



# Academic Advising Center

## Academic Advising Interaction Form

Student Name: \_\_\_\_\_ UAF ID:# \_\_\_\_\_

AAC Academic Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Banner Designated/Enrolled Major (SGASTDN): \_\_\_\_\_

Appointment Type:  In Person  Walk In  Email \_\_\_\_\_

Scheduled  Telephone # \_\_\_\_\_

### Student Information:

Course Time Preference:  Eve  Day  Distance

Method of Transportation: \_\_\_\_\_

Living:  On Campus  Off Campus  
Location: \_\_\_\_\_

Working:  On Campus  Off Campus  
 Looking (recommend uakjob.com)

#of Hours: \_\_\_\_\_

Type/Location of Work: \_\_\_\_\_

Financial Aid:  Yes  No \_\_\_\_\_

### Academic Goals:

- Occupational Endorsement: \_\_\_\_\_
- Certificate: \_\_\_\_\_
- Associate: \_\_\_\_\_
- Baccalaureate: \_\_\_\_\_

### Reason For Appointment:

- Educational/Career Planning/Degree Audit
- Registration For Next Semester
- Add/Drop/Audit/Withdrawal
- Petition/Appeal/Credit Overload
- Academic Difficulty
- Learning Assistance (LASSI, VARK)
- AHEAD Program

### Additional Responsibilities/Attributes:

- Day Care  Elder care
- Family/Children  ROTC
- International Student  High School
- First Generation
- Student Athlete (Sport): \_\_\_\_\_  
(Practice Time): \_\_\_\_\_
- Other: \_\_\_\_\_

- NSE/Study Abroad: \_\_\_\_\_
- Transfer: \_\_\_\_\_
- Graduate Studies/Pre-Professional  
School: \_\_\_\_\_

- Academic Probation
- Academic Disqualification
- Career/Major Exploration (DISCOVER, Strong, AKCIS)
- Change of Major to GENR/XGEN/INDS GENR
- Strong Interest Inventory Interpretation
- Other: \_\_\_\_\_

**Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Student's to do list/referrals:**  Register/drop/add classes on UAOnline  Turn in Change of Major Form  Appt. with AAC

Academic Department \_\_\_\_\_  Student & Enroll. Services \_\_\_\_\_

Learning Assistance \_\_\_\_\_  Other: \_\_\_\_\_

Academic Advising Disclaimer Form On Reverse



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## Disclaimer Form

**Academic Advising Disclaimer:** Student's admission records are incomplete. Information missing at the time of appointment includes:

High School Transcripts:  Received but not evaluated  Not received

College Transcripts:  Received but not evaluated  Not received

Placement Test Scores: (ACT, SAT, ACCUPLACER, ASSET)

Other: \_\_\_\_\_

Therefore, your academic advisor and the University of Alaska Fairbanks are not accountable for potential errors in academic advising as a result of incomplete academic records. When all information is received and/or evaluated, please confirm your educational plans and course selection with your academic advisor.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Academic Advisor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_