

# Tribal Management

College of Rural Alaska  
Division of Rural and Economic Development  
Interior-Aleutians Campus (907) 474-5439  
www.uaf.edu/iac/tmp/

## Certificate; A.A.S. Degree

Minimum Requirements for Certificate: 30 credits;  
for Degree: 60 credits

The tribal management program teaches the job-related skills and knowledge needed for entry-level management positions in tribal institutions, local government and other organizations in rural Alaska. Students perform specific tasks, learn basic management rationale and explore issues in tribal government. Each student has an individual educational plan (IEP), which is a critical means of tracking progress and a key part of the process of education in a rural-based learning environment. A student career portfolio demonstrates individual accomplishments and the achievement of specific goal-related skills and competencies. The student career portfolio is developed to meet program standards. (A copy of the standards is available on request.)

Students entering any tribal management course should be familiar with word processing, spreadsheets, databases and the Internet. Each student, with the help of a faculty advisor, is required to organize a personal support team to include a tribal leader or community mentor. Students entering either the A.A.S. degree or certificate program should meet with a faculty advisor to discuss program content, requirements and planning.

### Certificate Program

1. Complete the general university requirements (page 76).
2. Complete the following certificate requirements:
  - a. Complete 3 credits from one of the following computation courses:  
ABUS 155—Business Math (3)  
or approved computations at the 100-level or above (3)..... 3
  - b. Complete 3 credits from one of the following communication courses:  
CIOS 160—Business English (3)  
or approved communications course  
at the 100-level or above (3)..... 3
  - c. Complete 3 credits from the following human relations course:  
ABUS 154—Human Relations (3)  
or approved human relations course  
at the 100-level or above (3)..... 3
3. Complete the following program requirements.  
TM 101—Introduction to Tribal Management..... 3  
TM 105—Introduction to Tribal Finance Applications ..... 3  
TM 199—Tribal Management Practicum I..... 3
4. Complete 12 credits from any of the following categories:

#### Environmental and Natural Resources

BIOL 104—Natural History of Alaska.....	3
FISH 101—Introduction to Fisheries.....	3
NRM 101—Natural Resources Conservation and Policy.....	3
Advisor approved environmental technology elective .....	3

#### Health and Social/Human Services

HLTH 105—Introduction to Health Careers.....	2
HSV 105—Personal Awareness and Growth.....	3
HSV 120—Cultural Diversity in Human Services.....	3
PSY 101—Introduction to Psychology.....	3
SOC 101—Introduction to Sociology .....	3

#### Education and Employment

ED 102—Orientation to Alaska Native Education.....	2
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### Public Administration and Policy

ABUS 150—Time Management.....	1
ABUS 179—Fundamentals of Supervision.....	3
HIST 110—History of Alaska Natives.....	3

### Tribal Business

ABUS 135—Record Keeping for Business.....	3
ABUS 151—Village Based Entrepreneurship.....	1-3
ABUS 158—Introduction to Tourism.....	1-3
BA 151—Introduction to Business.....	3

### Economics

ECON 100X—Political Economy .....	3
ECON 111—Economics of Rural Alaska .....	3

### Tribal Planning

RD 250—Grant Writing for Community Development.....	3
Advisor-approved electives.....	6

5. Minimum credits required..... 30

### Major—A.A.S. Degree

1. Complete the general university requirements (page 76).
2. Complete the A.A.S. degree requirements (page 79).
3. Complete the following program (major) requirements: \*  
TM 101—Introduction to Tribal Management..... 3  
TM 105—Introduction to Tribal Finance Applications ..... 3  
TM 199—Tribal Management Practicum I..... 3  
TM 201—Advanced Tribal Management ..... 3  
TM 205—Advanced Tribal Finance Applications ..... 3  
TM 299—Tribal Management Practicum II ..... 3
4. Complete 18 credits from any of the following categories: \*

#### Environmental and Natural Resources

BIOL 104—Natural History of Alaska.....	3
BIOL 271—Principles of Ecology.....	4
FISH 101—Introduction to Fisheries.....	3
NRM 101—Natural Resources Conservation and Policy.....	3
NRM 204—Public Lands Law and Policy .....	3
RD 255—Rural Alaska Land Issues.....	3
WLF 201—Wildlife Management Principles .....	3
Advisor-approved environmental technology elective .....	3

#### Health and Social/Human Services

HLTH 105—Introduction to Health Careers.....	2
HSV 105—Personal Awareness and Growth.....	3
HSV 120—Cultural Diversity in Human Services.....	3
PSY 101—Introduction to Psychology.....	3
SOC 101—Introduction to Sociology .....	3

#### Education and Employment

ED 102—Orientation to Alaska Native Education.....	2
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### Public Administration and Policy

ABUS 150—Time Management.....	1
ABUS 179—Fundamentals of Supervision.....	3
ABUS 231—Introduction to Personnel.....	3
ABUS 232—Contemporary Management Issues.....	3
AKNP 230—Federal Indian Law.....	3
HIST 110—History of Alaska Natives.....	3
RD 200—Community Development in the North.....	3
RD 250—Grant Writing for Community Development.....	1-3

### Tribal Business

ABUS 135—Record Keeping for Business.....	3
ABUS 151—Village Based Entrepreneurship.....	1-3
ABUS 158—Introduction to Tourism.....	1-3
BA 151—Introduction to Business.....	3
CIOS 264—Filing/Records Management .....	3

### Economics

ECON 100X—Political Economy .....	3
ECON 111—Economics of Rural Alaska .....	3

**Tribal Planning**

RD 250—Grant Writing for Community Development..... 3  
Advisor-approved electives..... 6

5. Complete credits in 100-level or higher in consultation with an academic advisor and community mentor.....9

6. Minimum credits required.....60

*\*Student must earn a C grade or better in each course.*

**Note: Page numbers refer to the UAF 2005-2006 academic catalog, which can be viewed online at [www.uaf.edu/catalog/](http://www.uaf.edu/catalog/).**

