

# UAF Residence Hall Application/Agreement PAGE 1 OF 3

This agreement is for fall 2011 and spring 2012 semesters. Please attach an explanation if requesting an agreement for a shorter time period.

If you will be a new resident of UAF Housing, return this form with \$350 (\$315 damage/reservation deposit plus \$35 nonrefundable application fee) in the enclosed business reply envelope, or mail to: UAF Residence Life • P. O. Box 756860, Fairbanks, AK 99775-6860  
www.uaf.edu/reslife/ • tel 907-474-7247 • fax 907-474-6423 • e-mail housing@uaf.edu

FALL 2011-SPRING 2012

Tell us about yourself! Please print.

Name			UA student ID # _____
Last	First	Middle	E-mail address # _____
Present mailing address _____			Day phone ( ) _____
_____	_____	_____	Permanent phone ( ) _____
city	state	zip code	Cell phone ( ) _____

Permanent mailing address \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ zip code \_\_\_\_\_

What is your age? \_\_\_\_\_ Current UAF class standing:  Freshman  Sophomore  Junior  Senior  Graduate

Please mark all that apply to you (please be honest)  
 NonSmoker  Smoker  Tidy  Less Tidy  Early Riser  Night Owl  Quiet  Less Quiet

The Higher Education Opportunity Act allows you the opportunity to list contact information in case of an emergency

Name	Contact phone ( ) _____	Cell phone ( ) _____
Present mailing address _____		
_____	_____	_____
city	state	zip code
Relationship to student	E-mail address _____	

**ROOM TYPE OPTIONS:**

DOUBLE-SHARED: a room built for two and occupied by two	Traditional first-time freshmen (younger than 20 years of age) must live in designated EDGE halls (Moore, Skarland or MacLean) and will be enrolled in Orientation.
SINGLE: a room built for one and occupied by one; limited availability	
DOUBLE-SINGLE: a room built for two but occupied by one; limited availability	

Hall / Room type preference Major \_\_\_\_\_  I have previously lived on campus.

(Your hall / room type preferences will be considered but cannot be guaranteed due to space / requirement limitations)

(1) \_\_\_\_\_ / \_\_\_\_\_ This agreement begins: Year  Fall  Spring

(2) HALL \_\_\_\_\_ ROOM TYPE \_\_\_\_\_ Birth date \_\_\_\_/\_\_\_\_/\_\_\_\_  Male  Female

(3) HALL \_\_\_\_\_ ROOM TYPE \_\_\_\_\_ Name of preferred roommate\*:

Special considerations:  Mobility Impaired

\* Roommate requests are granted when space is available, when the requests are mutual, and when both applications are received in close proximity to each other.

## Please read both sides of this agreement carefully before signing.

I accept the terms and conditions of this agreement. I understand that by signing this agreement, I am personally (jointly and separately) responsible for compliance with all of the terms of this agreement. Cancellation of housing accommodations after July 31, (including applications received after July 31), will result in the forfeiture of my entire damage/reservation deposit plus any other associated housing charges. Room reservations are guaranteed until 9 a.m. on the first day of classes. I understand that signing this agreement for fall 2011 obligates me to stay on campus for both fall 2011 and spring 2012 semesters. I understand that by signing this document I am incurring a debt that must be paid (be sure to read the back side of this form to understand your obligation).

_____ Student signature	_____ Date	_____ Parent signature if student under age 18.
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New residents of UAF Housing: Complete the information at right if you wish to charge your credit card \$350 (\$315 damage deposit plus \$35 non-refundable application fee):

Visa  MasterCard Number \_\_\_\_\_  
 Expiration Date \_\_\_\_\_ Last three digits on back of card \_\_\_\_\_  
 Credit card billing address of card holder \_\_\_\_\_

**UAF RESIDENCE HALL CALENDAR**  
 Aug. 28 ..... Halls open, 8 a.m.  
 Sept. 1 ..... Classes begin  
 Dec. 18 ..... Halls close, noon  
 Cutler Open ..... Aug. 28 - May 14  
 Jan. 17 ..... Halls open, 8 a.m.  
 Jan. 19 ..... Classes begin  
 May 14 ..... Halls close, noon

The University of Alaska Fairbanks provides equal housing opportunity and assigns units without discrimination on the basis of race, religion, color, sex, physical or mental disability or national origin. The Department of Residence Life has facilities accessible for mobility-impaired students. All correspondence must be in writing from student and shall be mailed to the university at the above postal address. The student understands that Alaska Statute 34.03 et seq., the Alaska Uniform Residential Landlord Tenant Act does not apply to this agreement. NOTE: Application for and confirmation of admission to the University of Alaska Fairbanks and application for residence hall accommodations are separate transactions, acted upon separately by the university. Return of this application/agreement does not guarantee that accommodations will be available in the residence halls. Any questions you have about the terms and conditions of this agreement should be directed toward the Department of Residence Life prior to signing it. The university shall be entitled to all remedies provided by law or this agreement.

FOR RESIDENCE LIFE USE ONLY

RECEIPT #	DATE	ROOM #	CREDITS			
DATE	HALL	ROOM #	<input type="checkbox"/> DOUBLE	<input type="checkbox"/> DOUBLE SINGLE	<input type="checkbox"/> SINGLE	
DATE	HALL	ROOM #	<input type="checkbox"/> DOUBLE	<input type="checkbox"/> DOUBLE SINGLE	<input type="checkbox"/> SINGLE	

## Residence Hall Agreement

**TERMS OF OCCUPANCY:** student is responsible for all of the terms of this Agreement and as a member of the Residence Hall Association agrees to comply with all university rules, regulations, policies, procedures and community living standards including those printed in the Class Registration Schedule, the Residence Life Handbook, the university Catalog and any other university publication or electronic access site. All such rules and regulations are by this reference incorporated into this Agreement. The period of occupancy for this agreement and the academic year will begin on the first day of the fall semester as specified by the university and will end on the day after the last regularly scheduled final examination for the spring semester. Occupancy will not begin until the official opening day unless pre-approved arrangements are confirmed by the Department of Residence Life. Additional housing charges may be assessed to the student. As a campus resident, you are required to purchase a board plan for both the fall and spring semesters. Excluded from this provision are graduate students and those students living in the Cutler Apartment Complex. All board plans can be purchased with, and activated by, UAF Dining Services, Room 116 Eielson. For more information about the available board plan options, costs, program parameters, as well as the Agreement for Services, please visit: [www.uafdining.com](http://www.uafdining.com) or call (907) 474-6661.

**NOTE:** Occupancy dates are subject to changes in the academic calendar. Students wishing to remain in campus housing between semesters must apply, be accepted, and pay a fee (with the exception of Cutler). Each approved student will be consolidated into an open residence hall(s). Failure to complete registration (course selection and payment of fees) constitutes a breach of this Agreement. Persons breaching their Agreement will be assessed room costs as defined in the "REFUNDS/COSTS" section of this Agreement and be required to move out. At the opening of each semester and at times of unanticipated over-enrollment, the student may be assigned to overflow housing space. Overflow assignments will be charged at the standard rate.

**ACADEMIC YEAR AGREEMENT:** The term of this agreement is for the entire academic year or for the remainder of the academic year, if entered into after the beginning of the academic year. The academic year consists of fall and spring semester and does not include summer sessions which are acted upon separately by the university. Any student who continues to be enrolled at the university of Alaska Fairbanks shall honor the terms of this Agreement for both the fall and spring semesters and shall be charged the full amount of the fall and spring housing fees. The Cutler Apartment Complex **ACADEMIC YEAR AGREEMENT** is for the fall, winter break and spring semester. Students graduating in December or not enrolling for spring semester must provide notice of cancellation by Nov. 30 and must complete proper check-out (see "TERMINATION/ FORFEITS" section).

This Agreement is not a lease. It creates no exclusive right on the part of the student to occupy any portion of university property. The university may assign or reassign the student to specific housing when, in the university's sole discretion, it deems such action necessary. The student may not assign any rights or obligations created by this agreement. Eligibility: All students of UAF are eligible for campus housing but are not guaranteed housing until approved by the Department of Residence Life. To better manage occupancy, Residence Life may establish occupancy priorities and eligibility/credit hour requirements at any time deemed necessary.

**UNIVERSITY AUTHORITY:** The university reserves the right to:

- Change room assignments (consolidate) when vacancies occur and single occupants are residing in multiple capacity rooms or when less than four students are living in one Cutler apartment the remaining resident(s) must accept another roommate and/or move to another room/apartment. Students already on the double-single waiting list may keep the room and assume the additional cost if space is available.

- Re-assign students from a room, floor, hall, or residence system if necessary for health, safety, financial, or disciplinary purposes or when premises are unsuitable for occupancy.

- Enter any unit in order to inspect the same; make essential, preventative, routine, or agreed upon repairs, decorations, alterations or improvements; supply necessary or agreed upon services; or exhibit the premises to laborers or contractors, or as is otherwise necessary in the operation and/or protection of the premises or persons therein.

- Enter any premises in the event of an apparent or actual emergency, if there is reason to believe that a university policy is being violated or when other community members' rights are being violated and entry cannot be gained by nominal means.

- Close a residence and re-assign residents to available space in other residences or within a residence when sufficient vacancies occur and/or the need arises.

- Refuse or terminate housing to any student who is delinquent in the payment of residential fees, who has demonstrated an unwillingness to abide by Board of Regents policy, university Regulations and Residence Life rules and procedures, who may impact the community and/or students personal safety, or who exhibits behavior which is incompatible with maintaining of order and propriety of the Residence life community.

- This agreement may be terminated by the University by giving the

occupant ten (10) days advance written notice to vacate the premises, for any reason, at the sole discretion of the University.

If the student chooses to vacate their assigned unit during the term of this Agreement, but remains enrolled at the university, or the student fails to occupy their reserved space by the first day of classes, the student will forfeit their deposit and will agree to pay for occupancy as outlined in the "REFUNDS/COSTS" section. After July 31, students who have submitted applications are expected to live on campus and pay appropriate housing fees for their reserved space. **NOTE:** Notification of student status to other departments within the university does not cancel this Agreement. Damage/reservation deposits (currently \$315) will be held by the university and carried forward to subsequent academic years until the termination of this Agreement. At the time of termination, the deposit may be used to cover cancellation/termination charges plus costs for any loss or damage caused during occupancy and not otherwise paid or provided for by the student. The same may be applied to pay for other obligations owed by the student to the university. Any portion of such deposit not applied as provided herein will be mailed to, or refunded to the credit card used by, the student within 30 working days after proper check-out. Deposits will be forfeited for the following reasons: 1) failure to complete proper check-in by 9:00 am on the first day of classes; 2) termination of occupancy during the first sixty (60) days after the official fall opening; 3) canceling room reservations after July 31; 4) failure to properly check out of a room or apartment. **NOTE:** All provisions of this Agreement apply to students with a confirmed room reservation for Spring semester except that the date of record will be changed from Aug. 1 to Dec. 1.

**REFUNDS/COSTS:** All room costs are subject to change if rates increase after student application, students with accepted agreements will be given the opportunity to withdraw their application without penalty (less application fee).

Students terminating their Agreements will be charged room rent based on the following schedule:

### FALL:

Prior to Aug. 1: Refund deposit, 0% of the semester charge

Aug. 1–Sept. 9: Forfeit deposit, 10% of the semester charge

Sept. 10–Sept. 16: Forfeit deposit, 25% of the semester charge

Sept. 17–Oct. 7: Forfeit deposit, 50% of the semester charge

Oct. 8–Oct. 28: Forfeit deposit, 75% of the semester charge

After Oct. 28: Forfeit deposit, no refund or credit

### SPRING:

Prior to Dec. 1: (if new agreement in spring)

Refund deposit, 0% of the semester charge

Prior to Dec. 1: (continuation of fall agreement)

Forfeit deposit, 0% of the semester charge

Dec. 1–Jan. 27: Forfeit deposit, 10% of the semester charge

Jan. 28–Feb. 3: Forfeit deposit, 25% of the semester charge

Feb. 4–Feb. 24: Forfeit deposit, 50% of the semester charge

Feb. 25–Mar. 23: Forfeit deposit, 75% of the semester charge

After Mar. 23: Forfeit deposit, no refund or credit

**CHECK OUT:** A student's occupancy in university housing is terminated by the university by official check-out (personally signing out) with a Residence Life Staff member. Students failing to complete an official check-out forfeit their deposit and will be assessed all appropriate cleaning, damage and check out fees or housing charges. The student must provide written notice of cancellation as outlined in "TERMINATION/ FORFEITS" section below. On or before the date of hall closing or termination, student must remove himself/herself and all personal property from the premises. The Premises, including equipment, furniture and fixtures shall be clean and in as good order and condition as when received, reasonable wear and tear expected. Upon termination of the Agreement, the university shall have, and is hereby granted, full and free right to remove property of the student or others from the Premises without being guilty of trespass, eviction or forcible entry and detainer, and without relinquishing any of the university's legal rights. Any and all property which may be removed from the Premises by the university pursuant to the authority of this Agreement or of law, to which the student or others may be entitled, shall be handled or removed by the university at the risk, cost and expense of the student.

**WAIVER AND SEVERABILITY:** No term or condition of this Agreement can be waived by the university except as authorized in writing by the Director of Residence Life or designee. Requests must be made in writing. Should any clause or portion of this Agreement be held invalid, the other portions of this Agreement shall remain in full force and effect.

**UNIVERSITY RULES AND PROCEDURES:** These are printed below for your convenience, but are not to take the place of the Residence Life Handbook which should be referred to for more specific information on Residence Life rules and procedures which can be found at [www.uaf.edu/reslife](http://www.uaf.edu/reslife):

- A room/apartment is to be occupied only by the student(s) for whom it is reserved. Rooms/apartments may not be sublet or used by non-residents for any purpose.

- Prohibited items in residential rooms/apartments include corrosive,

combustible, hazardous or other dangerous substances, firearms, ammunition, other weapons, and cooking and food storage appliances unless approved by the Department of Residence Life.

- All weapons must be stored at the UAF Police Department and cannot be kept in rooms or apartments. The university reserves the right to remove all prohibited items. Prohibited activities include, but are not limited to: possession or use of illegal drugs or substances, possession or use of alcoholic beverages by persons under Alaska's legal age, public display of offensive materials, relocation of university furniture from one room to another, keeping of pets, and cooking and smoking in unauthorized areas.

- Residents are responsible for damages beyond normal wear to localities and equipment. Each student will be charged for damage, or other loss incurred, to their room, the building, furniture, and equipment that is a result of carelessness or misconduct. Damage within the student room, apartment, or the common areas located throughout the building (unless individual responsibility is determined), will be attributed to all occupants of that room, apartment or all resident students served by the common areas. Student agrees to remove all stored personal property from university facilities upon termination of this Agreement. If the student fails to remove said property, student hereby authorizes the university to make disposition of such property in any manner in which the university sees fit, without further recourse from the student.

- Student shall not make any material alterations in the space without express written permission from the Department of Residence Life; shall not damage nor permit the damage of any part of the space; shall not do or permit the doing of anything that shall constitute a fire or health hazard; and shall not permit the accumulation of waste and refuse within the space. Violation of these term and conditions may be considered sufficient reason for monetary fines and disciplinary action, including, but not limited to, dismissal from the university residence halls (and possibly the university).

- Students may occupy their rooms during Thanksgiving and "spring break" with no additional charge; however, students who wish to remain on campus during the period between semesters must arrange for accommodations separately and pay an additional charge. The cost of winter break housing is built in to the Cutler Apartment charge. No board program meals are provided during vacation periods.

- Student hereby agrees to obey all applicable university; local, state, and federal laws and regulations which are now in effect or which may become effective during the term of this agreement.

**INDEMNITY/LIABILITY:** The university accepts no liability for:

- Damage or injury to persons or property or loss of property of student unless the same is caused by the gross negligence or willful misconduct of the university.

- The loss, damage, or destruction to all personal belongings in the custody of, belonging to, or stored by the student, regardless of cause. This includes losses that occur in the students room, storage room, and public area, in other areas of the hall or campus. The university strongly recommends that students secure insurance for personal property with a private insurance company. The university does not insure the student's private property.

**TERMINATION/FORFEITS:** Agreement maybe terminated by the student as follows:

- Prior to Aug. 1: The student may cancel this Agreement at anytime prior to Aug. 1 without penalty (less \$35 application fee) by filing a written notice to Residence Life.

- Graduation, Total Withdrawal or Marriage. The student may cancel this Agreement for Spring semester without forfeiture of the deposit for reasons of graduation, total enrollment withdrawal or for marriage by filing a written notice and appropriate documentation to Residence Life by Nov. 30.

- Hardship: The student may request cancellation of this Agreement for hardship by filing a written request to Residence Life. Hardship requests will be reviewed by the Business Manager of Residence Life for approval or denial. If approved, you will be notified in writing. If denied, you will be notified in writing and held to the terms of this agreement for the remainder of the academic year.

**RELEASE:** By signing the UAF Residence Hall Application/Agreement I give the University of Alaska Fairbanks (UAF) permission to photograph, videotape or record me and to use the photographs, videotape, electronic file, film or audio recording in print and electronic publication, video broadcasts, radio broadcasts, housing database, or any similar electronic and mechanical means. I agree that the photographs, including negatives, slides and prints or any other presentation of the images, is the property of UAF. I waive any right I may have to inspect and/or approve the finished product in which the image may be used. By signing I intend to release and discharge UAF from any and all claims that I may have, and agree to hold harmless and defend UAF from liability arising from claims or litigation arising from its use of my image or voice. A Resident may opt out of this release by filing a written request to Residence Life at the address on the front of the UAF Residence Hall Application/Agreement. January 2011

# UAF Residence Hall Application/Agreement PAGE 3 OF 3

## Meningitis Information

To all new residents of **UAF campus housing**:

The State of Alaska requires, effective May 18, 2005, all post-secondary educational institutions to provide information about meningitis and meningitis vaccine to all students who intend to reside in campus housing and requires that students sign a form indicating that they have either been vaccinated against meningitis or have received information about meningitis. See text of law, including required information about meningitis, and signature blocks below:

### Sec. 14.48.165 of the Alaska Statutes reads as follows:

Immunization of postsecondary students.

- a. A postsecondary educational institution in this state shall provide written notice to each student who intends to reside in campus housing before the student's initial period of residence that includes the following information:
  1. Meningococcal disease
    - A. is a serious illness that can cause death within a few hours of onset; one in 10 cases is fatal, and one in seven survivors of the illness is left with severe disability;
    - B. is a contagious but also largely preventable infection of the spinal cord fluid and the fluid surrounding the brain;
  2. Scientific evidence suggests that college students living in campus housing are at a moderately increased risk of contracting meningococcal disease; and
  3. Immunization against meningococcal disease decreases the risk of contracting the illness
- b. A student attending a postsecondary educational institution shall sign a document provided by the institution indicating that the student has received
  1. an immunization against meningococcal disease; or
  2. the notice described under (a) of this section (see above)

**I have received an immunization against meningococcal disease.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Full Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

\* \* \* \*

Alternative affirmation:

**I have received and read the informational notice regarding meningitis described under section (a) above.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Full Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Availability of vaccine: The UAF Center for Health and Counseling provides the meningococcal vaccine "at cost" (currently \$100). Due to the limited shelf life, the Center maintains a limited supply of meningococcal vaccine and cannot guarantee that vaccine will be available at all times. Students wishing to get the vaccine should call the Center at 474-7043 to check on current availability.

## UAF Conviction Disclosure Form

You are required to sign and return this form even if you answer NO to these questions.

Name \_\_\_\_\_

Student ID number \_\_\_\_\_

I authorize the UAF Department of Residence Life to conduct a detailed criminal background check of my past. Non-disclosure and incomplete or inaccurate information are grounds for immediate termination of housing.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Yes\*  No Do you presently have felony charges pending against you or have you ever been convicted of a felony?

Yes\*  No Do you presently have misdemeanor charges pending against you, or have you been convicted of a misdemeanor in the past five years?

Yes\*  No Do you presently have sexual offense charges pending against you or have you ever been charged or convicted of a sexual offense crime or attempt to commit such a crime, as defined by Title 11 of Alaska Statutes? The Alaska Statutes are viewable online at [www.legis.state.ak.us/basis/folio.asp](http://www.legis.state.ak.us/basis/folio.asp).

\* If you answered yes to any of these questions, please provide information about the crime(s) you have been convicted of, date(s) of conviction(s), court(s) convicted in and sentence(s) received. Please attach a separate sheet for each crime. Additional explanation sheets must have your signature and authorize the UAF Department of Residence Life to conduct a detailed criminal background check. (You may photocopy this form.)

Crime #1

1) Information about crime convicted of: \_\_\_\_\_

\_\_\_\_\_

2) Date of conviction: \_\_\_\_\_

3) Court convicted in: \_\_\_\_\_

4) Sentence received: \_\_\_\_\_

\_\_\_\_\_

5) Probation dates: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

6) Probation officer's name: \_\_\_\_\_

7) Probation officer's phone: \_\_\_\_\_

# UAF RESIDENCE HALL TELEPHONE INFORMATION/AGREEMENT ACADEMIC YEAR 2011-2012

## Staying connected while in college is important!

UAF understands communication needs vary student to student and the way and means by which we communicate is changing. Cutler Apartments will have one land line phone number per apartment included in the room price. Moore, Bartlett, Skarland, Lathrop, Stevens, Nerland, McIntosh, Wickersham and MacLean House land lines are optional, and available at an additional student expense of **\$120 per semester, \$240 per academic year**—the phone line charge will be added to your student account at the beginning of each semester, payable through UAOnline or in person at the UAF Business Office.

### Campus Landline

Connect to a land line in your residence hall room for a semester based fee. Complete the information on the bottom of this page and your phone will be activated in your room and the fee placed on your student account. You will provide your own phone, calling card for long distance, and answering machine—voicemail will not be available. Complete the form below to select this option.

Please make sure this is the best choice for your needs.

### Cell Phone Plans

Provide your own cell phone. Cell phones are available through several local providers in Fairbanks. Providers offer monthly, prepaid and Lifeline plans at various rates to fit individual needs. Please contact providers directly for more information about plans and rates.

If you're bringing a cell phone from outside of the Fairbanks area be sure your provider offers coverage here.

Provider	Web Address	Toll Free Number	Local Store
AT&T	www.att.com/wireless	(866) 246-4852	Yes
ACS	www.acsalaska.com	(800) 808-8083	Yes
GCI	www.gci.com	(800) 800-4800	Yes

### Prepaid Cell phone

Pick up a prepaid packaged cell phone at a store near you. Go Phones, TracPhones and Net10 all offer basic cell phones with pre-paid minutes in a convenient pack.

If you choose a UAF landline for \$120 per semester: (please print and sign below)

Name Last First Middle UAF Student ID #

### Read the following information carefully before signing.

I accept the terms and conditions of this agreement. I understand that by signing this agreement, I am personally (jointly and separately) responsible for compliance with all of the terms of this agreement. I understand that by signing this document I am incurring a debt that must be paid. I understand that if I decide to cancel my phone line, I must contact the Residence Life office prior to the end of fee payment or I will owe the entire balance for the phone line. In addition, if I move rooms during the semester or between semesters, I will not be able to keep the same phone number.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent signature if student under age 18

This application can be returned in the enclosed business reply envelope or mailed, emailed or faxed to:

UAF Residence Life • P.O. Box 756860, Fairbanks, AK 99775-6860

www.uaf.edu/reslife/ • tel 907-474-7247 • fax 907-474-6423 • e-mail housing@uaf.edu

The University of Alaska Fairbanks provides equal housing opportunity and assigns units without discrimination on the basis of race, religion, color, sex, physical or mental disability or national origin. The Department of Residence Life has facilities accessible for mobility-impaired students. All correspondence must be in writing from student and shall be mailed to the university at the above postal address. Any questions you have about the terms and conditions of this agreement should be directed toward the Department of Residence Life prior to signing it. The university shall be entitled to all remedies provided by law or this agreement.

#### FOR RESIDENCE LIFE USE ONLY

RECEIVED

DATE

DATE

HALL

ROOM #

DATE

HALL

ROOM #

DATE

HALL

ROOM #

DATE

HALL

ROOM #