong></td>
<td><strong>5,455,700</strong></td>
<td><strong>5,328,046</strong></td>
<td><strong>4,451,848</strong></td>
</tr>
</tbody>
</table>
• **March Management Report**
  - Month closes April 4<sup>th</sup>
  - March reports are due April 13<sup>th</sup>
  - GF and UFB (9890) revenues must balance between “to” units and “from” units

• **Functional Use Survey**
  - Currently On-going
  - WebSpace is ready. Be sure to open in Mozilla Firefox
    [http://sw-sdfrog.apps.ad.alaska.edu:8091/WebSpace](http://sw-sdfrog.apps.ad.alaska.edu:8091/WebSpace)
  - Any Questions so far?
• **Vacancy Management Update**
  - Vacancy Memos went out only to units with vacant positions without recruitment activity
  - Responses due by Friday, March 30th

• **Travel Update**
  - Fast Track Training
  - Will be recruiting for a ¾ or full time position
  - Banner Travel Module – July 1st Implementation
  - Electronic Signatures
• **Re-Adoption of Drop for Non-Payment Policy**
  • Effective Fall 2012 Semester
  • More Student Friendly
  • Eliminates many unintended consequences

• **Preliminary Dates for Budget Processing**
  • FY13 Continuation Budgets due to SW June 20th.
  • FY12 Budgets Roll Out – June 30th
  • Budget Control Changes – July 1st
  • FY13 Budgets Loaded – July 2nd
FY12 Financial Managers’ Meeting Schedule

- April 24th
- May 29th