APPLIED BUSINESS MANAGEMENT
Certificate Requirements
30 Credits

You must have a cumulative grade point average (gpa) of 2.0 in ALL work as well as in your major. 15 semester hours must be in UAF residence credits.

CERTIFICATE REQUIREMENTS:

COMMUNICATION: (3)
Complete one of the following courses:
ABUS 170 (3)
OR ABUS 271 (3)
OR ENGL 111X (3)
OR ENGL 212 (3)

COMPUTATION: (3)
Complete one of the following:
ABUS 155 (3)
OR Math at the 100-level or above:
________________ (3)

HUMAN RELATIONS: (3)
ABUS 154 (3)

*MAJOR REQUIREMENTS:

1. Complete the following courses: (9)
   ABUS 101 OR ABUS 142 (3)
   BA 151 (3)
   CIOS __________________ (3)+
   + Elective appropriate to skill level

2. Complete one concentration from the following: (12)

COMPUTER APPLICATIONS
Complete the following CIOS 100-level or above electives:
Word processing __________ (3)
Microcomputer spreadsheet __________ (3)
Microcomputer database __________ (3)
Microcomputer graphics __________ (3)

Concentrations continued………………

FINANCE
ABUS 120 (3) __________ ABUS 210 (3)
ABUS 160 (3) __________ ABUS 233 (3)
+CIOS 135 (3) Required elective

GENERAL BUSINESS
ABUS 201, 210, 220, 221 or 235 (3)
ABUS 179 (3) __________ ABUS 232 (3)
ABUS 260 or 263 (3)

HUMAN RESOURCES
ABUS 141 (3) __________ ABUS 231 (3)
ABUS 179 (3) __________ ABUS 242 (3)

INTERNATIONAL BUSINESS
ABUS 178 (3) __________ PS 201 (3)
ABUS 275 (3) __________ FL elective________(3)

MARKETING
ABUS 175 (3) __________ ABUS 260 or 263 (3)
ABUS 178 (3) __________ Cios________(3)++
++ 200-level graphics or web

OFFICE ADMINISTRATION
ABUS 102C (1) __________ ABUS 116 (1)
ABUS 134 (1) __________ ABUS 170 (3)
ABUS 182 (3) __________ ABUS 264 (3)

PUBLIC MANAGEMENT
ABUS 235 (3) __________ PS 101 (3)
PS 100X (3) __________ PS 212 (3)

RECREATIONAL GUIDING
ABUS 175 (3) __________ RECR Electives (3)
NRM 161 (3)
EMS 152 or 195 or advanced first response training (3)

TOURISM
ABUS 158 (3) __________ ABUS 175 (3)
ABUS 199 (3) __________
Complete 3 credits from ABUS 256, 267, 268 or 269 (1-3):
_________________ (3)________________________

General requirements __________ 9
Major requirements __________ 21
Total credits required for certificate __________ 30

9/25/2009