

Administrative Services Bulletin: (Friday, July 9, 2010)

By Maggie Griscavage, Director, Office of Grants and Contracts Administration

What's new?

Visiting our Rural Sites Partners. In June, OGCA completed the rural site visit for FY2010 by stopping by the university's Palmer Experiment Station, the Marine Advisory Program office in Anchorage, and the Seward Marine Center in Seward. We talked about process improvements and how the OGCA team can provide greater support and information to those people who work where the 'rubber hits the road.' As a result, we shall be attaching a scanned copy of the full award document to our current notices to departments of the completed setup and copying the PI and their fiscal person. This will also relieve some of the burden on the departmental business office technicians – we see this as an OGCA responsibility to make sure those who need the full document get their copy. The return on investment will be PI and support staff that know the document, and are also acutely aware of reporting responsibilities, and how many, when and where those reports need to be.

Effort Certification – The University of Alaska Statewide systems released a request for proposals (RFP) for vendors to conduct a review of current policies and procedures as they relate to effort certification (compliance with federal regulations). The responses have been reviewed by the appointed committee members, and the vendor of choice should be selected by the Office of Procurement, based on their review, in short order.

End of the Fiscal Year – Our grateful thanks to all of the departmental fiscal technicians and fiscal officers who made such an excellent effort to close out old encumbrances, overruns and other oddities! Big kudos go to Cheryl Plowman who closed more than 700 awards in Banner – this meant that a multiplicity of funds did not have to go forward into FY11... Overall, OGCA had 826, or 28%, fewer rollovers this year than last year. Keep up the good work.

What's Still Pending?

F&A Underrecovery Fee Waiver reengineering – *Under VCAS review*

New Policy for Overrun Writeoff – Release will be predicated upon review and approval by the Associate Vice Chancellor Financial Services.

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