

Administrative Services Bulletin: (Friday, May 14, 2010)

By Maggie Griscavage, Director, Office of Grants and Contracts Administration

What's new?

Visiting our Rural Sites Partners. OGCA is now well into its planned rural site visits. The Chukchi campus, Kotzebue, hosted OGCA staff members late in 2009. In 2010, staff members have already visited the Interior Aleutians Campus (Fairbanks) and Bristol Bay Campus (Dillingham) to review, and give an oversight of, grant management. Examples of areas that are reviewed are clarifying who has signing authority, taking an abbreviated look at 2CFR220 (A-21), discussing program codes and budgeting, and how Banner workflow operates. One technician and our Grants Management officer just returned from visiting the good folks in Kodiak to assist them and to go over issues like document retention, proper documentation packages, budget forms and other correct grants and financial management processes. To all our remote sites, thank you very much for your hospitality. And to those not yet reached, we're hoping to be there soon!

Effort Certification – The University of Alaska Statewide systems has released a request for proposals (RFP) for vendors to conduct a review of current policies and procedures as they relate to effort certification (compliance with federal regulations). It is expected that this contract will be awarded and deliverables completed by August, 2010. Based on the content of the successful vendor's report, the UA System will be able to assess what action to take, if any, regarding paperless effort certification, in conjunction with web-based paperless timesheets.

End of the Fiscal Year – Please begin checking labor allocations to your restricted funds, and if you find any discrepancies, let's get those fixed sooner rather than end of the year. Also, getting your journal vouchers handled expeditiously will help our technicians and accountant handle these quickly. Thank you!

What's Still Pending?

F&A Underrecovery Fee Waiver reengineering – *under VCAS review*

New Policy for Overrun Writeoff – release will be predicated upon review and approval by the associate Vice Chancellor Financial Services.

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