UAF Mining Extension Advisory Committee  
Regular meeting, October 3, 2014  

Members present: Travis Hudson, Kelley Hegarty-Lammers, Jon Wehde and Fred Smith  
Others present: Meg Burgett, CES UAF Mining Program assistant; DeShana York, CES Anchorage District Director and Khulan Bazarvaani, CES Mining Intern  

Quorum was met and meeting convened at 3:40 p.m. by Extension Program Assistant Meg Burgett.  

1. Review and approval of minutes from last meeting, July 15, 2014.  

2. Travis requested an addition to the agenda for the discussion of faculty leadership for the UAF Mining Extension program.  

3. Intern Final Report:  
   • Khulan provided an overview of her activities for the past year as the Mining Intern – her report was sent to members prior to this meeting.  

4. Web Page  
   • Committee members’ comments and edits will be sent to contractor for revision; page will be ready for migration to the CES site by Nov. 15, 2014.  

5. Faculty Leadership of UAF Mining Extension  
   • DeShana provided background and overview of relevant issues. All open University positions are currently on hold, regardless of priority. Until the faculty position in Sitka is filled, Director Schlutt has asked her to work with Meg to provide leadership to the program. DeShana, although not faculty, is considered professional staff and is the Anchorage District Coordinator. She has an interest in this program and hopes she can be an asset during this interim time.  
   • The committee agreed that program leadership is not necessarily tied to Bob’s position, but emphasized that whoever was asked to work with the Mining program have a similar level of knowledge and support for Mining Extension, as he did.  
   • Member Fred Smith moved that CES fill the faculty leadership position of the UAF Mining Extension program, comparable to previous leadership provided by Bob Gorman. Motion was seconded and passed by general consent.
6. **FY15 budget:**
   - The final FY15 budget for the UAF Mining Extension is now significantly lower than previous years, and what had been discussed in earlier meetings on this topic. An annual budget of $42,100 is the latest total from UAF-CES business office.
   - DeShana provided an explanation of what had happened and encouraged the committee to resubmit another budget to Director Schultt reflecting an understanding of the current fiscal situation and identifying their priorities for a successful Mining Extension program. There are opportunities for special project funds for high-priority, one-time expenses – such as getting the online placer mining class launched.
   - Priorities identified by the committee include:
     - Launching the online placer mining class
     - Continue and increase delivery of mining workshops to rural locations
     - Keep Rock and Mineral ID classes
     - Have a current and meaningful web presence through web page and online class
   - Suggestions for improving delivery and increasing revenue include:
     - Utilizing distance delivery and rural campuses for more rural workshops without the travel.
     - Partner with Alaska Miners Association for facilitating the rural locations.
     - Increase awareness of UAF Mining Extension program by hosting a “networking” gathering during upcoming AMA conference in Anchorage
     - Assemble “tubs” of resources to go out to rural locations prior to workshops to supplement teaching/learning experience

7. **Action Items**
   - Meg and DeShana will revise the FY15 budget, reflecting priorities of the Advisory Committee and get out for committee review and comment before the November meeting with AMA.
   - Kelley will take the lead on arranging for the Committee to meet with others during the November AMA conference in Anchorage, including an invitation to Dr. Schultt to join.
   - Travis will meet with Meg and DeShana during his November visit to Anchorage to develop project proposal and plan of work for launching the online placer mining class.
   - Jon will work with Meg and DeShana to explore ways to improve delivery of the mining workshops in rural locations.

8. **Meeting Adjourned approximately 5:30 pm**