

# Tribal Management

College of Rural and Community Development  
Division of Rural and Economic Development  
Interior-Aleutians Campus 907-474-5439  
www.uaf.edu/iac/tmp/

## Certificate; A.A.S. Degree

Minimum Requirements for Certificate: 30 credits; for Degree: 60 credits

The tribal management program teaches the job-related skills and knowledge needed for entry-level management positions in tribal institutions, local government and other organizations in rural Alaska. Students perform specific tasks, learn basic management rationale and explore issues in tribal government. Each student has an individual educational plan, which is a critical means of tracking progress and a key part of the process of education in a rural-based learning environment. A student career portfolio demonstrates individual accomplishments and the achievement of specific goal-related skills and competencies. The student career portfolio is developed to meet program standards. A copy of the standards is available on request.

Students entering any tribal management course should be familiar with word processing, spreadsheets, databases and the Internet. Each student, with the help of a faculty advisor, is required to organize a personal support team to include a tribal leader or community mentor. Students entering either the A.A.S. degree or certificate program should meet with a faculty advisor to discuss program content, requirements and planning.

### Certificate Program

1. Complete the general university requirements (page 86).
2. Complete the certificate requirements (page 88).
3. Complete the following requirements:
  - a. Complete 3 credits from one of the following computation courses:  
ABUS F155—Business Math (3)  
or approved computation course at the 100-level  
or above (3).....3
  - b. Complete 3 credits from one of the following communication courses:  
ABUS F170—Business English (3)  
or approved communications course at the 100-level  
or above (3).....3
  - c. Complete 3 credits from the following human relations courses:  
ABUS F154—Human Relations (3)  
or approved human relations course at the 100-level  
or above (3).....3
4. Complete the following program requirements.  
TM F101—Introduction to Tribal Management.....3  
TM F105—Introduction to Tribal Finance Applications.....3  
TM F199—Tribal Management Practicum I.....3
5. Complete 12 credits from any of the following categories:

#### Environmental and Natural Resources

- BIOL F104—Natural History of Alaska.....3
- FISH F101—Introduction to Fisheries.....3
- NRM F101—Natural Resources Conservation and Policy.....3
- Advisor approved environmental technology elective.....3

#### Health and Social/Human Services

- HLTH F105—Introduction to Health Careers.....2
- HUMS F105—Personal Awareness and Growth.....3
- HUMS F120—Cultural Diversity in Human Services.....3
- PSY F101—Introduction to Psychology.....3

#### Education and Employment

- ED F102—Orientation to Alaska Native Education.....2

#### Public Administration and Policy

- ABUS F150—Time Management.....1
- ABUS F179—Fundamentals of Supervision.....3
- HIST F110—History of Alaska Natives.....3

#### Tribal Business

- ABUS F135—Recordkeeping for Business.....3
- ABUS F151—Village Based Entrepreneurship.....1 – 3
- ABUS F158—Introduction to Tourism.....1 – 3
- BA F151—Introduction to Business.....3

#### Economics

- ECON F100X—Political Economy.....3
- ECON F111—Economics of Rural Alaska.....3

#### Tribal Planning

- RD F250—Grant Writing for Community Development.....3
- Advisor-approved electives.....6

6. Minimum credits required.....30

### Major — A.A.S. Degree

1. Complete the general university requirements (page 86).
2. Complete the A.A.S. degree requirements (page 90).
3. Complete the following program (major) requirements:\*  
TM F101—Introduction to Tribal Management.....3  
TM F105—Introduction to Tribal Finance Applications.....3  
TM F199—Tribal Management Practicum I.....3  
TM F201—Advanced Tribal Management.....3  
TM F205—Advanced Tribal Finance Applications.....3  
TM F299—Tribal Management Practicum II.....3
4. Complete 18 credits from any of the following categories:\*

#### Environmental and Natural Resources

- BIOL F104—Natural History of Alaska.....3
- BIOL F271—Principles of Ecology.....4
- FISH F101—Introduction to Fisheries.....3
- NRM F101—Natural Resources Conservation and Policy.....3
- NRM F204—Public Lands Law and Policy.....3
- RD F255—Rural Alaska Land Issues.....3
- WLF F201—Wildlife Management Principles.....3
- Advisor-approved environmental technology elective.....3

#### Health and Social/Human Services

- HLTH F105—Introduction to Health Careers.....2
- HUMS F105—Personal Awareness and Growth.....3
- HUMS F120—Cultural Diversity in Human Services.....3
- PSY F101—Introduction to Psychology.....3

#### Education and Employment

- ED F102—Orientation to Alaska Native Education.....2

#### Public Administration and Policy

- ABUS F150—Time Management.....1
- ABUS F179—Fundamentals of Supervision.....3
- ABUS F231—Introduction to Personnel.....3
- ABUS F232—Contemporary Management Issues.....3
- AKNP F230—Federal Indian Law.....3
- HIST F110—History of Alaska Natives.....3
- RD F200—Community Development in the North.....3
- RD F250—Grant Writing for Community Development....1 – 3



**Tribal Business**

ABUS F135—Recordkeeping for Business.....3  
ABUS F151—Village Based Entrepreneurship..... 1 – 3  
ABUS F158—Introduction to Tourism ..... 1 – 3  
ABUS F264—Filing/Records Management.....3  
BA F151—Introduction to Business .....3

**Economics**

ECON F100X—Political Economy.....3  
ECON F111—Economics of Rural Alaska .....3

**Tribal Planning**

RD F250—Grant Writing for Community Development .....3  
Advisor-approved electives .....6

- 5. Complete credits in F100-level or higher in consultation with an academic advisor and community mentor.....9
  - 6. Minimum credits required .....60
- \* Student must earn a C grade or better in each course.

