Financial Managers’ Meeting
26 January 2010
AGENDA

• Safety Minute
• Westmark Hotel Presentation – Vicki Logan

*Bring your Business Card for a Special Prize Drawing
CONT-

- **TOAD Update**
  - Save your Browser Files As SQL Files
  - Training Opportunities
    - SW Developing 2nd Level - Writing Queries
      Scheduled through SW
      [http://www.alaska.edu/oit/training/](http://www.alaska.edu/oit/training/)

- **Management Report**
  - Due February 19th
  - January Report goes to Statewide
  - **Important** – Must have Accurate Projections and Timely Submission
Non-Cash Reporting
- Use Current Template on the Financial Services Website
- Accurately Complete All Fields
- Due Dates:
  - 1st Qtr 1/1/10 through 3/15/10 due Monday 3/22/10
  - 2nd Qtr 3/16/10 through 6/15/10 due Thursday 6/22/10
  - 3rd Qtr 6/16/10 through 9/15/10 due Wednesday 9/22/10
  - 4th Qtr 9/16/10 through 12/10/10 due Wednesday 12/15/10
  - 4th Qtr (final) 12/16/10 through 12/31/10 due Tuesday 1/4/11

UBIT – Unrelated Business Income Tax
- Karin Baldwin (Director, SW Financial Accounting) will Send Out Directions and Forms in Near Future. B&CR will Work with Units on Required Reporting
FY10/FY11 Budget Memo – 1/22/10 (Fin. Svc. Listserv)

- November F1 CFWD Projection - $944K
- Should be Between $3.5M and $10.0M
- No Sweep for Exceeding Maximum CFWD
- Inaccurate Projections (April Mgmt Report) Still Subject to Sweep
- Additional 2%-4% Pull-back in FY11 to Cover Structural Needs
- Departments are Encourage to use CFWD to Off-set FY11 Pull-back
- Up-coming Executive Retreat to Discuss Additional Strategies for Near and Long-term Savings and Efficiencies
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• Round Table

• Financial Managers’ Meeting Schedule
  (last Tuesday of the month), 9:00 – 10:00 a.m.
  • February 23, 2010
  • March 30, 2010
  • April 27, 2010
  • May 25, 2010