



APPLICATION FOR EXCHANGE AND STUDY ABROAD

DIRECTIONS: These are very important, please read and follow them carefully

1. Make sure that you meet all program requirements such as language, GPA, class standing etc.
2. Complete all pages and sign where indicated.
3. Attach a copy of your latest unofficial academic transcript issued by the Office of the Registrar; **TRANSCRIPTS PRINTED FROM THE INTERNET WILL NOT BE ACCEPTED.** Please note that most programs and institutions will also require official transcripts so be sure to order these in time to meet program application deadlines.
4. Arrange a meeting with your UAF academic advisor to discuss your proposed exchange or study abroad program and how it will relate to your degree program. If you plan to graduate the same semester of your program, be sure to make arrangements with the Graduation Office PRIOR to your departure.
5. Attach a 2-4 page statement describing in as much detail as possible:
 - a) Why you wish to study abroad and how you have prepared yourself for the program to which you are applying.
 - b) A description of your proposed plan of study at this program.
 - c) The courses that will remain for you to complete at UAF upon your return (include major and expected date of graduation).
 - d) How the study abroad program will contribute to your career plans and other aspirations.

Include any other information that you believe is relevant to our consideration of your application.

6. Request three professional letters of reference in support of your application. *At least two* should be from your college/university instructors. Each letter must have an original signature and be written on official letterhead or on the official OIP form located on the OIP website www.uaf.edu/oip. For programs requiring knowledge of a foreign language, at least one reference must be from your language instructor. All letters of reference should either be delivered directly to the Office of International Programs or, if delivered by you, in a sealed envelope with the preparer's signature across the seal.
7. Please observe the following UAF international application deadlines:

March 1st for Fall and Summer Semester Applications

October 1st for Spring Semester Applications

***** December 1st for all Japanese Exchange Programs**

The following items are required for admission to all Japanese Exchange Programs:

Student must be of **sophomore** standing or above at the time of application.

Student must have **completed JPN 202** or equivalent prior to departure.

Student must have a **minimum B average** in Japanese language courses.

Student must have the **recommendation of UAF Japanese Language Faculty**.

If a request is made for a particular Exchange University, student should include an explanation with their application of the reason why study at the University is requested.

*****Japanese Exchange Program Applicants should request that Official Fall transcripts be sent directly to the UAF Office of International Programs as soon as fall grades have been posted.**

Deadlines above apply to this UAF application form and supporting documents and will not be reviewed until all required documentation is received by the Office of International Programs and the program deadline date has passed. An additional application will also be required by each host university and program provider – **do not** complete a host university or program provider application until you are supplied with the correct form and advised to do so by the Office of International Programs. These applications will be submitted by the Office of International Programs along with an individual recommendation. You will be advised of specific site application deadlines **upon approval** of your UAF application.

Mail or submit UAF applications in person to:

**Office of International Programs
University of Alaska Fairbanks
P.O. Box 757760
215 Eielson Bldg.
Fairbanks, Alaska 99775-7760**

8. All applicants will be informed as decisions are made on their applications.

Please address any questions to the Office of International Programs at the above address or phone 1-907-474-7192, FAX 1-907-474-5979, or email fyqip2@uaf.edu and we'll be very happy to assist you.



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Name: _____ Date: _____
Last First Middle Mo/Day/Yr

Student ID#: _____ Email: _____@_____.

Exchange/Study Abroad Site: 1) _____

Proposed period of study: FALL 20 _____ SPRING 20 _____ SUMMER 20 _____

Exchange/Study Abroad Site: 2) _____

Proposed period of study: FALL 20 _____ SPRING 20 _____ SUMMER 20 _____

Current Physical address: _____
Street City
State Zip ()
Phone

Mailing Address: _____
Street City
State Zip ()
Phone

Permanent. Address: _____
Street City
State Zip ()
Phone

Date of Birth: _____ Place of Birth: _____
Mo/Day/Yr

Nationality: _____ Passport Number: _____

Place of passport issue: _____ Exp. Date: _____

I do not have my passport yet, I will provide number upon issuance: _____

Emergency Contact:

Name: _____ Relationship: _____
Last First Middle Initial

Mailing address: _____
St./P.O. Box City/State Zip

() _____ Email: _____@_____.
Phone

EDUCATION

High School: _____ **Year of Graduation:** _____

Location: _____

Colleges/Universities attended in addition to UAF:

1.	_____	_____	_____
	Institution	Location	Dates attended

2.	_____	_____	_____
	Institution	Location	Dates attended

Expected UAF degree: _____ **Expected date of graduation:** _____
(AA, BA, BS, etc.)

Major: _____

FOREIGN LANGUAGE BACKGROUND

(For exchanges requiring foreign language skills; begin with courses pertaining to the exchange for which you are applying)

College-level courses:

Title	Credits	Institution	Dates
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1. _____

2. _____

3. _____

4. _____

Additional language training: _____

Number of Chinese characters you can read: _____, write: _____

How well can you write hiragana and katakana? _____

RELEVANT INFORMATION

Previous foreign travel. (Places, dates, purpose.): _____

Describe your experience with foreign students who have come to the US:

What are your hobbies and special interests?: _____

Are there any special considerations (health, diet, disabilities, access to special services, etc.) we should consider in arranging your study abroad?:

READ THE FOLLOWING STATEMENT CAREFULLY BEFORE SIGNING

All of the information that has been given in this application is true to the best of my knowledge. I understand that giving false and/or misleading information could jeopardize my chances of selection for UAF study abroad or exchange, and/or my study abroad or exchange experience.

Signed: _____ Date: _____