



**Brian Rogers**, Interim Chancellor  
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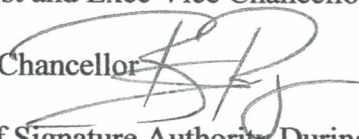
**Office of the Chancellor**

320 Signers' Hall, P.O. Box 757500, Fairbanks, Alaska 99775-7500

**MEMORANDUM**

**DATE:** July 1, 2008

**TO:** Susan Henrichs, Provost and Exec Vice Chancellor for Academic Affairs

**FROM:** Brian Rogers, Interim Chancellor 

**RE:** Standing Delegation of Signature Authority During Unexpected Absences

Prior to a planned absence from the office, I will give written delegation of authority to you or another vice chancellor.

Through this memo, I am delegating to you standing signature authority, authorizing you to approve and sign documents on my behalf related to university business, in instances when I am unexpectedly absent from the office and have not otherwise delegated signature authority.

This delegation of authority may not be re-delegated by you to another, and is in effect unless otherwise rescinded by me in writing.

BDR

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