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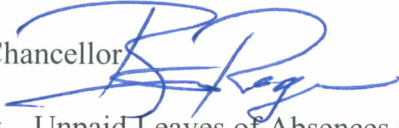
Office of the Chancellor

320 Signers' Hall, P.O. Box 757500, Fairbanks, Alaska 99775-7500

MEMORANDUM

DATE: July 1, 2008

TO: Provost and Exec Vice Chancellor for Academic Affairs
Vice Chancellor for Administrative Services
Vice Chancellor for Rural, Community and Native Education
Vice Chancellor for Research
Vice Chancellor for Student and Enrollment Services
Vice Chancellor for University Advancement

FROM: Brian Rogers, Interim Chancellor 

RE: Delegation of Authority – Unpaid Leaves of Absences (Nonmedical)
Exceeding Ten (10) Workdays

Pursuant to Regents' Policy 04.06.140 and University Regulation 04.06.147, I hereby delegate and assign to the UAF administrators serving in the above-listed provost and vice chancellor positions the authority to consider and approve or disapprove requests, from within their respective units, for unpaid leaves of absences (nonmedical) in excess of ten (10) workdays.

Policy and regulation limit an unpaid leave of absence to one (1) year. However, an unpaid absence may be extended for up to one (1) additional year. A request to extend an unpaid leave of absence for any length of time must be approved by me.

This delegation of authority may not be re-delegated by the above-listed provost or vice chancellors to another, and is in effect unless otherwise rescinded by me in writing. Please advise your staff accordingly to ensure the proper routing of unpaid leave of absence requests.

BDR

cc: Brad Lobland, HR Manager
SWHR

d1m/memoVCsLOAApprovals