

Administrative Services Bulletin: Thursday, January 13, 2010  
By Stuart Roberts, Assoc. Vice Chancellor, Financial Services

### **What's New?**

The Travel Department would like to remind everyone that as of January 1, 2010 the mileage rate to be claimed for using one's personal vehicle while on University Business changed. The new rate is \$.50 cents per mile. Travelers are also reminded to reestablish per-diem bookmarks as the Federal per-diem rates may have also changed with the New Year. In addition, as we change calendar years it's also a good housekeeping habit to check your department's outstanding travel encumbrances. If there are outdated ones, now is a good time to release them rather than waiting for fiscal year end and having to do clean up at crunch time.

Looking for an exciting, fast-paced way to get to know UAF even better? You can do this AND help some of your Financial Services family during the busiest time of the semester. Join the Business Office in Signers' Hall during fee payment to help the Business Office staff offer a positive and expedited experience for the students. Extra bodies to answer basic questions to inform and prepare students would help tremendously. Please contact Ryan at 474-6191 or [rjgailorkeele@alaska.edu](mailto:rjgailorkeele@alaska.edu) for more information.

UAF has entered into a contract with Cornerstone Credit Services and will begin actively sending past due accounts to them for collection action soon.

The Business Office is working on the PCI (Payment Card Industry) compliance project. The Statewide compliance group invited a consultant to Fairbanks in December to assist in UA's efforts to become compliant. Each campus is working with the various merchant ID owners to identify potential areas of concern and educate them on the PCI regulations.

Auxiliary and Business Services has a few things going on.

New food options and renovations have been made in the Wood Center and the Library. Starting with the Spring semester a new coffee cart will open in the Library's 24 hour study area. This a new location on campus and it will be open 7:30 am to 10 pm Monday through Friday.

Over Christmas break Wood Center has been redesigned. Watch for the new Healthy Options Area in the old Pizza Piazza location. This area now has

Sushi, Fresh Brewed Teas, Smoothies, Sandwiches and Soup. Coffee and Pizza are still available but have been relocated to the Food Court area. Please come and look over the changes.

The Bookstore has added core class and developmental class textbooks on campus for the Spring semester. The Pop Up store with textbooks will be open for three weeks this spring.

The university will be hiring a Sustainability Coordinator this spring. This position will help focus the university's sustainability efforts while helping the university focus on the next steps as we move forward.

UAF has joined with Collegiate Licensing for marketing the university's Trademark operation. We look forward to expanding the university's presence in the community.

Barbara Stockwell has recently been hired in the Budget and Cost Records department of Financial Services. Barbara is our new Budget Analyst. Matt Seymour, our Non-resident Alien Tax (NRAT) Specialist is being deployed to Iraq for 12 months. Shayne Bowers (ext. 6486) is taking care of NRAT issues during Matt's deployment.