



## SERVICES *and* RESOURCES

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Residents of the MacLean House, on the Fairbanks campus, relax in the common room between classes.

# Services and Resources

## Academic Advising and Learning Assistance

Academic advising is a vital part of your experience as a student at UAF. In fact, academic advising is so important UAF requires you to meet with your academic advisor at least once a semester before you can schedule your courses. Your academic advisor will assist you with the development of an educational plan encompassing your academic and career goals, requirements of your major and your semester-by-semester plan of study in order to make the best use of your credits. Students can also view their degree and major requirements through DegreeWorks, UAF's graduation positioning system, which is available at UAOnline at <http://uaonline.alaska.edu>. UAF students who are admitted into a major will be advised by a faculty or staff advisor from their department. Visit [www.uaf.edu/advising/](http://www.uaf.edu/advising/) for academic advisor contact information.

The Academic Advising Center in the Gruening Building assists general studies and pre-major students as well as students in majors who are exploring other baccalaureate or pre-professional degree programs. Certificate, associate, vocational and technical program students are advised at the Community and Technical College Student Assistance and Advising Center in downtown Fairbanks. Native and rural Alaska students are encouraged to seek an academic advisor from Rural Student Services in the Brooks Building. Students based at community campuses outside of Fairbanks can contact their local student services staff for information on registration, deadlines and other policies unique to their campuses or regions.

### ACADEMIC ADVISING CENTER

Academic Advising Center staff and advisors offer guidance for general studies students (undecided and exploratory), pre-major, AHEAD students, non-degree students and students in transition from a declared major to another degree program. The center also serves as a clearinghouse for general university and degree information. Academic advisors also help students with information about non-traditional credit options like credit for prior learning and pre-professional academic programs like veterinary science, law, dentistry or pharmacy.

The Academic Advising Center, in cooperation with other departments, sponsors student success workshops on a wide variety of special topics including study skills, deciding on a major and overcoming math anxiety. Staff at the Academic Advising Center can provide academic support with reference materials, referrals, and study assistance to build and refresh knowledge in English, math, reading, science and writing. Staff can also help students discover their interests, abilities and aptitudes using software programs, inventories

and other tools and assessments that provide guidance about careers and academic majors. These programs are available to students at no charge.

Contact the Academic Advising Center at 509 Gruening Building, 907-474-6396, toll free at 888-823-8780 or via email at [uaf.advising@alaska.edu](mailto:uaf.advising@alaska.edu). Specific information for students, including degree program worksheets, can be found on the web at [www.uaf.edu/advising/](http://www.uaf.edu/advising/).

### COMMUNITY AND TECHNICAL COLLEGE STUDENT ASSISTANCE AND ADVISING CENTER

The Community and Technical College Student Assistance and Advising Center provides advising and support for students in A.A. and A.A.S. degree, certificate and specialized training programs to contribute to a successful learning experience and transition to a career. Staff at the center recognize the unique concerns of adult and returning students as well as traditional students entering college. Advisors can help with pre-admission advising, academic assessment and placement, financial aid information and applications, and assistance with choosing a major.

The center offers academic support through developmental courses, workshops, classroom presentations and one-on-one assistance to help conquer academic hurdles. In addition, the CTC Student Assistance Center staff provide personalized career advice based on job market information and a student's personal goals. Staff at the center assure that students have a broad base of support as they plan the move from college to career.

For more information, contact Student Assistance, Community and Technical College, 604 Barnette Street, Fairbanks, Alaska 99701, call 907-455-2800, or visit [www.ctc.uaf.edu/student/](http://www.ctc.uaf.edu/student/).

### RURAL STUDENT SERVICES

Rural Student Services is the vital link between the Fairbanks campus and rural Alaska communities. RSS provides comprehensive academic advising services with a focus on the freshman and sophomore years. Advisors at RSS recognize and are sensitive to the unique cultural components of Native and rural students at UAF. RSS advisors provide comprehensive advising and referrals to various support services on the Fairbanks campus. RSS advisors register students for classes, explain academic requirements and explore degree options. Other RSS services include assistance with admissions and financial aid, career advising and student advocacy.

RSS functions as a student center in the Brooks Building to provide an atmosphere where students can share Native cultural traditions on campus and attend a variety of Native student club activities. Students who are enrolled at UAF and are Alaska Native or come from a rural area are encouraged to use RSS as their home base.

For more information contact Rural Student Services, Brooks Building main floor, call 907-474-7871 or 888-478-1452, email [fyrrs@uaf.edu](mailto:fyrrs@uaf.edu), or visit [www.uaf.edu/rurals/](http://www.uaf.edu/rurals/).

### **INTERNATIONAL STUDENT ADVISING**

UAF students from other countries face many situations that American students do not encounter. International students must comply with immigration regulations, adapt to a new and often strange culture and adjust to the American system of higher education. International student advisors serve as a liaison between the student and various U.S. immigration agencies. Advisors authorize documents for student visas, help students adjust to UAF and provide immigration and personal assistance. For more information, contact the Office of International Programs and Initiatives by calling 907-474-7677 or 907-474-7583, via email at [fyisa@uaf.edu](mailto:fyisa@uaf.edu), or online at [www.uaf.edu/oip/](http://www.uaf.edu/oip/).

### **STUDENT SUPPORT SERVICES**

The Student Support Services program provides students with opportunities for academic development, assists with college requirements, and serves to motivate students towards the successful completion of their degree program. The program is funded by a TRiO grant from the U.S. Department of Education.

Services include a drop-in tutoring center, instruction in mathematics skills, tutorial services, academic advising and mentoring, cultural and social engagement, a loan program for laptop computers and other media, and direct financial assistance to qualified participants.

All services are provided free of charge to eligible students. Our program is staffed with both professional and certified student tutors.

In order to receive SSS program services, a student must have academic need and meet one of the following criteria:

- be financially limited according to federal criteria,
- be a first-generation college student (meaning neither parent has earned a bachelor's degree), or
- have a documented physical or learning disability.

Participants must also be U.S. citizens or permanent residents, enrolled in at least 6 credit hours and intend to obtain a bachelor's degree.

For information, contact Student Support Services in 512 Gruening Building, 907-474-6844, email [fysssp@uaf.edu](mailto:fysssp@uaf.edu) or visit [www.uaf.edu/sssp/](http://www.uaf.edu/sssp/) for an application.

### **TUTORING SERVICES**

Information about lab hours for all Fairbanks campus academic support resources as well as tutoring options is located on the Academic Advising Center website at [www.uaf.edu/advising/student/resources/](http://www.uaf.edu/advising/student/resources/). Many of these resources are free of charge or cost a nominal fee.

- **Accounting Lab**

The Accounting Lab provides tutoring services to students enrolled in accounting courses. Located in 2251 Bunnell Building, the lab is staffed by accounting graduate students and outstanding undergraduate students. Lab hours are assigned (but flexible) Monday

through Friday. For more information, contact the Department of Accounting and Information Systems at 907-474-1945.

- **Chemical Society Tutoring Lab**

Located in 170 Natural Sciences Facility, students must reserve a time to receive tutoring assistance using the sign up sheet on the door. For more information contact the Department of Chemistry and Biochemistry at 907-474-5510.

- **Developmental Education Math, English and Reading Labs**

The Department of Developmental Education provides academic support labs in math, English and reading. These labs are located at each of the rural campuses, Community and Technical College, and on the Fairbanks campus. Labs provide tutoring and small group instruction for students taking developmental, academic or vocational math, reading and writing courses. Academic support labs supplement and support student learning as well as improve and expand student skills in these areas. For further information contact your local campus or the Department of Developmental Education at 907-474-1112.

- **Foreign Language Laboratory**

The language lab, located in 609 Gruening, provides assistance in French, Spanish, Japanese, German, Russian and Chinese. Computer programs, CDs, cassettes and spell-checkers are available for student use. Call the Department of Foreign Languages and Literatures at 907-474-7396 for lab hours.

- **Math and Statistics Laboratory**

This lab provides flexible-hour assistance to students enrolled in mathematics and statistics courses. The lab is coordinated by faculty, and services are provided by students. For more information, contact the math department at 907-474-7332.

- **Supplemental Instruction**

Supplemental instruction sessions are regularly scheduled, informal review sessions in which students compare notes, discuss readings, develop organizational tools and predict test items. Students learn how to integrate course content and study skills while working together. SI is designed to reduce rates of attrition within historically difficult courses, improve student grades and increase graduation rates of students. Contact the Academic Advising Center at 907-474-6396 or [advising@uaf.edu](mailto:advising@uaf.edu) for more information.

- **Writing Center**

The Writing Center is open Sunday through Friday for tutoring all enrolled students. The staff, composed of English graduate teaching assistants and outstanding undergraduate students, reviews student writing projects at any stage from planning to drafting and revising. Tutors are available to help students improve grammar and usage. For information, contact the Writing Center, 907-474-5314.

## Academic Computing

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The Office of Information Technology provides technology, expertise and resources to support the university's academic mission for students, faculty and staff. There are several student computing labs across the Fairbanks campus, including in 319 Bunnell, 404 Rasmuson and 110 Moore-Bartlett-Skarland. In addition, a video editing/podcast station is available through Campus Technology Services.

The Student Computer Support Center provides free help for student's personal computers and is located in the OIT Desktop Support Office in 226 Bunnell. The residence halls have wired Internet access in dorm rooms and wireless Internet is available in most public areas in all buildings on the UAF campus.

There are many video conference classrooms and other video-enabled rooms available upon request. Video Conferencing Services provides consultation, planning, training and scheduling services. Contact VCS at 907-450-8390 or toll free at 800-910-9601.

The Support Center is your computing helpdesk and gateway to many of the services OIT offers. All of the services above may be requested through the support center. When you need help or technology information, the Support Center is a good place to start. Contact Support Center staff at two walk-up locations, at 401 Rasmuson and 102 Butrovich, and at 907-450-8300, toll free at 800-478-8226, via email at [helpdesk@alaska.edu](mailto:helpdesk@alaska.edu) or at [www.alaska.edu/oit/](http://www.alaska.edu/oit/).

## Academic Records, Registration and Graduation

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The Office of Admissions and the Registrar provides guidance for all students in registration, academic records support, academic policy interpretation, classroom scheduling, degree audits, graduation certification and transcript processing. The Office of Admissions and the Registrar offers various training workshops for students and staff on a wide variety of topics including DegreeWorks, UAOnline, faculty grading and registration. All services (i.e., registration, grades, degree audits and unofficial transcripts) are available through UAOnline at <http://uaonline.alaska.edu>. Information about how to register is available at [www.uaf.edu/register/](http://www.uaf.edu/register/).

For more information, contact staff in the Office of Admissions and the Registrar on the first floor of Signers' Hall, call 907-474-7500, email at [registrar@uaf.edu](mailto:registrar@uaf.edu) or visit [www.uaf.edu/reg/](http://www.uaf.edu/reg/).

## Alumni Association

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The UAF Alumni Association is an active network of graduates and former students who support the university and broadly advocate on its behalf. The association offers

scholarships and sponsors various campus events and projects. The association's Alumni Mentor program assists students with degree program and career planning. Through the Alumni Association, students have the opportunity for lifelong involvement with UAF and their former classmates. Call 800-770-ALUM or 907-474-7081, or visit [www.uaf.edu/alumni/](http://www.uaf.edu/alumni/) for more information.

## Army ROTC

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UAF is home to the only Army Reserve Officers Training Corps (ROTC) in Alaska. The program began in 1922 as a military science curriculum mandatory for all male freshmen and sophomores. In 1935, UA President Charles Bunnell petitioned the War Department to officially open an Army ROTC program at the university. Approval was granted in 1940 and ROTC has continued to develop ever since. Today's UAF military science program is staffed with regular Army and Alaska National Guard officers and non-commissioned officers, providing students with a balance of knowledge and experience. This curriculum challenges students to develop interpersonal, mental and physical skills, cultivating leaders of character, capable of bearing the responsibilities of tomorrow's civil and military leadership positions.

The focus of ROTC is academic excellence and preparing leaders. All students enrolled in at least one course are assigned a faculty member to provide leadership and academic counseling. The counseling is closely monitored by the department head and is conducted twice every semester.

ROTC offers a variety of resources including scholarships, athletic teams and academic assistance. The Arctic Region Supercomputing Center (ARSC), funded by the Department of Defense, gives ROTC students the opportunity to work on ARSC systems through research assistantships.

Neighboring Fort Wainwright offers students numerous opportunities to participate in military activities such as the arctic biathlon competition, mentorships and recreational activities in an arctic environment.

The Department of Military Science hosts several activities and organizations. The Ranger Challenge team, a varsity-level sport, participates in an annual competition against other schools in the western region. Other athletic events include a rifle team and color guard. The color guard routinely participates at the opening of UAF Nanook sporting events. The ROTC Cadet club, also sponsored by the department, is an integral part of the university. Cadet club members organize campus events and public service projects.

### FINANCIAL ASSISTANCE

Army ROTC provides financial assistance in the form of scholarships and stipends. The current stipend ranges between \$300 and \$500 monthly depending on military science class level, and is tax free for all committed cadets. ROTC scholarships also pay 100 percent of tuition and mandatory fees and provide \$900 annually for books and supplies. In accordance with NCAA regulations for this

university, Army ROTC scholarships may be awarded in conjunction with athletic scholarships. Scholarships are available for four, three or two years and may be used for graduate studies.

Army ROTC also offers partnership, or simultaneous membership programs, with the Reserves and National Guard. These partnerships provide a suite of financial assistance programs for ROTC cadets, including tuition assistance, GI Bill benefits and bonuses, stipends and pay. In addition, Army ROTC at UAF is granted a limited number of room waivers and chancellor's tuition waivers for qualified students. For more information call 907-474-7501 or visit [www.uaf.edu/rotc/](http://www.uaf.edu/rotc/).

## CURRICULUM

Military science courses are the same as any other college-level course and satisfy electives to a maximum of 23 credits toward degree requirements. The military science curriculum is an approved minor which includes credit for one written and one oral intensive course towards a B.S. or B.A. Classes, including outdoor skills labs, are offered every semester. Labs are designed to give students hands-on instruction in areas such as rappelling, skiing and survival.

Army ROTC comprises two levels: the basic course followed by the advanced course. Credit for the basic course can be earned in three ways: by completing freshman and sophomore military science classes, by completing a four-week summer camp or by having prior military basic training. Students incur no obligation to Army ROTC or the Armed Forces during the basic course.

Students who complete the basic course may enter the advanced course, which is normally reserved for juniors and seniors pursuing a commission in the regular Army, Army Reserves or Army National Guard. For more information about ROTC at UAF, see Costs and Financial Aid, Bachelor's Degrees — military science and the military science course descriptions, or contact the Department of Military Science at 907-474-6852/7501, email [rotc@uaf.edu](mailto:rotc@uaf.edu).

## ASUAF

The Associated Students of the University of Alaska Fairbanks is located in the Wood Center, and all students enrolled in 3 or more credits are ASUAF members. ASUAF runs service departments and programs dedicated to the interests and welfare of UAF students. ASUAF represents UAF students to the university administration, the board of regents and the Alaska Legislature. Officers of ASUAF are selected by the student body in elections held every fall and spring semester. For information, visit ASUAF online at [www.asuaf.org](http://www.asuaf.org), or by phone at 907-474-7355.

## Athletics and Recreation

### ATHLETICS DEPARTMENT

The National Collegiate Athletics Association is the primary association which governs and controls intercollegiate athletics on the national level. UAF is a multidivision member of the NCAA with 10 teams competing at the Division I and Division II levels, including men's and women's basketball, men's and women's cross country running, men's and women's Nordic skiing, coed rifle, women's volleyball, women's swimming and men's ice hockey. For intercollegiate athletics information, call 907-474-7780 or visit [www.alaskanooks.com](http://www.alaskanooks.com).

UAF has conference affiliations with the Great Northwest Athletic Conference, Central Collegiate Hockey Association, Central Collegiate Ski Association and Pacific Collegiate Swim Conference. The Nanook rifle team competes as an independent.

The Ernest N. Patty Center, completed in 1963, houses a 2,000-seat gymnasium, a 25-yard swimming pool, courts for handball, squash and racquetball, a weight room, a rifle range, classrooms, offices and locker rooms with saunas. The Patty Center is home to the university's NCAA varsity teams as well as the university's Army Reserve Officers' Training Corps program. In 1979, the 1,300-seat Patty Ice Arena was built to the west of the Patty Center. The Nanook men's hockey team practices at the Patty Ice Arena and also practices and competes off campus at the 4,595-seat Carlson Center.

### CAMPUS RECREATION

Recreation activities at UAF are housed in the Student Recreation Center, the Patty Ice Arena and the Patty Center. For information on hours, recreational activities or intramurals, call 907-474-5886 or visit [www.uaf.edu/src/](http://www.uaf.edu/src/).

The SRC provides a weight room and a large gym floor that can be divided into courts for volleyball, tennis, badminton, soccer and basketball. In addition, a two-story climbing wall, an eight-lap-per-mile running track, aerobics/dance floor and cardiovascular machines provide many options for a well-rounded workout.

The SRC offers a wide variety of structured and unstructured recreational activities. Intramural leagues and competitions, aerobic workouts and fitness and recreation instruction give students many opportunities to stay fit, learn lifetime skills and use the skills they already have. SRC staff members develop and support sports clubs in response to student interests and the resources available.

Outdoor fields for soccer and Ultimate Frisbee are next to the SRC, and the campus has many miles of cross-country trails for running, walking and skiing, including a lighted ski trail. In addition, recreational skating, recreational hockey, intramural broomball and intramural hockey take place at the Patty Ice Arena, which is also next to the SRC.

Students with disabilities are encouraged to use the SRC and participate in campus recreation programs. Anyone who

is confronted with any barrier to participation is urged to contact the SRC office.

Eligible students have access to the facilities when your fees are paid — just remember to bring your workout shoes as street shoes are not allowed on the courts or floors.

## Career Services

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Career Services provides career counseling and job search assistance. We will also review statements for graduate school applications. The staff will review resumes, cover letters and conduct practice interviews during office visits or through UAF CareerConnect, an online resource located on the Career Services website, for students, alumni and employers. The department also will administer interest and personality assessments such as the Strong Interest Inventory and the Myers-Briggs Type Indicator. Information about employment, internships and on-campus jobs is available 8 a.m. – 5 p.m., Monday – Friday year-round.

Through UAF Career Services, students and alumni can network with employers and explore careers by participation in on-campus recruitment events, career weeks focused on specific fields, and job fairs where students can apply for full-time employment and internships with local, statewide and national employers. Career Services is located on the first floor of the Eielson Building. For more information call 907-474-7596, email [careerservices@uaf.edu](mailto:careerservices@uaf.edu) or visit [www.uaf.edu/career](http://www.uaf.edu/career).

## Continuing Education

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UAF's Community and Technical College offers training and continuing education programs designed to meet employment needs in the trades and professions. In response to individual and community demands, CTC provides academic short courses, non-credit workshops, supervisory skill seminars for local businesses and agencies, and general programs for cultural enrichment. Continuing education units are not considered when calculating enrollment status for the semester. Contact the CTC center for professional development at 907-455-2858 for more information.

Working with other UAF colleges and schools, CTC also provides academic courses during evening hours and on weekends at locations both on and off the Fairbanks campus. Alternative course meeting times and locations are designed to meet the needs of working adults and other students whose commitments to jobs, community or family do not allow them to participate in regular semester-based programs.

Some courses are delivered through video, computer programs and the Internet-based Blackboard, allowing students to progress at their own pace. Students can fulfill general university requirements for the baccalaureate degree through night, weekend and distance-delivered courses. CTC also serves the non-degree student with evening courses for

general interest. For information, contact the Community and Technical College at 907-455-2800 or 907-455-2877 (TTY and voice).

## Cooperative Extension Service

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The UAF Cooperative Extension Service is part of the largest informal education system in the world, connecting Extension programs and land-grant colleges and universities in every U.S. territory and state.

Whether teaching people how to can salmon, build a house or compost with worms, Extension Service staff have provided research-based, practical education to Alaskans since 1930. Extension now offers community outreach and engagement programs in all areas of the state.

UAF's outreach role is filled in part by Extension faculty and staff located in Anchorage, Bethel, Delta Junction, Fairbanks, Juneau, Kodiak, Nome, Palmer, Sitka and Soldotna, and in affiliate offices with the Tanana Chiefs Conference, Eielson Air Force Base and Thorne Bay.

As the state's gateway to the university system, Extension serves some 60,000 Alaskans annually, providing a link between Alaska's diverse people and communities by interpreting relevant knowledge of interest to Alaska residents. Major issue areas include food safety and security; health; climate change; energy; youth, families and communities; and economic development.

Extension has produced hundreds of publications and videos on a variety of topics with practical information that Alaskans can use. These are available at district offices or online at [www.uaf.edu/ces/](http://www.uaf.edu/ces/).

For more information, call 907-474-5211, toll-free at 877-520-5211 or visit [www.uaf.edu/ces/](http://www.uaf.edu/ces/).

## Developmental Education

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The mission of developmental education at UAF is to make educational opportunity and success possible for all students by developing the skills and attitudes necessary to achieve academic excellence and student success, and develop lifelong learning skills.

Developmental education courses prepare students for university academic and vocational/technical programs by improving skills in math, writing and reading. Study skills classes prepare students to successfully negotiate the university experience. A student's need for developmental education courses is determined by high school transcripts, test scores, other achievement data and discussions with counselors, advisors and instructors. Students may also take developmental education courses when they want to improve their skills or proficiency.

There are three categories of developmental education courses: developmental math, developmental English (writing skills), and developmental studies (reading and study skills). Descriptions of developmental education classes are

listed in the courses section under developmental math, developmental English and developmental studies.

For more information, contact the Department of Developmental Education offices at 907-474-1112 or visit [www.uaf.edu/deved/](http://www.uaf.edu/deved/).

## Disability Services

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The Disability Services program, located in 208 Whitaker, provides services to students with documented disabilities on the Fairbanks campus as well as the Bristol Bay, Chukchi, Interior Aleutians, Kuskokwim, Northwest, and Community and Technical College campuses, Distance Education, and the College of Rural and Community Development. The goal of Disability Services is to ensure equal access to educational opportunities at UAF. Academic accommodations are free of charge and available to any student who qualifies as an individual with a disability and is enrolled in at least 1 credit hour.

Disability Services operates an assistive technology lab with specialized software. UAF has an accessible shuttle bus service equipped with a wheelchair lift for transportation on campus and most campus buildings are accessible. Accessible living accommodations are available through Residence Life. There is a swimming pool with a hydraulic lift in the Patty Center.

For more information contact the director of Disability Services at 907-474-5655 or 907-474-1827 (TTY), email [uaf-disability-services@alaska.edu](mailto:uaf-disability-services@alaska.edu), or online at [www.uaf.edu/disability/](http://www.uaf.edu/disability/).

## Exchange Programs

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### NATIONAL STUDENT EXCHANGE

UAF is a member of the National Student Exchange. Through this program, qualified students may apply for exchange enrollment at any one of more than 170 public colleges and universities throughout the United States, its territories and Canada. NSE enables students to study at other member institutions and participating schools and take advantage of specialized courses or unique programs. Participation in the program is limited to one year.

Exchanges generally take place during the student's sophomore or junior year. Applicants must have completed a minimum of two consecutive semesters at UAF as full-time degree-seeking students with a 2.5 cumulative GPA. Tuition is assessed by the host institution at the in-state rate, or the student may choose to pay tuition at UAF. The application deadline is Feb. 15 before the term of exchange. For more information, visit [www.nse.org](http://www.nse.org) and contact the NSE coordinator in the Office of Admissions and the Registrar, 907-474-7500.

*Note: Students attending any campus of the University of Alaska system under the National Student Exchange (NSE) program are assumed to be receiving the benefit of reduced tuition because of their enrollment at a NSE partner university in another state. Therefore, time spent in NSE does not count toward the*

*time required to establish residency in Alaska for tuition purposes. If students end their participation in NSE, they could begin establishing residency for tuition purposes as set forth in the UA Resident and Non-resident Tuition policy on page 54.*

### STUDY ABROAD AND INTERNATIONAL EXCHANGE PROGRAMS

Studying abroad or participating in an international exchange or internship is an excellent opportunity for every UAF student to learn about other cultures and gain international experience while earning academic credit. Students participating in approved international exchange, study abroad or internship programs enroll at UAF and receive UAF credit. The Alaska Student Loan and most other forms of financial aid may be used to cover costs of international academic programs; scholarships are also available for many programs. Students interested in gaining international experience should begin planning early in their UAF careers, particularly because prior study of a foreign language may be required for some programs and is highly recommended for others. Applicants must have completed a minimum of two consecutive semesters at UAF as full-time degree-seeking students with a 2.5 cumulative GPA. Other requirements may also apply, and all applications are subject to approval by the Office of International Programs and Initiatives. Application deadlines are Oct. 1 for spring semester programs and March 1 for summer, fall semester, or academic year programs.

Students approved to participate in study abroad or exchange programs pay a \$150 processing fee to UAF. For study abroad programs, all tuition, housing and student fees are paid directly to the program provider or host institution. Students participating in exchange programs pay for 15 credits of undergraduate or 9 credits of graduate UAF tuition, the UAF technology fee and a 2 percent of tuition network fee in addition to the \$150 processing fee. Tuition and fees are assessed on a semester basis.

North2north, one of UAF's student exchange programs, is organized by the University of the Arctic. Programs are focused on studies in and of the North and are designed to enhance the arctic perspective of UAF academic programs.

Programs are available in more than 70 countries worldwide.

Contact the Office of International Programs and Initiatives for more information. Call 907-474-7192, email [ekiseri@alaska.edu](mailto:ekiseri@alaska.edu), or visit [www.uaf.edu/oip/](http://www.uaf.edu/oip/).

## General Studies

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Students pursuing a bachelor's degree who haven't declared a major or haven't decided which major to pursue are admitted as general studies students. General studies students usually take courses required for the university core curriculum. Many of these courses are the same for all majors and allow you to make progress toward completing degree requirements, while at the same time investigating subject areas that may help you choose a major or career. General studies students work with academic advisors in the Academic

Advising Center who encourage exploring, selecting and committing to an appropriate major. All general studies students must declare a major before they have earned 75 credits. To declare a major, simply complete a change of major form available from the Office of Admissions and the Registrar or online at [www.uaf.edu/reg/](http://www.uaf.edu/reg/). Students receiving GI assistance or veteran's benefits may be required to change to a declared major to keep their benefits award. Students must have declared a major in order to participate in the Western Undergraduate Exchange (WUE) program.

The director of the Academic Advising Center functions as the department chair and the vice provost functions as the dean for general studies and oversees academic assistance and actions concerning general studies students. For more information about general studies, contact the Academic Advising Center, 907-474-6396 or toll-free at 888-823-8780, or contact the vice provost's office at 907-474-6634.

### PRE-MAJOR

Students admitted in pre-major standing have not met the admission requirements for bachelor's degrees, but are intending to major in a bachelor's degree. As a baccalaureate-intended student, you will generally work with advisors in the Academic Advising Center, Rural Student Services or a community campus, but it is helpful to also contact the department of your intended major. Because not all requirements for immediate admittance to a baccalaureate degree will have been met, pre-major students will work with an academic advisor to determine the best selection of courses to pursue. Students who are in good standing and have completed 14 credits at the 100-level or above with a C grade average (2.0) or better, of which 9 credits must satisfy baccalaureate core requirements, will be changed to major status. The assistant provost for general studies will notify students of their change of status and inform the registrar. Pre-major students do not use the change of major form to move from pre-major to major status but may use the form to change from pre-major status in one program to another program. Academic assistance and actions are processed the same as for general studies students.

## Greek Life at UAF

Sigma Sigma Sigma became the first national sorority in Alaska when it was installed at UAF in 1993. Founded in 1898, the sorority has more than 90,000 members nationwide who share a strong commitment to sisterhood, academics and community service as part of the college experience. Sorority membership provides Sigmas with academic support and leadership opportunities.

Sigma Phi Epsilon, the first national fraternity in Alaska, was installed at UAF in 1997. The fraternity began nationally in 1901, founded on the principles of virtue, diligence and brotherly love. It is one of the oldest and most respected fraternities in the nation. Through community service, campus leadership and fraternalism, Sigma Phi Epsilon gives its members the opportunity to live a balanced life.

Alpha Phi Omega is a national, co-ed service fraternity that has set the standard for college campus-based volunteerism since 1925. The organization strives to help each individual member develop leadership skills, experience friendship on many levels and provide service to others.

For more information on Sigma Sigma Sigma, Sigma Phi Epsilon and Alpha Phi Omega, visit us online at [www.uaf.edu/studentorgs/](http://www.uaf.edu/studentorgs/) or contact the LIVE Program (Leadership, Involvement, Volunteer Experience) at 907-474-1959.

## Honor Societies

These honor societies are active at UAF:

- Gamma Theta Upsilon (geography)
- Golden Key International Honour Society (all disciplines)
- National Society of Collegiate Scholars (all disciplines)
- Phi Alpha Theta (history)
- Pi Sigma Alpha (political science)
- Psi Chi (psychology)
- Sigma Tau Delta (English)
- Tau Beta Pi (engineering)

For more information contact the Honors Program at 907-474-6612 or the LIVE Program at 907-474-1170.

## Honors Program

The UAF Honors Program provides academic engagement and social enrichment opportunities for exceptionally talented, creative and academically motivated students. It promotes the highest standards of academic, professional and personal achievement and encourages students to think critically and to act in ways that benefit communities and society. Students in the Honors Program experience small classes, direct contact with top faculty members and a flexible curriculum. They participate in intellectual and social communities of student and professional scholars, and are encouraged to pursue their own intellectual interests. The Honors Program is based on the conviction that genuine achievement in college means developing broad competence and excellence within and outside a student's major field of specialization.

### ELIGIBILITY

Undergraduate students from all disciplines are eligible for admission to the Honors Program. New freshmen should have attained a high school GPA of no less than 3.6 and a composite SAT score of no less than 1820 or an ACT composite score of no less than 27. Sophomores must have a cumulative college GPA of 3.5 and clear admission to UAF. Upper-division applicants with a similar record are admitted as honors thesis scholars.

Students generally enter the Honors program in the fall semester. Applications for entrance the following fall must be on file by May 1, but prospective Honors students are encouraged to apply by Feb. 15 in order to qualify for scholarships. Late applications are considered on a space-available basis, and a limited number of students may be accepted at mid-year. The application for admission to the Honors Program is separate and distinct from the application for admission to the university, and must be submitted separately to the Honors Program office. Promising students already admitted to UAF may be offered enrollment in the program.

### **PROGRAM FEATURES**

The designation of “Graduation with University Honors” is awarded to graduates who complete 27 credits of honors work and a senior Honors capstone project. Students who enter the program as juniors or as seniors qualify for the designation “Honors Thesis Scholar” if they complete 12 credits of honors work and a senior Honors capstone project.

Honors courses are offered in all disciplines, including courses specifically designed for the Honors Program as well as special enrichment sections of standard university courses. Students in the Honors Program may also do individualized study in their majors. Students in the program must be regularly enrolled full-time undergraduate students.

In a typical year, the Honors Program offers courses in the sciences, mathematics, English composition, communication, one or more courses from the core Perspectives on the Human Condition, and courses in business, humanities and the social sciences. For more information and application forms, contact the Honors Program, Box 756282, UAF, Fairbanks, Alaska 99775. The Honors House is located at 520 Copper Lane. Phone 907-474-6612 or visit [www.uaf.edu/honors/](http://www.uaf.edu/honors/).

## **Libraries**

The Elmer E. Rasmuson Library, with more than 1.1 million volumes, is the largest library in the state. The building was recently renovated and offers wireless networking and walk up ports, as well as designated quiet study spaces with natural lighting, group study rooms and a secure 24-hour study space with an open-access computer lab.

The library offers extensive reference and instructional services for students. Library faculty and staff help students conduct library research using UAF online and print databases and collections. The library information and research course, LS F101, is part of the core curriculum and provides students with an introduction to effective methods of identifying, locating and evaluating information resources.

Online catalogs and databases provide access to library resources at UAF, UA system libraries and libraries nationwide. Rasmuson Library’s website serves as a gateway to more than 170 online resources with broad coverage in the sciences, humanities and social sciences, management, and engineering. Web-based indexes and collections link

to full-text articles from more than 20,000 periodical titles. Additional web-based resources include reference tools, electronic books, specialized sources for arctic and polar information and indexes to special formats such as government documents and dissertations.

Rasmuson Library is a federal documents depository, receiving 40 percent of the materials published by the U.S. Government Printing Office. Special collections in the library include the internationally recognized Alaska and Polar Regions collections, covering books, periodicals, archival documents, manuscripts, historical photographs, film, oral histories and maps. APR hosts Alaska’s Digital Archives and continues to digitize archival materials in an effort to make more specialized materials available to the public.

The BioSciences Library, in the Arctic Health Research Building on UAF’s West Ridge, is a branch of the Rasmuson Library which provides substantial resources in the life sciences and services. Both libraries provide interlibrary service for materials not owned by UAF libraries. Electronic document delivery for materials in the collections is available for students, faculty and staff.

For Rasmuson Library information, call 907-474-7481, email [fyref@uaf.edu](mailto:fyref@uaf.edu), or visit <http://library.uaf.edu>. For BioSciences Library information, call 907-474-7442, email [fybmlib@uaf.edu](mailto:fybmlib@uaf.edu), or visit <http://library.uaf.edu/biosci/>.

## **Multicultural Affairs and Diversity**

The Office of Multicultural Affairs and Diversity seeks to create an environment of cultural sensitivity and appreciation of all the cultures represented on our campus. The office coordinates cross-cultural programs to promote diversity, offers advice and assistance, tutoring and peer mentoring, and a network of academic and personal support for students. The Office of Multicultural Affairs and Diversity serves as a “home away from home” and a hub for student clubs such as the Black Awareness Student Union, Latin, Arctic Aka Dondo and many other cultural clubs at UAF. All students are welcome to participate in its activities and use its resources. The office is located in 110 Eielson Building. For more information contact the office at 907-474-7300, fax 907-474-5381, via email at [fyoma@uaf.edu](mailto:fyoma@uaf.edu) or visit [www.uaf.edu/omad/](http://www.uaf.edu/omad/).

## **New Student Orientation Program**

The goal of New Student Orientation is to help incoming students establish a foundation for success. Orientation is required for all first-year baccalaureate degree students entering UAF with less than 30 credits. The program is also required for all EDGE students (first year residential students under 20 years of age with fewer than 20 credits), UA Scholars and incoming international students in

undergraduate F-1 or J-1 status. All students new to UAF are strongly encouraged to attend.

New Student Orientation features a variety of workshops and activities to address the needs of incoming students, including campus tours, meeting faculty and staff, numerous campus resource seminars and many fun events. Fall semester orientation includes the popular parents' Family Orientation. Fees are \$75 per student for fall orientation and \$35 for spring. For more information, contact the New Student Orientation office at 907-474-1103, or visit [www.uaf.edu/orientation/](http://www.uaf.edu/orientation/).

## Northern Military Programs

Northern Military Programs is Interior Alaska's point of contact for University of Alaska programs and services for military personnel, their families, contractors and civilians. Classes are offered at Fort Wainwright, Eielson Air Force Base and North Pole High School. In addition, NMP offers courses to the Delta community at Fort Greely and the Career Advancement Center in Delta Junction.

Program offerings include the associate of arts degree at UAF, and the bachelor of business administration and the master of public administration degrees at the University of Alaska Southeast via distance education. Courses are offered at times that are convenient for students and via distance delivery. The National Testing Center at Eielson Air Force Base offers CLEP and DANTES testing at no charge for military members.

UAF is a member of the Servicemembers Opportunity Colleges degree network. This program allows for the evaluation of training and education and establishes lower residency requirements for service members.

For information contact Northern Military Programs offices at Eielson Air Force Base, 2623 Wabash Ave, Room 105, 907-377-1396; Fort Wainwright/North Pole, 2107 Montgomery Road, Room 99, 907-356-3826; or Delta/Ft. Greely, Delta Career Advancement Center, 1696 North Clearwater Ave, 907-895-4605.

## PolarExpress Identification Card

The PolarExpress card is the official UAF photo identification card used by students, staff and faculty for access to UAF facilities and to make purchases.

The PolarExpress card is your identification to check out library books, vote in student elections and to access health and other student services. The card's magnetic stripe holds a unique key that provides secure access to residence halls, laboratories and the Student Recreation Center. You can deposit money into your Bear Bucks account which is linked to your PolarExpress card. Bear Bucks can be used to pay for goods at all dining services locations, vending machines, photocopiers, the Wood Center counter and the bookstore. Bear Bucks are also accepted at a variety

of off campus locations. To view a complete list, visit [www.uafbearbucks.com](http://www.uafbearbucks.com).

For PolarExpress card information, call 907-474-7657 or visit [www.uaf.edu/aux-bus/polarexpress/](http://www.uaf.edu/aux-bus/polarexpress/).

## Police and Fire Departments

The UAF Police Department was founded in 1991 to meet the increasing needs of the university community. Since then it has become a progressive, proactive department striving toward active community involvement as well as the protection of persons and property on the UAF campus. In addition to patrol duties the department makes presentations on topics of importance to the community and supports a college-oriented crime prevention program.

The department hires college students as part-time community service officers who assist with campus security and patrol issues. These student officers have gone on to work in police agencies around Alaska and the nation as a result of their experience with the UAF Police Department.

The University Emergency Communications Center is a regional 24-hour 911 communications center serving the UAF community as well as a portion of the Fairbanks North Star Borough. In addition to handling local calls, the center also receives 911 calls from communities along the Parks Highway from Fairbanks to Cantwell. The center employs full- and part-time career dispatchers. Dispatchers are trained in law enforcement, emergency medical service (EMS) and fire dispatching.

The University Fire Department provides fire, rescue, EMS response, public assistance and hazardous materials response to the UAF campus as well as the University Fire Service Area and EMS district. The department provides protection for a 26-square-mile area and more than 22,000 people. The department is nationally recognized and staffed full time at two stations, one on campus and one in the fire service area. The department provides plan review and inspection services to the UAF main and remote campuses. The hands-on, interactive program develops highly skilled individuals able to perform all the duties of professional career firefighters. The fire department provides exceptional employment and career opportunities for students who are interested in a career in emergency services.

The emergency telephone for both police and fire is 911. For more information, call 907-474-7721 for the police department, 907-474-5770 for the fire department or visit [www.uaf.edu/police/](http://www.uaf.edu/police/) or [www.uaf.edu/fire/](http://www.uaf.edu/fire/).

## Post Office

The full-service campus post office is open 10 a.m. – 4 p.m., Monday – Friday. Located in 107 Constitution Hall, the post office provides postal boxes for students wishing to receive mail on campus. Rent of \$45 per semester per box is collected by the post office. When leaving UAF permanently,

students are expected to close their box, return the key and provide a forwarding address or the box will be closed and mail returned.

Post office boxes are for individual or family use, they are not to be shared with other students. Mail not addressed to the box holder will be returned. U.S. Postal Service mail is delivered to box holders only through their post office boxes; UPS and FedEx will deliver to the Residence Life Office. There is a \$15 charge for replacing a lost box key. Keeping your mailing address up to date will avoid delays and errors in the delivery of your mail.

For more information or to open a post office box, email [campuspostoffice@uaf.edu](mailto:campuspostoffice@uaf.edu), call 907-474-7215, fax 907-474-7884 or write UAF Campus Post Office, P.O. Box 750100, Fairbanks, AK 99775-0100.

## Student Health and Counseling Center

At the Student Health and Counseling Center, students may receive health care, counseling, substance abuse evaluation and referral, health education and assistance with health insurance. Students must pay the health center fee to be eligible for these services.

The medical staff provides primary health care and referrals for specialty medical services when appropriate. General office visits for illness and injury are provided at no charge. Physical examinations, medications, laboratory services and medical supplies are provided at reduced cost. Students should call for appointments. Urgent care appointments are available when necessary.

The counseling staff offers individual, group and crisis intervention counseling. Counselors, all with graduate-level training, assist with a variety of personal and interpersonal issues. Students are encouraged to schedule appointments. Students in emergency situations are usually seen the same day. The counseling staff also provides specialized evaluation and referral for alcohol and other drug problems at no charge when requested on a voluntary basis. There is a charge for mandatory evaluations.

Professional staff provide information, health education and referral for individuals and groups seeking to maintain or improve upon physical and mental health.

The Student Health Insurance program is administered through the center. An insurance coordinator is available to answer questions about policy coverage and to assist with information about how to file claims.

The Student Health and Counseling Center, located on the second floor of the Whitaker Building, is open weekdays during the regular academic year. For more information, call 907-474-7043 or 474-7045 (TTY), fax 907-474-5777, email [uaf-sh-cc@alaska.edu](mailto:uaf-sh-cc@alaska.edu), or visit [www.uaf.edu/chc/](http://www.uaf.edu/chc/).

## Student Services

The Division of Student Services provides student-centered programs and services designed to assist students in achieving their personal, academic and career goals. In collaboration with the academic deans, we lead the university in recruiting a diverse student body. With the creative use of ongoing assessment, we support and develop programs and communities that contribute to the retention, success and leadership development of students.

The vice chancellor's office is a resource and referral center where any student who does not know where to look for a solution to a problem within UAF will find assistance. Student Services departments include the Office of Admissions and the Registrar, Financial Aid, Judicial Services, Career Services, Student Health and Counseling Center, Disability Services, Freshman and Transfer Services, Orientation, the Wood Center, Student Activities, Residence Life, Student Leadership Development, Upward Bound and ASUAF. For more information contact Student Services, 514 Gruening Building, email [fyses@uaf.edu](mailto:fyses@uaf.edu), call 907-474-7317 or visit [www.uaf.edu/ses/](http://www.uaf.edu/ses/).

## Summer Sessions and Lifelong Learning

UAF Summer Sessions and Lifelong Learning offers a wide variety of academic opportunities. Courses are open to undergraduate and graduate degree-seeking students, community members and qualifying high school students. Summer programs begin with MAYmester, a two-week intensive term where students can earn up to 3 credits and continues with the full session that is divided primarily into two six-week terms offering students the chance to pick up core and/or degree-related courses.

In addition to standard collegiate academic programs, weekend focus and special interest classes are offered for the benefit of community members and college students alike. Activities on campus for youth include culinary arts camps, Spanish language camp, the Justice Academy, S.M.A.R.T. Academy, and business and leadership training, as well as the UAF Summer Music Academy and Visual Art Academy.

Besides offering in-state tuition for all students taking summer classes, SSSL offers several programs to financially assist summer students. These include the R.G. and Onnie V. Bouchum/La Shina R. Jones Memorial Summer Scholarships, the Earn and Learn Program and SSSL Tuition Awards for qualifying UAF undergraduate students and for students beginning an academic career.

Each summer the UAF campus hosts special events, guest speakers, concerts, the Fairbanks Summer Arts Festival and the Fairbanks Shakespeare Theatre.

During fall and spring SSSL offers a number of educational programs. There are opportunities for international travel study programs and in the beginning of January, WINTERmester offers credit and non-credit classes in a two-week intensive session. The Osher Lifelong Learning

Institute, drawing on the experiences and talents of older adults (50 years +) in the Fairbanks area, offers a wide variety of opportunities for continued learning.

For more information, contact Summer Sessions, 216 Eielson Building, by phone at 907-474-7021, toll-free at 866-404-7021, email [summer@uaf.edu](mailto:summer@uaf.edu) or visit [www.uaf.edu/summer/](http://www.uaf.edu/summer/).

## Testing Services

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As a national test center, UAF Testing Services administers paper-and-pencil and computer-based exams. The office advises UAF students, prospective students and the community on national testing matters for college admissions and placement and for career and professional certification. Testing Services also coordinates credit by examination for local tests and for the College Level Examination Program (CLEP). The office also does private proctoring. For more information and registration materials, visit Testing Services in 211 Gruening Building, call 907-474-5277, email [fytest@uaf.edu](mailto:fytest@uaf.edu), or visit [www.uaf.edu/testing/](http://www.uaf.edu/testing/).

## Upward Bound Classic Program

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The goal of the Upward Bound Classic Program is improving the graduation rates of high school students and increasing the number of UBC graduates who enter colleges and universities. Upward Bound Classic offers two strands: a school year program that works with 13 high schools in Alaska, called “target schools,” along with a six-week summer residential program held on the UAF campus, and the Pathways-2-College bridging program.

Upward Bound Classic serves 140 low-income first generation college students who demonstrate potential for academic success and whose parents have not earned college degrees. Services offered in UB target schools include tutorial sessions; educational, recreational or cultural events; group activities; exploration of postsecondary education opportunities and visits to campuses; financial aid application assistance; and participation in the six-week summer program on the UAF campus. The residential summer program emphasizes academic development for 40 target school students selected for participation and strengthens opportunities for enrollment in postsecondary education programs. The summer experience helps UBC students become familiar with the UAF campus, residence life, services provided and, most importantly, places an emphasis on academics.

Selection is based on a UBC student's participation and demonstrated commitment to attend college as a full-time student within a year following high school graduation. Pathway students have a unique opportunity to begin their academic postsecondary experience and gain a better understanding of the rigors of college life. These 10 students each year will have an early opportunity to experience

residential campus life and university level studies with the support and guidance of UBC staff mentors. Students selected to attend will earn 6 – 7 college credits during the first six-week summer session at UAF. This program is only available to active Upward Bound Target School participants who have completed their junior year of high school and graduating seniors. Upward Bound Classic is a federally funded U.S. Department of Education TRiO program.

For more information, call 907-474-5685, email [ub.classic@alaska.edu](mailto:ub.classic@alaska.edu).

## Women's Center

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The UAF Women's Center provides resources and support to women students, faculty, staff and women in the UAF community as they pursue individual and collective goals. The center strives to create an atmosphere in which all people are free to affirm and celebrate their differences, including but not limited to differences of gender, race, sexual orientation, class, age, religion and physical and mental ability. Additionally, the center strives to ensure that UAF fulfills its mission and goals related to the education of women. In accordance with UAF's mission statement and strategic plan, the Women's Center exists to educate the university and the community about gender-related issues and thus enhances the possibility of fulfilling the university's goal to establish “a culturally diverse environment that values and promotes equal treatment of sexes, races and cultural and ethnic groups” throughout our community.

For more information, call 907-474-6360, email [fywoc@uaf.edu](mailto:fywoc@uaf.edu), or visit [www.uaf.edu/uafwomen/](http://www.uaf.edu/uafwomen/).

## Wood Center

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The William Ransom Wood Center, under the Division of Student Services, is the focal point of campus activities and services available to the university and Fairbanks community.

Services available at Wood Center include event scheduling, campus information, dining facilities, a television lounge, meeting rooms, laundry and shower facilities, and a recreation area with pool tables, video games and a bowling alley. Wood Center also has the campus lost and found center, an automated teller machine, tickets to cultural and sporting events and a branch of the Spirit of Alaska Federal Credit Union.

Wood Center is home to the Student Activities Office and Nanook Traditions. Student Activities organizes events designed to entertain, educate and inspire the UAF community. Nanook Traditions are among UAF's most highly anticipated annual events. These include the Starvation Gulch bonfires in September, International Education Week in November, Winter Carnival in February and Nanook SpringFest in late April. For more information visit [www.uaf.edu/activity/](http://www.uaf.edu/activity/).

Explore Alaska's wild frontier by joining an Outdoor Adventures excursion. Outdoor Adventures organizes a variety of outings such as hikes, white-water raft trips and rock climbing excursions. We also offer courses such as ice climbing, sea kayaking and wilderness leadership. Outdoor Adventures rents equipment including backpacks, canoes, cross-country skis and much more. Visit Outdoor Adventures in the Wood Center or online at [www.uaf.edu/woodcenter/outdoor/](http://www.uaf.edu/woodcenter/outdoor/) for more information.

The UAF Leadership, Involvement and Volunteer Experience program provides opportunities for students to learn about and practice leadership skills and become involved on campus and in the community. Through the LIVE program students can complete and earn Co-Curricular Opportunities for Leadership Development certificates. The COLD certificates provide tangible ways for students to be recognized for leadership development within the UAF community and beyond. To find out more about the LIVE Program, visit the Wood Center or online at [www.uaf.edu/leadership/](http://www.uaf.edu/leadership/).

More than 100 student organizations are active on campus, including clubs, honor societies and Greek life organizations. Membership in a student organization can help you make social connections. It can also help in career and leadership development and enhance your resume. Each semester a student organizations fair provides an opportunity to learn more about these diverse groups. You can also contact the LIVE program office to learn more about UAF student organizations.

The Wood Center Pub offers evening entertainment for those 21 and over with live music, an open mic night, movies, trivia games and karaoke. Special events include theme nights, beer and wine tastings, comedy performances, casing night and more.

For more information call 907-474-7037 or visit [www.uaf.edu/woodcenter/](http://www.uaf.edu/woodcenter/).