

*I'm happy to speak with any interested student.*

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## ***Undergraduate Research Opportunities Program***

The College of Liberal Arts Dean's Office has funds to support undergraduate research projects to be conducted during spring 2012 semester. Research projects in any Liberal Arts discipline will be considered. While the topic and results may contribute to a faculty member's research program, the effort must be the student's own work with mentoring by a faculty member who will supervise all stages of the project (concept, proposal, execution, final report).

**Eligibility:** Any CLA undergraduate with good academic standing in a declared CLA major, who has commitment from a faculty mentor/supervisor, and who will be registered in Spring 2012 semester for 3-credit hours of undergraduate research (-98, any level) or senior thesis credits (499) in a Liberal Arts discipline in which the research project will be executed.

**Due Date:** Application is to be submitted to the College of Liberal Arts Dean's Office (prefer electronically as single \*.pdf or \*.doc file to [amhartmann@alaska.edu](mailto:amhartmann@alaska.edu)) by **5pm Wednesday, November 23, 2011**

**Award Information:** Awards will be announced by December 1, 2011 so that the necessary IACUC, IRB or other approvals may occur by the start of spring semester. The academic department mentoring the student's research will manage the award. All funds must be spent by May 1, 2012.

**Application instructions:** A complete application consists of:

- 1) Cover page with student's name, ID, phone & UAF e-mail, and mailing address  
Faculty mentor's name, ID, phone & UAF e-mail, and mailing address  
Department name, course number and title (e.g. PSYCH:298 undergraduate research, ART:499 Thesis)
- 2) Signatures of both the student and the faculty member to certify:
  - agreement to do all work as proposed;
  - agreement to abide by all applicable UAF regulations, policies and procedures
  - agreement to accept responsibility for the scientific and ethical conduct of the project; and
  - agreement that application for, and acceptance of, CLA Undergraduate Research Funds grants CLA permission to publish abstracts, reports, and pictures of the student researcher and faculty mentor on UAF webpages or in university publications promoting undergraduate participation in research.
- 2) Maximum of three-page written project description (single-spaced, 1" margins), summary of budget/spending plan and timeline to accomplish the work described.

**Budget Information:** The maximum individual award will be based on submitted budgetary information, project needs, ability to complete the project in one-semester, and number of applications received. Students may request tuition support for up to 3-undergraduate resident credit hours, in addition to funds for project-related travel, services, supplies, informant fees, and so forth. Salary/stipends and overhead are not allowable costs and should not be included.

**Application Evaluation:** All proposals are reviewed based on the following criteria: 1) quality of work plan, 2) scholarly contribution, 3) feasibility of completion within one-semester, and 4) adequate faculty supervision. Student GPA and standing are considered but to a lesser degree. Selections will be made by the CLA Dean in consultation with Associate Dean and input from selected subject reviewers; some revision may be requested.

**Conditions of an Award:**

- 1) Students funded under this program are encouraged to complete the training in Responsible Conduct in Research on Blackboard at <http://www.uaf.edu/ori/responsible-conduct/rcr-blackboard-course/>
- 2) Should the project involve animal subjects or human participants, both the student and faculty mentor must be listed on the approved protocol, IRB or IACUC, which covers the proposed project.
- 3) Each student funded under this program must submit a final report (not more than 5 pages) on the project to CLA Dean's Office (electronically as \*.doc or \*.pdf to [amhartmann@alaska.edu](mailto:amhartmann@alaska.edu)) not later than 5pm Friday May 11, 2012 (note, commencement is May 13<sup>th</sup> and grades are due May 18<sup>th</sup>).