KENAI PENINSULA 4-H JUNIOR MARKETLIVESTOCK POLICIES
Updated November 19, 2012

THE OPPORTUNITY TO PARTICIPATE IN THE JML AUCTION AT THE KENAI PENINSULA STATE FAIR IN NINILCHIK, ALASKA REQUIRES YOU TO ACCOMPLISH A VARIETY OF SKILLS, KEEP PROJECT RECORDS AND ATTEND EVENTS RELATED TO YOUR PROJECT.

PLEASE READ THE FOLLOWING AGREEMENT, SIGN AND RETURN THE BACK PAGE TO THE CES OFFICE BY the Annual JML Meeting in November of each year.
KEEP THE POLICIES IN YOUR NOTEBOOK FOR YOUR REFERRAL

Definition of terms:
- JML – Junior Market Livestock
- JML participant – a 4-H or FFA member who is planning to raise and sell an animal at the auction
- In good standing – all paperwork and fees are current, in the case of selling at auction the JML participant will have met all requirements as defined in these policies.
- Club – a chartered 4-H club as defined a club meeting all charter requirements, having a minimum of two families and five enrolled members.

1. The Jr. Market Livestock Program is open to all Peninsula 4-H or FFA members.
- JML participants must be registered in the JML program and in good standing.
- Age 8 and in third grade on October 1 of the project year or age 9 and above.

2. The Annual JML meeting in November is the deadline to sign up for the 4-H Junior Market Livestock program.
- 4-H or FFA members joining after the November annual meeting may participate in all JML activities with the exception of selling an animal at auction.

3. All JML participants in good standing and one parent or guardian per participant family whom are in attendance at meetings or audio conferences may vote on policy.

4. Any interested party may request a policy-making meeting or audio conference, with all members receiving reasonable notice through a formal written request to the JML Board or District 4-H Agent.

5. Each JML participant is required to make business contacts as assigned by the Contact Committee Chair, as equally divided among the number of enrolled JML participants. There will be two contact check dates a week apart in the month of June as identified by the Contact Committee Chair:
- All JML participants must complete and submit all contacts no later than the second contact check date.
- All JML participants must attend a yearly Contacts and Ethics Workshop. Three to four workshop times will be offered in March and April. One of these workshops must be attended. A Parent or Guardian must accompany first time JML participants to a contact and ethics workshop.

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*Final Draft from JML Annual Board Meeting on 11/19/12*
If a JML Participant would like to contact another business not listed they must FIRST contact the Contact Committee Chair for prior approval.

6. In the Peninsula Jr. Market Livestock Program, large livestock refers to reindeer, bovine, feeder beef, swine, lamb, goat, alpaca and llama. Small stock refers to game birds and poultry (ducks, geese, turkeys, chickens) and rabbits. Members with small stock will participate in program policies where applicable.

7. Each JML participant /or club may auction only one large livestock entry or one small stock entry in Ninilchik.
   - In the case of a club market animal the club must designate a JML participant(s) to show the animal in Club Conformation. In order to sell at auction, a club animal must receive a red or blue ribbon. All club animals to be auctioned will be placed at the end of the individual JML participant order of auction list.

8. If a JML participant has more than one market animal, they must designate one animal for auction after judging, by promptly telling the person in charge who is writing the order of auction. A maximum of 2 Market Animals per species will be allowed to be shown.

9. Intent to sell forms and pictures (large livestock) must be filled out and filed with the Extension Office by the particular animal Possession Dates listed later in these policies.
   - If the JML Participant does not have physical possession of their animal on or before possession date of the species to be marketed:
     - A written sales contract with the producer must be turned in to the Extension Office before the possession date for that animal, in order to participate in the Auction.
     - An extenuating reason must be stated to, and approved by the JML Advisory Board before that animal’s possession date.

10. All market and non-market animals planning on attending the Fair must be dehorned and males must be castrated. Neutering and dehorning must be performed sufficiently in advance to allow for complete healing or they will be disqualified. In the case of a species where horns or antlers are an integral part of the species, the JML participant must contact the superintendent and master superintendent 30 days prior to the fair for approval.

11. JML participants have an obligation to produce uncontaminated and edible meat. JML participants must read labels on feed, use finisher that is not medicated before slaughter; and not use antibiotics or parasite killers 30 days before slaughter. CHECK WARNING LABELS!
   - All livestock showing at the fair will comply with the state vet’s recommendations for testing and immunizations.

12. It is the JML participant’s responsibility to see that his/her large livestock animal is weighed in on Weigh-In-Day in May to qualify for the auction. Both large and small livestock are required to weigh in at the fair.

13. The JML participant must calculate his/her own animal's rate of gain and turn it in to the Rate of Gain Chair by the Thursday night barn meeting at the fair.
Rate of Gain is also required to be in the JML participant’s record book by the final Record Book Due Date in September of that project year.

Tag number will be recorded on Intent to Sell Form and Rate of Gain Form at Spring Weigh in.

All JML participants possessing large livestock must participate in a mandatory Weigh-In Day (MAY), at which time all animals will be tagged and recorded for the Rate-of-Gain Contest.

An animal identification tag number must accompany the spring (initial) rate-of-gain paperwork and all animals must be assigned to individual JML participants at weigh-in.

All small stock must be weighed at possession by the JML participant or the participant may start from the date of birth at 0lbs/oz. Member must calculate a weekly rate of gain for all small stock animals. It is the responsibility of any small stock JML participant who does not weigh in to obtain the forms from Weigh-in Superintendent.

14. The JML Program will have first choice in buying back at market price those animals sold in the auction that the buyer does not want. JML will use this meat for promotion.

15. At the Junior Market Livestock Auction, no minimum bid is required for purchasing a market animal. Families have the option of bidding on their own animals. If the family is the highest bidder of their own animal, the payment may be waived.

16. A JML Advisory Board will be elected during the Annual November JML meeting by all JML participants and one parent or guardian per family in attendance. The JML Advisory Board shall be governed by the JML Order of Operations.

17. The duty of the JML Advisory Board will be to enforce these policies and to determine the eligibility of all JML participants. The Board has the authority to take exception to any rules for eligibility (for exhibiting and auctioning) at the fair.

18. A minimum of four (4) market livestock related authorized educational programs/workshops must be attended during the project year. Attending any four of the following authorized educational programs/workshops will fulfill this requirement.

- Salesmanship workshop
- Rally Day class (must be related to JML and only counts as one workshop)
- Showmanship workshop
- Herdsmanship workshop
- Rate of Gain workshop
- Store Promotion
- Touring a commercial farm (attendance sheet signed by farmer)
- Doing a public presentation related to JML (3-15-02)
- Meat Cutting or Poultry processing workshop.
- Farm Tour

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A JML participant who agrees to mentor a new JML participant will be able to count that as a workshop.

- Proof of attendance must be met by signing an attendance form at each workshop and submitted to the CES Office within 1 week of workshop. This can be submitted by leader or JML participant but must be signed by the JML participant.
- Workshops will be scheduled with the CES 4-H Agent at least 5 days prior to date of workshop.
- Workshops shall be a minimum of one hour.

19. Participating in 8 hours of clean-up/ work day at the Ninilchik fairgrounds is required each year. Member must sign in with the workday chairman and sign out upon leaving.
   - At least three times will be offered, one after the fair.
   - The workday Chairman and the Fair Manager must be notified ahead of arrival if working on an unorganized workday.

20. A veterinarian check at the Ninilchik Fairgrounds is required.
   - All animals will be weighed in after passing the vet check.
   - Weigh-in will be supervised by the Weigh-in Chair.
   - Any members not meeting this requirement will not be allowed to exhibit or sell their animals at the fair.
   - Record of vaccinations must be presented at time of fair weigh in.

21. Participation in Herdsmanship and exhibiting in Showmanship are required for all JML Participants.

22. No animals taking a white ribbon in a conformation class will be allowed to sell at the Kenai Peninsula State Fair Auction.

23. A portion of all earnings from large livestock sales will be deducted for transport costs to slaughter facility. Only animal transporters will have the option of carrying their own non-fair animals to the slaughter facility. (2-11-99). JML will deduct $15.00 and $0.10 per pound surcharge out of the checks of those animal owners whose animals are transported to Palmer to cover fuel, meals & maintenance.
   - If a JML participant’s animal is transported by someone other than the JML participant, the JML participant is responsible to clean up the trailer on which their animal traveled.
   - Each JML participant is required to either come themselves or send a delegate to help sort and deliver their meat to the processor identified by the buyer.
   - JML participants choosing to transport their market animal to the Palmer slaughter house using the JML arranged transportation provider, recognize and agree to hold harmless the driver, JML and the 4-H program for any damages or loss incurred during transportation. JLM participants acknowledge this release of liability by signing these policies and procedures.
24. When selling small animal market livestock, the JML participant will be responsible to see that the animals are butchered, dressed and delivered to the buyer(s) within 2 weeks of the sale.
   - It is the JML participant’s responsibility to get any instructions from the buyer before butchering.

25. Record books must be completed to date at the time of the District Record Check in July/“Six Things Learned,” must be checked by a Record Check Volunteer and recorded in the Weigh-In Checklist at the Kenai Peninsula State Fair in Ninilchik.
   - Record books must be completed and turned in by final Record Due date in September in order for the JML participant to receive payment for market animal.

26. Pictures with Buyers (Fair-Saturday) and Thank you's (Fair-Sunday) must be completed during Fair. Attendance and helping with the Auction BBQ after the Auction is required of all JML participants selling livestock at the fair.

27. Minimum Weights for both Small and Large Livestock must be met to participate in auction.

28. Steers must be moved on the fairgrounds and in the show-ring with a chain halter.

29. A parent or a designated guardian must accompany each JML participant under the age of 16 to the fair/fair workdays.

30. All JML participants must be present for the duration of the fair.

31. Showmanship:
   - Any 4-H member with a livestock project can compete in showmanship.
   - JML participants must show their own animal in showmanship. Any exceptions must be approved by Master Superintendent, Barn Superintendents and Agent.
   - The 4-H member who wins Grand Champion showman with his/her animal is eligible for round robin.
   - JML participants have to show an animal of the species they are marketing, but not necessarily their market animals if they have more than one.
   - If someone wins Grand with more than one species, then they choose which species they want to compete with and the Reserve Champion competes in the other species.
   - 4-H Members and JML participants must win Grand Champion showman to compete in Round Robin even if they are the only one in their class.
   - In the bovine species, beef and dairy will be considered 2 separate classes for round robin, as well as market goat and dairy goat.

32. Charity animal policies:
   - There will be only one animal per year raised for charity by an individual or club at their own expense. The charity animal will be sold first in the Order of Auction as approved by the JML Advisory Board.
### Possession Dates, Age and Weight Requirements for JML Animals by Species and Classification

<table>
<thead>
<tr>
<th>Animal</th>
<th>In Possession by</th>
<th>Age of Animal</th>
<th>Weight Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finished Beef</td>
<td>January 1</td>
<td>Born after January 1 Prior year</td>
<td>Steers and heifers 900 lb. Minimum must be dehorned and castrated</td>
</tr>
<tr>
<td>Feeder Beef</td>
<td>&gt;&gt;Inquire with JML Advisory Board at the Annual Meeting if you intend to sell a feeder beef&lt;&lt;</td>
<td>dehorned and castrated</td>
<td></td>
</tr>
<tr>
<td>Alpaca</td>
<td>January 1</td>
<td>Born after January 1 Prior year</td>
<td>110 lbs. min</td>
</tr>
<tr>
<td>Llama</td>
<td>January 1</td>
<td>Born after January 1 Prior year</td>
<td></td>
</tr>
<tr>
<td>Lamb</td>
<td>May 1</td>
<td>Born after January 1</td>
<td>Ewes &amp; castrated lambs 90 lb minimum weight-140 lbs. Must be slick shorn</td>
</tr>
<tr>
<td>Swine</td>
<td>May 1</td>
<td>Born after January 1</td>
<td>Gilts &amp; Barrows 180 lb minimum weight-260 lbs.</td>
</tr>
<tr>
<td>Goat</td>
<td>May 1</td>
<td>Born after January 1</td>
<td>Wethers/doelings (11/5/05) 45 lbs. minimum weight</td>
</tr>
<tr>
<td>Rabbits</td>
<td>July 7</td>
<td>9-12 weeks</td>
<td>Pen of 3 weighing 3.5 lb minimum weight</td>
</tr>
<tr>
<td>Chickens</td>
<td>July 1</td>
<td>Hatched after March 20</td>
<td>Pen of 3 weighing 4 lb minimum weight</td>
</tr>
<tr>
<td>Turkey</td>
<td>April 15</td>
<td>Hatched after March 20</td>
<td>20 lbs. minimum weight</td>
</tr>
</tbody>
</table>

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Heritage Turkey  | Between Sept. - Dec. of previous year | 1 year | 10 lb. minimum weight
Ducks          | June 15 | Hatched after May 1 | Pen of 3-total weight of all 3 being 12 lbs minimum weight
Goose         | May 1 | Hatched after March 1 | 10 lbs. minimum weight
Reindeer      | February 1 | Born after January 1 Prior year | 160 lbs. minimum weight

Game Birds | Contact CES Office for information as species vary

*See JML Policy number nine (9) for further definition and explanation of Possession Dates.

“Vaccination Guidelines”

Vaccinations:

Cattle and Bison – Suggested
- IBR-Bovine rhinotracheitis
- BVD-Bovine Virus Diarrhea
- PO – 3-Parainfluenza 3
- Young Beef are not included because of their age.

Swine – Required
- Erysipelas – 2 shots 3 weeks apart
  Erysipelas is a state required vaccine for hogs

Sheep and Goats – Suggested
- Clostridium Perfringes Type C and D
- Tetanus

Things the vet will look for on delivery day:
Animals should be free of warts (especially on beef), external lymph nodes for enlargement (especially on sheep and goats), and infectious or contagious disease to include external parasites (for example, LICE), clinical signs of dermatitis (ringworm).

You should have the animal in the best physical shape prior to going to the fair. This includes good nutrition, vaccinations and parasite control. These precautions will enable the animal to have a strong immune system and avoid getting ill when they are exposed to the other animals and the stress of being away from home and at the fair.

Proof that these were given must be submitted on Entry Day. Proof consists of the following:
- Name of vaccine
- Manufacturer

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The Internal Revenue Service Office of Governmental Liaison has provided the National 4-H Headquarters – USDA with a set of FAQ’s regarding the taxability and 1099 filings required from the sales of livestock at country fairs. These are posted for your information. Additional information may be found at http://www.irs.gov.

Livestock Sales and Prize Related to 4-H Programs
Taxable Income
Frequently Asked Questions

Is income from the sales of livestock and premium payments taxable?

Internal Revenue Code section 61 specifically states that “Except as otherwise provided in this subtitle, gross income means all income from whatever source derived.” This income is clearly taxable to the 4-H member. In most situations, the member would file a Schedule F to report the income. There is no basis for a position that only income in excess of $600 is taxable. This seems to be a misunderstanding of the filing threshold for Forms 1099.

What are reporting requirements (Form 1099) for income received from the sale of the animal at the auction?

Treasury Regulation section 1.6045-1(c) (7) provides an “exception for certain sales of agricultural commodities and commodity certificates”. It states, “No return of information is required under section 6045 for a spot or forward sale of an agricultural commodity”. In the definitions at 1.6045-1(c) (7) (iv), livestock is defined as an agricultural commodity and a spot sale is defined as “a sale that result in the substantially contemporaneous delivery of a commodity.” Thus, there would be no Form 1099 filing requirements for the sale of the animals at auction.

Is Form 1099 required for premium payments?
The entity paying the premium does not receive the animal in return for the premium payment. The person who won the bid at the auction gets the animal; the payer of the premium gets only the good feeling or advertising value of the premium payment. The premium payments are paid as a prize or award. Therefore, since this is not a spot sale and no exception has been identified for this type of income there would be a Form 1099 filing requirement for the payer of the premium.

Source: IRS (4-2007)
Separate this page from the rest of the policies. This page must be signed and in your file at the CES office. Put the rest of the other pages of the policies in your JML materials for referral. Reading the polices can often save you a call to your region leader or the office!

**NO RECORD** **NO SHOW** **NO SALE**

My parents/guardian and I have discussed these rules. We understand that if the rules and duties are not followed, our animal(s) will NOT be auctioned and the ability to show in future years may be forfeited. The decision will be made by our Jr. Market Livestock Board.

Exhibitor ________________________________ Date __________

Parent/Guardian ________________________________ Date __________

4-H Leader/FFA Advisor ________________________________ Date __________

**DUE BY ANIMAL POSSESSION DAYS**