I. Call to Order and Roll Call – Introduction of New Members:
Juella Sparks, Ginny Kinne, Earlina Bowden, Yvonne McHenry, Margo Griffith, Nicole Carvajal, Mari Freitay, Ana Richards, Jane Weber, Kayt Sunwood, Barbara Price, Debbie Toopetlook, Amy Wright, Donna Anger, Jenny Liu, Christa Bartlett, Barbara Gabel. Guest: Lauren Wiley

Committee members absent: Sarah Langford (excused)

II. Adoption of Agenda
Barbara Price moved, Christa Bartlett second. Passed unanimously.

III. Review and Approval of Minutes of the April 30, 2010 & May 28, 2010 Meeting
Jane moved, Barbara Price second. Approved

IV. Nomination and Election of Co-Chairs for the 2010-2011 Academic Year
It was agreed to table nominations to the end of the meeting.

V. Discussion about Meeting Days and Times
Discussed the priorities of setting meeting dates and everyone attending the meetings. It was agreed that keeping the same day of the month and week, time and place is a good idea. By everyone sending RSVPs to Barbara, she can let the chairs know if quorum is available. Then the chair can make the decision about holding the meeting. Voted on day of week Mon &/or Wed. A Doodle will then be sent out to determine dates for November and December using Monday and Wednesdays. In December we will schedule spring semester dates.

VI. Discussion about Committee Size, Voting Members, Objectives & Bi-Laws
Discussed the number needed for quorum to accomplish everything during the meeting. Changing quorum to a smaller number was discussed. Continuity of decisions by a small number could be a problem. Discussed cutting down duplicate vote groups: 5 staff, 4 faculty, 1 international, 5 rural campuses, 1 ASUAF.

Suggested to vote by email: issue is getting the work done on time sensitive issues; minutes are not going out soon enough to be a source of information for voting issues. Suggested a letter be sent to the Chancellor w/absentee record for removing absent members. Discussed the need for Chancellor’s presence and/or support for actions by committee through his attendance. Juella moved to reduce the quorum of voting members. Jane second. Discussed number to reduce to. Vote was 8 reduce; 4 not reduce.
Currently it is 17 possible votes – quorum is 9. Recommended that quorum be cut to 7 voting members. Voted: 8 for, 2 opposed.

By Nov meeting there will be an updated roster sheet. Juella recommended vacated positions be filled by interim rep until recommendation to the chancellor and he has approved. However, once the member’s name comes to Barbara Gabel, she prints out the letter from the Chancellor. If he is in the office, it is a one day turn-around time for appointment letters. Diane McEachern, Kuskokwim campus, was recommended for faculty at-large position. Ginny moved to have suggestions for faculty at-large position sent to entire committee and then voted on in the Nov meeting. Christa Bartlett seconded. Unanimous.

VII. Action Plan Report – moved to next meeting.
   - Campus Climate Survey
   - CDAC Web Site
   - More Diversity at UAF

VIII. Mediation Program Update
   Mediators have conducted eight mediations since Feb. Monthly training sessions are being held. Mediation presentation was given to Administration and faculty in Feb. She is planning an advanced training in Apr w/Judy Mares-Dixon. The cost will be $250 each. A minimum of 40 hours of training and active mediation is necessary for a certification. Thirty-seven people are trained. Twenty to twenty-five people are interested in the advanced training. Currently mediation is for work-place disputes. But, it is planned to be expand to students.

IX. General Discussion and New Business
   - Office of Multicultural Affairs & Diversity
     Discussed assessment of office by CASE standards. CDAC committee can review the office for progress and their needs for resources which can then be presented to the Chancellor. It was suggested that it be done for all the centers. Materials for a CASE study are in library and Wood Center. Ana will do a presentation of what OMAD is and what it does at the next meeting. And CDAC members will tour the OMAD office.

     Safe Space stickers can be acquired off the internet. Ginny will email sites to the committee.

     Donna suggested the committee review the action plan of CDAC. This was placed on the agenda for November meeting.

X. Member Comments (no minutes will be taken)
XI. Nomination and Election of Co-Chairs for the 2010-2011 Academic Year
   Send out to everyone the bylaw which includes the mission of committee. Ginny read
FINAL

the mission and the chair’s job description to the group.

It was agreed to table nominations to the end of the meeting. Jane Weber nominated Ginny Kinne and Juella Sparks as co-chairs. Call for vote: unanimous!!

XII. Adjourn