2008-09 CATALOG
MEDICAL ASSISTANT
A.A.S. Degree Requirements
60 Credits

GENERAL REQUIREMENTS

*COMMUNICATIONS:* (9)

Complete the following courses with a 'C' or better:

Engl 111X (3) ___
Abus 271 (3) ___
OR Engl 211X (3) ___
OR Engl 212 (3) ___
OR Engl 213X (3) ___
Comm 131X or 141X (3) ___

*COMPUTATION:* (3)

Complete one of the following courses with a 'C' or better:

Math/Computer Science/Statistics course at the 100-level or above: _____________(3) ___
OR Abus 155 (3) ___
OR Devm 105 (3) ___
OR Ece 117 (3) ___
OR Hlth 116 (3) ___
OR Hums 117 (3) ___
OR Prt 155 (3) ___
OR Ttch 131 (3) ___
OR other program approved discipline-based computation course or discipline-based courses with embedded computation content for 3 credits:

________________________ ( ___)

*HUMAN RELATIONS:* (3)

Complete one of the following courses with a 'C' or better:

Anth 100X/Soc 100X (3) ___
OR Abus 154 (3) ___
OR Anl 287 (3) ___
OR Ece 245 (3) ___
OR Ed/Psy 245 (3) ___
OR Hlth 106 (3) ___
OR Hums 120 (3) ___
OR Rs 110 (1) AND Rs 115 (2) ___
OR other program approved discipline-based human relations course or discipline-based courses with embedded human relations content for 3 credits:
________________________ ( ___)

NOTE: Students planning to go on to a baccalaureate degree need to work closely with their advisors and are encouraged to select courses meeting core requirements and courses designated within majors and minors. Only courses with an X designator count toward the baccalaureate core.

ALL credits for the A.A.S. must be at the 100-level or above.

*Designates only grades of "C" or better may be used to fulfill this requirement.

*MAJOR REQUIREMENTS:

A. Complete the following: (40)

Hlth 100 (3) ___
Hlth 110 (2) ___
Hlth 114 (4) ___ or Biol 100x(4) ___
Hlth 118 (2) ___
Hlth 122 (1) ___ OR current First Aid/CPR card
Hlth 132 (2) ___
Hlth 142 (4) ___
Hlth 208 (3) ___
Hlth 234 (4) ___
Hlth 244 (4) ___
Hlth 247 (2) ___
Hlth 268 (4) ___
OR Hlth 261 (2) ___ AND Hlth 267 (2-4) ___
Cios 150 (3) ___
OR Cios elective at 200-level _____________(3) ___

B. Complete 3-7 credits from approved HLTH, CIOS, ABUS, HUMS, DEVS or COMM electives:

________________________( ___) ___
________________________( ___)
________________________( ___)

C. Complete 1 of the following options: (0-3)

Option A:
Timed Typing Exam: _____________
(45 WPM typing skills)
Memo must come from the Dept. Head that this exam has been passed.

OR

Option B:
Abus 108 (3) ___
(Must earn a grade of "B" or better for 3 credits in course)

Credits required for core: 15
Credits required for major: 45-48
Total credits required for degree 60

(mass) 8/11/2008
### MEDICAL ASSISTANT
ASSOCIATE OF APPLIED SCIENCE
RECOMMENDED COURSE SEQUENCE

#### First Year: Fall
- HLTH 110 Professional Skills for Workplace 2
- HLTH 116 Math in Health Care 3
- HLTH 118 Medical Law and Ethics 2
- HLTH 100 Medical Terminology 3
- CIOS 150 Computer Business Apps. 3
- COMM 131X or 141X 3
- Total: 16

#### First Year: Spring
- HLTH 114 Fund of Anatomy and Physiology* 4
- HLTH 132 Admin I 2
- HLTH 142 Clinical I 4
- ENGL 111X Intro to Academic Writing 3
- Total: 13

#### Second Year: Fall
- HLTH 122 First Aid 1
- HLTH 234 Admin II 4
- HLTH 244 Clinical II 4
- CIOS 208 Medical Machine Transcription 2
- HLth 247 Introduction to Pharmacology 2
- Elective (Hlth 105, 203, 245, 248) 4
- Total: 17

#### Second Year: Spring
- HLTH 268 Medical Asst. Externship 4
- ENGL 211X/212/213X or Abus 271 3
- COMPUTATION course 3
- HUMAN RELATIONS 3
- Elective (Cios, Abus, Hums, Devs, Comm) 3
- Total: 16

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8/11/2008