General Information

Who Does What at UAF .......................................................... 236
Local Resources ................................................................. 240
National Online Resources .................................................. 241
Glossary .............................................................................. 243
Index .................................................................................... 250
Degrees & Programs at a Glance ............................................. 252
Who Does What at UAF

**Academic Advising Center**
509 Gruening
(907) 474-6396 or 1-888-823-8780
advising@uaf.edu
http://www.uaf.edu/advisng/
- Academic Advising
- Academic Advisor Success Workshops
- ACCUPLACER Testing/Score Reports
- AHEAD Program
- Athlete Advising
- Career/Interest Testing (AKCIS/DISCOVER/Strong Interest Inventory)
- Credit for Prior Learning
- General Studies & Premajor Students department
- Learning Assistance Resources
  - (LASSI/VARK/SkillsTutor)
- Student Success Workshops/Don’t Cancel that Class!
- Major Explorer & UAF Degree Program Worksheets
- Major Mania major fair
- Peer Advisor Courses
- Pre-Professional Advising & Information Center
- ROTC Degree Audits
- Supplemental Instruction (SI) program

**Admissions, Office of**
215 Signers’ Hall
(907) 474-7500 or 1-800-478-1823
http://www.uaf.edu/admissions/
admissions@uaf.edu
- Admissions – degree & non-degree applications
- National Student Exchange
- Servicemembers Opportunity Colleges (SOC)
- Transcript Evaluation
- Transfer Credit Resources
- UA Scholar
- University Catalog

**Career Services**
110 Eielson
(907) 474-7596
http://www.uaf.edu/career/
fycsc@uaf.edu
- Career Counseling
- Career/Interest Testing
  - (DISCOVER/Myers-Briggs Type Indicator/ STRONG Interest Inventory/AKCIS)
- Don’t Cancel That Class!
- Career Services Guide
- Career Resource Library
- Interfolio
- Internship/Volunteer Placement
- Job Search Skill Building
- Jobs and Career Information
- Part-time/Summer/Full-time Jobs
- UAF CareerConnect

**Distance Education & Independent Learning, Center for**
2175 University Ave. S.
(907) 479-3444 or 1- 800-277-8060
http://www.distance.uaf.edu/
distance@uaf.edu
- Distance Advising
- Distance Delivery to Rural Sites
- Independent Learning Courses
- Instructional Television Courses
- Schedule of Courses

**Disability Services**
2nd Floor Whitaker
(907) 474-5655 or (907) 474-1827 (TTY)
http://www.uaf.edu/disability/
fydso@uaf.edu
- Accommodations
- Assistive Technology Lab
- Faculty Handbook
- Notetaking
Multicultural Affairs,  
Office of Tutoring  
104 Eielson  
(907) 474-7300  
http://www.uaf.edu/oma/  
fyoma@uaf.edu  

Northern Leadership Center  
208A Bunnell  
(907) 474-5942  
www.alaska.edu/uaf/nlc/  
fynlc@uaf.edu  

Northern Military Programs  
Fort Wainwright Room 99  
(907) 356-3826  
http://www.tvc.uaf.edu/interior/military/  
fndmy@uaf.edu  

Registrar’s Office  
102 Signers’ Hall  
(907) 474-6300 or 1-877-474-6046  
http://www.uaf.edu/reg/  
registrar@uaf.edu  

Residence Life  
Moore-Bartlett  
(907) 474-7247  
http://www.uaf.edu/reslife/  
housing@uaf.edu  

Rural Student Services  
200 Brooks  
(907) 474-7871 or 1-(888) 478-1452  
http://www.uaf.edu/ruralss/  
fyrrs@uaf.edu  

Student Support Services  
512 Gruening  
(907) 474-6844  
http://www.uaf.edu/sssp/  
fysssp@uaf.edu  

Cross-Cultural Programs  
Tutoring  
Peer Mentoring  

AK Project  
Leadership Alaska Course  
Leadership & Civic Engagement Minor  
Summer Leadership Institute  
Speaker Series  
UAF Leadership Initiative Task Force  

ACCUPLACER Testing  
CLEP Testing  
Computer Lab  
Delta Career Advancement Center  
DSST Testing  
Eielson Air Force Base  
Financial Aid  
Fort Greely  
North Pole Outreach & Courses  
Registration  
Schedule of Courses  
Servicemembers Opportunity Colleges  
Testing Center  

Academic Records  
Class Scheduling  
Degree Checks/Audits  
Drop/Add Classes  
Enrollment Verification  
Registration  
Schedule of Courses  
UAF Transcripts  

Food Service  
On-Campus Housing  
Education Development, Growth, Experience Program (EDGE) for traditional age freshmen  

Academic Advising  
ACCUPLACER Testing/Score Reports  
College Seminar Course  
Learning Assistance Resources (SkillsTutor)  
Peer Mentoring  
Social & Cultural Activities  
Tutoring Programs  

Advising TRiO Students  
Financial Assistance  
Laptop & Calculator Checkout  
Online Math Tutoring (ALEKS & SkillsTutor)  
Social & Cultural Activities  
Tutoring Center
ALCOHOLICS ANONYMOUS………………………………907-456-7501 www.fairbanksaa.org
ACCESS ALASKA………………………………………907-456-7501 www.accessalaska.org
AIDS HOTLINE………………………………………1-800-478-AIDS www.alaskanaids.org
ALANON………………………………………………907-456-6458 www.al-anon.alateen.org
ALASKA AIDS ASSISTANCE…………………………907-456-6458 www.alaskanaids.org
ALASKA LEGAL SERVICES CORP…………………907-452-5181 www.alaska.law.org
ALZHEIMER’S ASSOCIATION OF ALASKA……………907-452-2277 www.alz.org
BEHAVIORAL HEALTH CENTER……………………907-452-1675 www.fbhc.org
CHAMBER OF COMMERCE…………………………….907-452-1105 www.fairbankschamber.org
CHILD CARE REFERRAL (FNSB)………………………1-866-878-CARE www.co.fairbanks.ak.us/ChildCareReferral
CHILD SUPPORT ENFORCEMENT DIVISION……….907-451-2830 www.csed.state.ak.us
CITY HALL (FAIRBANKS)……………………………907-459-6881 www.ci.fairbanks.ak.us/
COUNSELING & ADOPTION…………………………907-456-4729 www.fcaalaska.org
CRIME STOPPERS………………………………………907-456-2583 www.crimestoppersonline.com
CRISIS LINE………………………………………………1-800-273-8255
CHILDREN’S SERVICES………………………………907-451-2650 www.hss.state.ak.us/ocs/Offices/default.htm
DOMESTIC ABUSE HOTLINE…………………………1-800-478-7273
EMERGENCY…………………………………………………………911
FAIRBANKS COMMUNITY RESOURCE LIST……………..www.jobs.state.ak.us/RR/Documents/Fairbanks%20resources.pdf
FAIRBANKS NATIVE ASSOCIATION……………………907-452-1648 www.fairbanksnative.org
FAIRBANKS RESOURCE AGENCY……………………907-456-8901 www.fra-alaska.net
FAMILY PLANNING CLINIC……………………………907-452-1776 www.hss.state.ak.us
FOOD BANK………………………………………………907-456-2337 www.fairbanksfoodbank.org
HOSPITAL…………………………………………………907-452-8181 www.bannerhealth.com
HUMAN & SOCIAL SERVICE RESOURCE GUIDE………907-456-6212 www.fairbanksinfo.com
JOB CENTER NETWORK………………………………907-451-5967 www.jobs.state.ak.us
MADD…………………………………………………………907-456-3964 www.madd.org
NARCOTICS ANONYMOUS……………………………907-452-7372 www.na.org
NATIONAL ALLIANCE ON MENTAL ILLNESS……………907-456-4704 www.nami.org
OVEREATERS ANONYMOUS……………………………907-452-7632 www.oa.org
PLANNED PARENTHOOD………………………………907-455-7280 www.plannedparenthood.org
POLICE DEPARTMENT……………………………………907-459-6500 www.cp.fairbanks.ak.us/Departments
POISON CONTROL………………………………………1-800-222-1222 www.hss.state.ak.us/dpa
PUBLIC ASSISTANCE……………………………………907-451-2850 www.hss.state.ak.us
PUBLIC HEALTH CENTER……………………………907-452-1776 www.alaska.redcross.org
RED CROSS………………………………………………907-456-5937 www.rcpfairembanks.org
RESOURCE CNTR FOR PARENTS & CHILDREN…………907-456-2866 www.fairbanksrescuecenter.org
RESCUE MISSION…………………………………………907-452-5343 www.salvationarmyusa.org
SALVATION ARMY………………………………………907-452-5005
SUICIDE PREVENTION……………………………………907-452-HELP
TANANA CHIEFS CONFERENCE………………………1-800-478-6822 www.tananachiefs.org
STATE TROOPERS………………………………………907-451-5100 www.dps.state.ak.us/ast
UNITED WAY OF THE TANANA VALLEY………………907-452-7211 www.unitedwaytv.com
VET CENTER…………………………………………………907-456-4238 www.va.gov
Financial Aid/Scholarships

http://www.fastweb.com/
Financial aid and scholarship information.

Financial Aid resources provided by the U.S. Department of Education

http://www.college-scholarships.com/
Online database with contact information for US universities and scholarship offices, organized by state

Job/Career Sites

http://www.jobweb.com/
Jobweb - Useful information on career and job-related sites for working with students

http://content.monster.com/
Monster.com - General reference site for jobs, resume and career management

http://www.academic360.com/
Academic 360 - Reference site for jobs in higher education

http://www.jobs.state.ak.us/
Alaska Job Center Network

http://jobstar.org/
Jobstar - California based information with good links to general information on resumes, jobs, salaries, job market, etc.

http://www.jobhuntersbible.com/
Job Hunter’s Bible - Dick Bolles’ internet guide to the job search

http://www.salary.com/
Salary - Average salary ranges by job category and zip code or metro area

http://www.rileyguide.com
The Riley Guide – employment opportunities and job resources on the internet

http://education-portal.com/index.html
Education-Portal.com

https://uakjobs.com/
UAKJobs – UA system employment opportunities

Personality/Interest/Career Inventories

http://www.career.missouri.edu/
Career Interests Game to match one’s interests and skills to potential careers.

http://www.collegeboard.com/apps/careers/index
The College Board Career Search
BIRKMAN CAREER STYLE SUMMARY: a question inventory that matches one’s responses to one’s interest, style and career options.

Keirsey Temperament Sorter: a 70-question inventory that helps one understand more about their personality style.

General Reference

http://www.petersons.com/
Web version of the Peterson’s Guide (Education Supersite)

http://www.geteducated.com/
Adult education and distance learner’s resource center.

http://www.gradschools.com/
Graduate school information

http://www.studyabroad.com/
Study abroad programs

http://mapping-your-future.org/
Federal Family Education Loan Program (FFELP) and are committed to providing information about higher education and career opportunities.

http://www.studys.net/index.htm/
Distance Education resources and information.

http://www.testprereview.com/
Test prep information and sample tests for the ACT, Accuplacer, CDL, CLEP, COMPASS, GMAT, GRE, LSAT, MAT, MCAT, PRAXIS, SAT, and other tests.
Glossary

Following is a quick reference of terms students at UAF may encounter. Do not assume that students are familiar with these terms and their implications.

**ABT (Ability-to-Benefit)** - Freshman applicants who do not have a high school diploma or GED must demonstrate an ability to benefit (ATB) before being admitted into a federal financial aid-eligible degree program.

**Academic Advising** – Process wherein staff or faculty academic advisors and students engage in a mutually beneficial series of interactions culminating in reasonable and obtainable educational plans. Academic advising is mandatory for all undergraduate students and student must meet with their academic advisor each semester before they will be allowed to register for upcoming semester courses.

**Academic Advisor** – Staff or faculty member who assists students with their educational planning and academic goals. All UAF undergraduate students are assigned an academic advisor.

**Academic Advisor Success Workshops** – Progressive advisor development program for faculty and staff academic advisors conducted or coordinated by the Academic Advising Center.

**Academic Disqualification** – see Disqualification, Academic

**Academic Probation** – see Probation, Academic

**Accreditation** – An endorsement given to educational institutions or academic degree programs by an organization that reviews qualifications. UAF is accredited by the Northwest Commission on Colleges and Universities.

**ACCUPLACER** – UAF-approved comprehensive computer-adaptive placement test. ACCUPLACER may be used as an admissions requirement for associate or certificate degree students that do not have ACT or SAT scores, and is used for placement into UAF courses.

**Active Military** – Full time duty in military service, including Reserve when serving on active duty or in full-time training.

**Adding a Class** - Students may add classes, without the need for instructor approval, until the last day of late registration (the second Friday after classes start).

**Admissions Policy** - Bachelor's Degree Programs: Students with a high school diploma who passed the 16 credit high school core with a gpa of 2.50 or higher; **and** overall high school gpa of 3.00 **or** overall high school gpa of 2.5 or higher; **and** have ACT Composite score of 18 or SAT total score of 1290 (includes writing section); **and** submitted ACT or SAT test results that are less than 2 years old. Occupational Endorsement, Certificate or Associate Degree Programs: Students 18 years old or older; **or** have a high school diploma; **or** have a General Education Development (GED) diploma.

**AHEAD** – Early admission into a degree program for high school students while simultaneously completing secondary requirements.
ACT (American College Testing) – The ACT test is the preferred admissions requirement for baccalaureate students and is a UAF approved placement test.

AA (Associate of Arts) – Degree based on the baccalaureate Core curriculum that can provide a seamless route to baccalaureate degrees.

AAS (Associate of Applied Science) – Degrees that are awarded in specific occupational fields with emphasis on entering the job market. This degree, usually seen as a terminal degree, can serve as the basis for additional education and is at least 60 credit hours.

AS (Associate of Science) – Degree with an emphasis on the sciences that includes much of the baccalaureate Core curriculum and Bachelor of Science degree requirements.

AKCIS (Alaska Career Information System) – An online career planning resource that includes Alaska and in some cases, Fairbanks, job salary and employment outlook information.

ALEKS (Assessment & Learning in Knowledge Spaces) – An online artificially intelligent adaptive math tutoring program in use by Developmental Education and Student Support Services.

AP (Advanced Placement) – College-level courses taught in high school through the College Board. Students who complete an AP course and takes the AP test with a satisfactory score may obtain UAF credit for that subject.

Associate Degree - A two-year degree offered through the College of Rural Alaska that is granted to those students who have successfully completed 60 credit hours of core certificates and associate degrees university requirements and coursework in an elective.

ASSET – UAF-approved paper-and-pencil placement test. ASSET may be used as an admissions requirement for associate or certificate degree students, who do not have ACT or SAT scores, and is used for placement testing into UAF courses.

AU (Audit) - A student may elect to take a course for informational purposes only. The student is not required to turn in coursework and will not receive credit or a grade for the class. (Getting Started! Registration)

Baccalaureate Degree – A degree granted to those students who have successfully completed a minimum of 120 credit hours of general university requirements and coursework in a major field of study. (Bachelor’s Degrees)

BANNER - Computer information system that maintains student database at http://banner.alaska.edu.

CAPP – Unofficial Degree Evaluation (degree audit) available for students and advisors on UAOnline. Evaluations for majors other than the student’s “official” major may also be viewed under the “What-If Analysis” section. CAPP will be phased out over time as DegreeWorks takes its place.

Certificate Program - Vocational certificates are offered through the College of Rural and Community Development. Certificates take one to two years to complete and require 30 to 60 credits.
**Chancellor's List** - An academic honor given to those undergraduate students who have completed a minimum of 12 credit hours with letter grades in a semester with a GPA of 4.00.

**Change of Major** – Students may change majors by completing a Change of Major Form (as long as they meet departmental entry requirements). The change goes into effect the following semester. Newly admitted students and students requesting a level change (associate to bachelor degree or certificate to associate degree) must contact Admissions to change their major.

**Class Standing** - Determined on the basis of credits earned:
- Freshman 0 - 29 credits
- Sophomore 30 - 59 credits
- Junior 60 - 89 credits
- Senior 90+ credits

**COMPASS** – A UAF-approved computer adaptive placement test in use by UAA MatSu Campus. COMPASS is no longer offered at UAF.

**Continue on Probation** - A student previously on probation whose semester and/or cumulative GPA is less than 2.00 may be continued on probation, instead of being disqualified from the degree program. The dean of the college in which the student is majoring will determine the student's status.

**Credit Hour** – Example: a 3-credit class would meet for 2,900 minutes of lecture (3 hours a week, plus at least 1,600 minutes of study outside of class time.

**Course Load** - The total number of credit hours the student has enrolled in for a semester. The average course load for UAF students is 15 credits.

**Credit by Exam** - An exam may be taken and credit given for demonstrated understanding/experience in a particular area.

**Credit/No Credit Option** - Completion of a course for credit only. A letter grade is not awarded. One “free elective” course per semester can be taken under this option. A form must be filled out and submitted to the Registrar.

**Cum Laude** – Students graduate with honors with the distinction of cum laude if the overall cumulative GPA is 3.5 or higher.

**Dean's List** - An academic honor given to those undergraduate students who have completed a minimum of 12 credits with letter grades in a semester with a GPA of 3.50.

**Degree Audit** - A review by the Graduation Office to assess the student's progress towards a degree. Degree checks may be requested after a baccalaureate student has completed 85 credit hours; after 30 credits for an associate student; or the final semester of a certificate student.

**Degree Program Worksheet** - A list of all requirements towards a specific degree program, including core, degree and major courses. Degree worksheets can be found in PDF format at www.uaf.edu/advising/student_info/.

**DISCOVER** – Multimedia interactive career guidance computer program that includes research-based assessments of career-relevant interests, abilities, and job values.
**Disqualification, Academic** - A student on academic probation whose academic semester cumulative GPAs are less than 2.0 at the end of spring semester will be disqualified from attending degree seeking study. Disqualified students may continue their enrollment at UAF only as a non degree seeking student and are limited to a maximum of 9 credits, and must register in person.

**Dropping a Class** - A drop/add form (available from the Registrar’s Office or at www.uaf.edu/reg/forms/add_drop.pdf) is to be completed by the student, signed by the student's advisor, and submitted to the Registrar’s Office by the third Friday after the first day of instruction.

**Electives** - Courses that a student may choose to take outside of the general university requirements and the major field of study. Any courses at the 100-level or above that do not meet specific degree requirements.

**Full-Time Student** - An undergraduate who is enrolled for 12 or more credit hours per semester or a graduate student who is enrolled for 9 or more credit hours.

**General Studies** – Students admitted into General Studies are baccalaureate students who are exploring majors of interest or have not decided upon a major. Students cannot graduate in General Studies and must declare a major with 75 or more earned credits.

**General University Requirements** - Those courses/credits that are required of all students for graduation.

**Good Standing** - A student who has both a semester and cumulative GPA of 2.0 or better is in good standing.

**Grade Point Average (GPA)** - Calculation of the GPA is done by dividing the number of UAF grade points earned by the number of credits attempted (excluding W, I, DF, AU, etc.)

A list of letter grades and their numerical values follows:

- A+ = 4.0 grade points
- A = 4.0 grade points
- A- = 3.7 grade points
- B+ = 3.3 grade points
- B = 3.0 grade points
- B- = 2.7 grade points
- C+ = 2.3 grade points
- C = 2.0 grade points
- C- = 1.7 grade points
- D+ = 1.3 grade points
- D = 1.0 grade points
- D- = 0.7 grade points
- F = 0 grade points

**Graduation** - Upon successful completion of all academic requirements a student becomes eligible for graduation. Students must apply for graduation with the Graduation Office by the stated deadlines.
**Honors Course** – Classes open to students admitted into the Honors Program. These courses have a maximum of 20 students enrolled and some honors courses may be open to non-honors students with permission of the Honors Program Director.

**Housing** - The University provides housing for single and married students, faculty, and staff.

**Humanities** – A course designated with an “h” has course content in the traditional Humanities disciplines of art, drama, languages, linguistics, literature, humanities, music and philosophy.

**I (Incomplete Grade)** - A temporary grade used to indicate that the student has satisfactorily (C grade or better) completed the majority of work in a class, but for personal reasons has been unable to complete the class. The student has up to one academic year to complete the work, or the “I” automatically changes to a “F” failing grade.

**Individual Study** – course numbers ending in -97 are individual study courses which provide students with opportunities to improve knowledge in courses of study which is not normally available. The student and faculty instructor must fill out a form (http://www.uaf.edu/reg/forms/individual.pdf) and submit to the Registrar.

**Lower Division Courses** - These courses, numbered from 100 to 299, are generally considered introductory classes. 100-level classes are typically freshman level and 200-level classes are considered sophomore level.

**Magna Cum Laude** – students graduate with honors with the distinction of magna cum laude if the overall cumulative GPA is 3.75 or higher.

**Math and Statistics Lab** - Coordinated by the Department of Mathematical Sciences, tutorial help is available for students. See www.dms.uaf.edu/ for Math lab hours (Dept. of Mathematical Sciences).

**Major** - Concentration in a designated program of study. (See specific department).

**Minor** - Secondary program of study in a designated field. (Check under each specific degree to see if a minor is offered or “Minors Available” in this manual).

**My UA Portal** – university-wide computer portal designed for users to reach UA information and services with a minimum number of clicks. (http://myua.alaska.edu).

**Natural Science** – A 4-credit hour course with a laboratory that meets the Core Curriculum requirement by preparing students for lifelong learning in the natural sciences (biology, chemistry, earth science, physics). A course designated with a “n” is directly defined by the major models or theories of the Natural Science disciplines of biology, geology, physics, chemistry, physical geography, and physical anthropology.

**NB Grade (No Basis)** – A “NB” grade may be given if there is insufficient student progress for and/or attendance evaluation to occur. NB is a permanent grade that cannot be removed later by completing outstanding work.

**Occupational Endorsement (OE)** – vocational-based program composed of 9 to 29 credits.
**OnBase – Oral Intensive Course** – A course designated with an “O” is an upper-division course that meets the Core Curriculum requirement for oral-intensive work. A course designated with an “O/2” meets half of the requirement for oral intensive work.

**Part-Time Student** - Undergraduate students who are taking less than 12 credit hours

**Petition, Academic** - Any deviation from academic requirements must be approved by academic petition. General degree requirement changes must be approved by the Provost, and changes to major requirements must be approved by the dean.

**Pell Grant** – Federal grant that is awarded based on financial need.

**Placement Test** – An exam used to test a student’s academic knowledge or ability in a certain field, so that he or she may be placed in appropriate courses. The ACT, SAT, COMPASSS and ASSET tests are used as placement tests at UAF.

**Pre-Major** – Students who do not meet minimum requirements for admission to a baccalaureate degree are admitted to pre-major status within the department. Once a student has completed 14 credits (9 credits must satisfy general baccalaureate degree requirements) at the 100-level with a 2.0 or higher grade average then the student shall be moved into the specific baccalaureate degree program. Also known as Baccalaureate Intended (BI).

**Probation, Academic** - A student in good standing who earns a GPA of less than 2.00 will be placed on probation. Students on probation may not enroll in more than 12 credits a semester, unless an exception is granted by the appropriate dean.

**Repeated Courses** - Courses may be repeated, but unless otherwise noted, credit can be received only once. The most recent grade earned by the student will be calculated into the GPA.

**Scholastic Assessment Test (SAT)** – A college entrance exam measuring critical thinking, reasoning, and writing skills. The SAT may be used as an admissions requirement for baccalaureate students that do not have ACT scores, and is used for placement into UAF courses.

**Social Science** – A course designated with a “s” has content directly defined by major models or theories of the Social Science disciplines of anthropology, communication, economics, geography, history, justice, political science, psychology, social work, sociology, or interdisciplinary social science disciplines.

**Summa Cum Laude** – Students graduate with honors with the distinction of summa cum laude if the overall cumulative GPA is 3.9 or higher and no grade lower than an A-.

**Transfer Credit** - Those credits accepted by the University from other accredited institutions that can be applied toward UAF degree requirements. (Getting Started: Undergraduate Course Placement & Transfer Credits)
**Tutoring Services** – Some academic departments as well as Student Support Services, Rural Student Services, and the Learning Resource center (downtown) provides tutorial services for University students. Some programs require that students meet eligibility requirements. All students have access to the Math Labs in Chapman and Gruening, Accounting labs in Bunnell and the Writing Center in Gruening.

**Tuition Waivers** – Available for employees and dependents, senior citizens and some high achieving students.

**UAOnline** – Web-based comprehensive computer program based on BANNER that includes student, faculty, and employee information and services. (http://uaonline.alaska.edu).

**Upper-Division Courses** – Courses numbered from 300 to 499 are considered to be at the junior or senior level and typically provide in-depth coverage of the topic or discipline of study.

**VARK (Visual Auditory Reading/Wrighting Kinesthetic)** –

**W (Withdrawal)** - Students may withdraw from a course up to the 9th Friday after the first day of instruction.

**Withdrawal, University** - Students may withdraw from the University (all courses) up to the 9th Friday after the first day of instruction. Withdrawal after that time must be initiated by the student through the dean of the college of the student's major.

**Workforce Credential** – Vocational non-credit only program based on continuing education units (CEU).

**Writing Center** – Computer lab and tutorial aid conducted by the English Department in the Gruening Building. See www.uaf.edu/english/ for information and hours (English Department).

**Writing Intensive Course** – A course designated with a “W” is an upper-division course that meets the Core Curriculum requirement for writing intensive work.
Ability-to-Benefit (ATB), 117, 119 - 121
Academic Advising Center, 5
    Faculty Advisors, 6
    Website, 58
Academic Advising, 2
    Academic Advisor Success Workshops, 9
    Academic Advisors, 3
    Deparentral Advising, 10
    Forms (Registrar), 58
    Interaction Form, 22
    Mandatory,
    Methods, 58
    Training, 7
    Webinars, 8
Academic Advising Guidelines
    Academic Conditional Program Form, 29
    Academic Planning, 30
    Athletes, 32 - 33
    Dean's & Chancellor's List Students, 38 - 40
    Freshman Progress Reports, 37 - 41
    New Advisees, 38 - 40, 46
    Non-Returning Students, 42 - 43
    Probation & Disqualified Students, 44 - 45
    Readmitted Students, 50
    Specific Advising, 53
    What Every Academic Advisor Should Know, 56 - 58
Academic Appeals, 23 - 28
Academic Conditional Program Form, 29
Academic Planning, 30
Academic Standards, 56
Academic Tracking Program, 46
Accommodations (Disability Services), 72
Accounting Lab, 79
ACCUPLACER, 110, 117, 119-120, 122
ACE/PONSI, 90
ACT, 111-112, 116, 119-120, 122
Admission Requirements, 56
Advanced Placement (AP), 90
A+dvancer, 80
AHEAD Program, 31
AKCIS, 73
ALEKS, 80
Americans with Disabilities Act (ADA), 72
ASSET, 117, 119 - 121
Athletics - Advising Athletes, 32 - 33
Bachelor of Arts (BA) Requirements, 60
BANNER, 53-55, 57, 124 - 210
    Accessing BANNER, 125
    BANNER keyboard Mapping, 126
    List of Forms & Reports by Topic, 127 - 132
    List of Forms & Reports in Alpha Order, 133
    Setting up a BANNER Printer, 134
    Instructions to FTP Reports, 135
    Finding a Student ID on BANNER, 136
    BANNER Resetting Password, 137
    BANNER Forms Alpha Order, 138 - 188
    BANNER Reports in Alpha Order, 189 - 210
    Bonus Credits, 89, 91
    Buckley Amendment, see FERPA
    BYU FLATS, 89
    CAPP - Degree Audit, 2221 - 222
    Career/Educational Exploration, 73, 81
    CAS, 19
    Catalog, UAF, 56
    CDE, 57, 83, 91
    Class Schedules, 56
    Class Schedule Worksheet, 30
    Class Standing, 56
    CLEP, 89-90, 122
    Communications (Core), 61
    COMPASS, 119 - 120
    Computer Labs, 79
    Core Curriculum, 61
    Course Designators, 56
    Course Enrollment Statistics and Class Lists, 224
    Course Finder, 56
    Course Load Classification, 56
    Course Numbers, 56
    CRCD, 83
    Credit by Examination, 90, 122
    Credit for Military Experience, 90
    Credit for Prior Learning (CPL), 91
    Dean's/Chancellor's List Report, 38 - 40
    Degrees & Programs at a Glance, 252
    DegreeWorks, 30 34
    Degree Planning Worksheets (semester by semester), 30
    Degree Program Worksheets, 30, 57, 59
    Departmental Advising, 10
    Developmental Education, 77, 79, 83, 116 - 121
    Disability Services, 72
    DISCOVER, 73
    Distance Education Gateway, 57, 83
    Don't Cancel That Class!, 78
    Double Degree
    Double Major, 60
    DSST, 91, 122
    Early End Course List, 59
    Early Warning Program, 37
    EDGE, 79
    Educational/Career Exploration, 73, 81
    Educational Pathways, UAF, 70
    ENGL F111X Credit Application, 113
    English, 113, 116-117, 120 - 121
    Ethical Issues in Advising, 11
    Faculty Senate Policies, 57
    FAFSA, 74
    Feist/Schamel Outstanding Undergraduate Faculty Advisor Award Recipients, 12 - 16
    FERPA, 17-18
    Financial Aid, 74
    Foreign Languages, 79, 89, 91
    Forms, Registrar, 58