



Before



AFTER

Communication 141X
Fundamentals of Oral Communication
UAF – M/W/F 1:00 – 2:00p, Rm. 402 Gruening
Section F03. 3 Credits.
Prerequisites: None.

Fall 2009

COMMUNICATION 141X

FUNDAMENTALS OF ORAL COMMUNICATION (PUBLIC CONTEXT)

Fall 2009

3 credits

M/W/F, Section 03, 1:00 – 2:00p., 402 Gruening:

Instructor: Alan Fredericksen

Email: acfredericksen@alaska.edu

Phone: 474-1876

Office Location: 503H Gruening Building

Office Hours: Tuesday, Thursday 1-2p., Wednesday 11a-12p.

Brief Course Description:

This course is an introduction to the skills of effective public presentations. It is designed to help you become more competent and comfortable in communicating in situations where you are responsible for sharing information with and persuading groups of other people. This is a skills development course **requiring** student participation and attendance. A significant part of your learning will come from observation of class presentations. Your presence in class is an essential component of your success and grade in this course, because class participation in discussions and activities is a required element of your grade. The important point to remember is that a skill takes time to develop properly. Each student must be prepared to spend time in class and outside class in the study and preparation of presentations.

THE COURSE SCHEDULE IS PROVIDED BELOW. THE FOLLOWING PAGES CONTAIN MORE INFORMATION ON THE NATURE OF THIS COURSE. YOU WILL BE EXPECTED TO KNOW ALL OF THE INFORMATION IN THIS SYLLABUS. BE SURE TO READ IT VERY CAREFULLY, TOGETHER WITH THE ASSIGNMENT DESCRIPTIONS IN THE SUPPLEMENTARY INFORMATION PACKET. YOU ARE RESPONSIBLE FOR ALL OF THIS INFORMATION, INCLUDING THE INFORMATION ON DEADLINES AND GRADING POLICIES.

POLICY: It is the policy of the Department of Communication that, due to the developmental nature of this class, students who are not present in the classroom during the first OR second day of the semester may be dropped from the class by the Instructor (wait listed students included).

Monday/Wednesday/Friday Course Schedule *Syllabus is subject to change*

| Date | Assignment Due/Class Topic |
|-------------|---------------------------------|
| September 4 | Syllabus/Schedule/Introductions |
| September 7 | Labor Day....No Class |
| September 9 | Diagnostic Presentations |

| Date | Assignment Due/Class Topic |
|--------------|---|
| September 11 | Diagnostic Presentations & Chapters 1, 4, 23 |
| September 14 | Expectations and Grading Explanation |
| September 16 | Chapters 2, 3 (Handouts and Discussion) |
| September 18 | Chapters 5, 6, 7, 8 (Competency 1) |
| September 21 | Chapters 9, 13, 18 (Competency 2) In class assignment-prepare thesis |
| September 23 | Chapters 15, 16, 21 (Competency 3) In class assignment-prepare main points |
| September 25 | Chapters 10, 12, 14 (Competency 4) In class assignment transitions, summary, and final statements |
| September 28 | Chapters 17, 19 (Competency 5) APA Bias Free Language Appendix V in Supplementary Packet |
| September 30 | Chapters 24, 25, 26 (Competencies 6,7 & 8) |
| October 2 | Chapter 11 Outlining & Note cards |
| October 5 | Outlining Assignment-In Class |
| October 7 | Individual Presentations |
| October 9 | Individual Presentations |
| October 12 | Individual Presentations |
| October 14 | MIDTERM-Eight Competencies |
| October 16 | Chapter 27 |
| October 19 | Chapter 27 Continued |
| October 21 | Visual Aid Presentations |
| October 23 | Visual Aid Presentations |
| October 26 | Visual Aid Presentations |
| October 28 | Visual Aid Presentations |
| October 30 | Chapter 20 + Handouts |
| November 2 | Chapter 22 (Persuasive Topics Due) |
| November 4 | Chapter 28 (Individual In Class meetings with me regarding topics selected) |
| November 6 | Chapter 29 (Outlines Due) |
| November 9 | 1 st Persuasive Presentation |
| November 11 | 1 st Persuasive Presentation |
| November 13 | 1 st Persuasive Presentation |
| November 16 | 1 st Persuasive Presentation |
| November 18 | Introduction to Communication & Discipline; Diversity |
| November 20 | Diversity |
| November 23 | In Class Work Day-Research/Library Time |
| November 25 | In Class Work Day |
| November 27 | NO CLASS-Thanksgiving break |
| November 30 | In Class Work Day- Review Persuasive Presentations |
| December 2 | 2 nd Persuasive Presentation |
| December 4 | 2 nd Persuasive Presentation |
| December 7 | 2 nd Persuasive Presentation |
| December 9 | 2 nd Persuasive Presentation |
| December 11 | Review for Final |
| December 16 | Final Exam |