

Administrative Services Bulletin: Thursday, July 9, 2009

By John Hebard, Director of Procurement & Contract Services, Procurement and Contract Services

What's new?

Procurement and Contract Services (P&CS) continues to work with the School of Fisheries and Ocean Science to select a shipyard to construct the Alaska Region Research Vessel (ARRV). We are currently in the final phase of the solicitation process for this ARRA funded project. Information about the ARRV can be viewed at <http://www.sfos.uaf.edu/arrv/>. Our goal is to have a contract in place by the end of the calendar year.

P&CS has completed a solicitation process to establish a pool of executive search firms for use when hiring for dean, director, or other executive positions. There are currently six executive search firms in the pool. The pool was first used to select the executive search firm to locate candidates for the UA President position. If you are beginning the recruiting process for an executive and intend to use a search firm please contact UA State-wide Human Resources for help using the pool. If you know of an executive search firm that you believe should be added to the pool contact P&CS and we will provide the submittal documents that will need to be evaluated.

What's next?

Do you want to save time and save money? So do we. P&CS is looking at its long term, repetitive procurements in hopes of issuing solicitations to establish long term contracts. This will ensure that we are receiving the best possible pricing for goods and services while also allowing departments to use blanket delivery orders and procurement cards to make purchases, thereby shortening to process for each individual purchase. If you have commodities or services that you purchase repeatedly over the course of the year, please let us know about them. You can contact me directly or contact the appropriate procurement officer. A list of the procurement officers and their commodity groups can be viewed at www.uaf.edu/purch/Memos/Commodity%20List.pdf.

For more information contact John Hebard at (john.hebard@uaf.edu) or contact the P&CS website at www.uaf.edu/purch.