

## General Information

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## Academic Advising Web References

### National Academic Advising Information:

<http://www.uaf.edu/sssp/>  
Student Support Services

<http://www.cas.edu/>  
The Council for the Advancement of Standards in Higher Education, self-assessment guide outlines, academic advising standards & guidelines for self-assessment.

<http://www.psu.edu/dus/mentor/>  
The Mentor: An Academic Advising Journal is an electronic publication about academic advising in higher education. The publication's goal is to provide a mechanism for the rapid dissemination of new ideas about advising and for ongoing discourse about advising issues

<http://www.nacada.ksu.edu/>  
National Academic Advising Association (NACADA), Membership is only \$55 and includes the semi-annual *NACADA Journal* & quarterly e-newsletter, NACADA Academic Advising News and voting privileges for four commissions and/or special interest groups (including faculty advisors)

<http://www.distance.uaf.edu/>  
Center for Distance Education

<http://www.uaf.edu/oip/>  
International Programs

<http://www.tvc.uaf.edu/programs/military/index.html>  
Northern Military Programs, UAF Tanana Valley Campus

<http://www.alaska.edu/uaf/ruralss/>  
Rural Student Services

<http://www.uaf.edu/advising/>  
**Academic Advising Center**

<http://fc.bethel.uaf.edu/~kuc%20advisors/>  
College of Rural and Community Development, Kuskokwim Campus Advising Center

<http://www.uaf.edu/bbc/>  
College of Rural and Community Development, Bristol Bay Campus

[http://www.nwc.uaf.edu/index.php?option=com\\_content&task=section&id=8&Itemid=38](http://www.nwc.uaf.edu/index.php?option=com_content&task=section&id=8&Itemid=38)  
College of Rural & Community Development, Northwest Campus Student Services

<http://www.chukchi.alaska.edu/>  
College of Rural & Community Development, Chukchi Campus

<http://www.uaf.edu/iac/students.htm>  
College of Rural & Community Development, Interior - Aleutians

## **Financial Aid/Scholarships**

<http://www.uaf.edu/finaid/>  
UAF Financial Aid

<http://www.tvc.uaf.edu/studentadvise.html>  
UAF Tanana Valley Campus (TVC) Student Assistance and Advising Center

<http://www.fastweb.com/>  
Financial aid and scholarship information.

[http://studentaid.ed.gov/students/publications/student\\_guide/index.html](http://studentaid.ed.gov/students/publications/student_guide/index.html)  
Financial Aid resources provided by the U.S. Department of Education

<http://www.college-scholarships.com/>  
Online database with contact information for US universities and scholarship offices, organized by state

## **Job/Career Sites:**

<http://www.uaf.edu/career/>  
UAF Career Services

<http://www.jobweb.com/>  
Useful information on career and job-related sites for working with students

<http://content.monster.com/>  
General reference site for jobs, resume and career management

<http://www.academic360.com/>  
Reference site for jobs in higher education

<http://www.jobs.state.ak.us/>  
Alaska Job Center Network

<http://jobstar.org/>  
California based information with good links to general information on resumes, jobs, salaries, job market, etc.

<http://www.jobhuntersbible.com/>  
Dick Bolles' internet guide to the job search

<http://www.salary.com/>  
Average salary ranges by job category and zip code or metro area

<http://www.rileyguide.com>  
The Riley Guide

## **Personality/Interest/Career Inventories:**

<http://www.career.missouri.edu/>  
Career Interests Game to match one's interests and skills to potential careers.

<http://www.collegeboard.com/apps/careers/index>

The College Board Career Search: a description of careers starting with general categories. A 34-question inventory that matches one's temperament, interests, abilities and job characteristics to potential careers will be listed on the site again soon.

<http://www.review.com/career/careerquizhome.cfm?careers=6>

BIRKMAN CAREER STYLE SUMMARY: a question inventory that matches one's responses to one's interest, style and career options.

[http://www.advisorteam.com/temperament\\_sorter/register.asp](http://www.advisorteam.com/temperament_sorter/register.asp)

Keirsey Temperament Sorter: a 70-question inventory that helps one understand more about their personality style.

### **General Reference:**

<http://www.petersons.com/>

Web version of the Peterson's Guide (Education Supersite)

<http://www.geteducated.com/>

Adult education and distance learner's resource center.

<http://www.gradschools.com/>

Graduate school information

<http://www.studyabroad.com/>

Study abroad programs

<http://mapping-your-future.org/>

Federal Family Education Loan Program (FFELP) and are committed to providing information about higher education and career opportunities.

<http://www.studys.net/index.htm/>

Distance Education resources and information.

<http://www.testprereview.com/>

Test prep information and sample tests for the ACT, Accuplacer, CDL, CLEP, COMPASS, GMAT, GRE, LSAT, MAT, MCAT, PRAXIS, SAT, and other tests.

## Where to Look for the Help You Need

### Academic Assistance Programs

#### **Writing Center**

801 Gruening  
474-5314  
<http://www.uaf.edu/english/>

#### **Math & Statistics Lab**

305 Chapman  
474-7332  
<http://www.dms.uaf.edu/>

#### **Student Support Services**

512 Gruening  
474-6844  
<http://www.uaf.edu/sssp/fysssp@uaf.edu>

#### **Developmental Math Lab**

305 Gruening  
455-2856 or 474-1112  
fflnb@uaf.edu

#### **Honors Program**

Copper Lane House  
474-6612  
<http://www.uaf.edu/honors/honors@uaf.edu>

#### **TVC Center**

604 Barnette Street Room 120  
455-2856 or 455-2842  
<http://www.tvc.uaf.edu>

#### **Rural Student Services**

200 Brooks Building  
474-7871  
[www.uaf.edu/ruralss/fyrss@uaf.edu](http://www.uaf.edu/ruralss/fyrss@uaf.edu)

#### **Supplemental Instruction**

509 Gruening  
474-6396  
<http://www.uaf.edu/advising/advising@uaf.edu>

Check with individual academic departments for further information or assistance.

#### **Academic Advising Center**

509 Gruening  
advising@uaf.edu

Academic Advising Information/Training  
Changing/Deciding Majors  
COMPASS Testing  
Credit for Prior Learning  
DISCOVER Career Guidance  
Degree Requirements Worksheets  
E-mail Advising Assistance  
Learning Assistance / Study Skills Workshops  
Major Explorer (UAF degrees)  
Major Mania, major fair  
Peer Advisor Program  
Pre-professional Advising  
SkillsTutor, computerized skills enhancement program  
Strong Interest Inventory

#### **Admissions, Office of**

215 Signer's Hall  
474-7500  
<http://www.uaf.edu/admissions/admission@uaf.edu>

Admissions  
Evaluation of Transfer Credits  
Transcripts  
University Catalog

#### **Career Services**

110 Eielson Building

Career Counseling  
Career/Interest Testing

474-7596  
<http://www.uaf.edu/career/>  
fycsc@uaf.edu

(DISCOVER/Myers-Briggs Type Indicator/ STRONG  
Interest Inventory  
Career Resource Library  
Internship/Volunteer Placement  
Job Search Skill Building  
Jobs and Career Information  
Part-time/Summer/Full-time Jobs

### **Center for Distance Education**

474-3444 or (800) 277-8060  
<http://www.distance.uaf.edu/>  
distance@uaf.edu

Distance Delivery to Rural Sites  
Independent Learning Courses  
Instructional Television Courses

### **Financial Aid**

101 Eielson  
474-7256  
<http://www.uaf.edu/finaid/>  
finacialaid@uaf.edu

Alternate Payment Plan  
College Work-Study  
Grants/Scholarships  
Student Loans  
Veteran's Assistance

### **Graduate School**

304 Signer's Hall  
474-7464  
<http://www.uaf.edu/gradsch/>  
fygrads@uaf.edu

Graduate Manuals  
Graduate Programs (interdisciplinary including  
undergraduate)  
Undergraduate and Graduate Interdisciplinary Studies

### **Health & Counseling**

203 Whitaker  
474-7045  
<http://www.uaf.edu/chc/>  
fyheaco@uaf.edu

Alcohol and Drug Services  
Disabled Student Services  
Flu Shots  
Medical Services  
Personal Counseling  
Self-Help Lab  
Student Health Insurance

### **International Programs**

215 Eielson  
474-5327  
<http://www.uaf.edu/oip/>  
fyoip@uaf.edu

International Student Advising  
VISA/Immigration Information  
Study Abroad & Exchange Information  
Global Study Internships

### **Multicultural Affairs and Diversity, Office of**

104 Eielson  
474-7300  
<http://www.uaf.edu/oma/>  
fyoma@uaf.edu

Cross-Cultural Programs  
Tutoring  
Peer Mentoring

### **Registrar, Office of the**

102 Signers Hall  
474-6300  
<http://www.uaf.edu/reg/>  
registrar@uaf.edu

Academic Records  
Class Scheduling  
Degree Checks/Audits  
Drop/Add Classes  
Registration  
Schedules

**Residence Life**

Moore-Bartlett-Skarland  
474-7247  
<http://www.uaf.edu/reslife/housing@uaf.edu>

**Rural Student Services**

200 Brooks  
Evening Study Halls  
474-7871  
<http://www.uaf.edu/ruralss/fyrss@uaf.edu>

**Student Assistance & Advising  
Center-TVC**

604 Barnette Room 110  
455-2899  
<http://www.tvc.uaf.edu/>

**Testing Services**

207 B Gruening  
474-5277  
<http://www.uaf.edu/testing/testing@uaf.edu>

**Woman's Center**

112 Eielson  
474-6360  
<http://www.uaf.edu/uafwomen/fywoc@uaf.edu>

**Food Service**

On-Campus Housing  
Education Development, Growth, Experience  
Program (EDGE) for traditional age freshmen

Academic Advising  
COMPASS Testing  
Orientation Services  
Personal Counseling  
Peer Counseling  
Social & Cultural Activities

Academic Advising  
COMPASS Testing/Score Reports  
Career and Job Information  
Career Resource Library  
Personal Counseling  
Tutoring/Learning Assistance

ACT Testing/Score Reports  
College Level Examination Program (CLEP)  
Credit by Examination  
Graduate Admission Testing

Gender-Related Issues  
Non-Traditional Student (Adult) Support Group

## Quick Community Reference List

A.A. ....	456-7501	<a href="http://www.fairbanksaa.org">www.fairbanksaa.org</a>
ACCESS ALASKA.....	479-7940	<a href="http://www.fairnet.org/agencies/accessak/">www.fairnet.org/agencies/accessak/</a>
ALANON.....	456-6458	<a href="http://www.al-anon.alateen.org">www.al-anon.alateen.org</a>
ALASKA AIDS ASSISTANCE .....	800-478-AIDS	<a href="http://www.alaskan aids.org">www.alaskan aids.org</a>
ALASKA LEGAL SERVICES CORP.....	452-5181	<a href="http://www.alsc-law.org">www.alsc-law.org</a>
ALZHEIMER'S ASSOCIATION OF ALASKA .....	452-2277	<a href="http://www.alz.org">www.alz.org</a>
CHAMBER OF COMMERCE .....	452-1105	<a href="http://www.fairbankschamber.org">www.fairbankschamber.org</a>
CHILD SUPPORT ENFORCEMENT DIVISION .....	451-2830	<a href="http://www.csed.state.ak.us">www.csed.state.ak.us</a>
CITY HALL .....	459-6881	<a href="http://www.ci.fairbanks.ak.us">www.ci.fairbanks.ak.us</a>
COMMUNITY MENTAL HEALTH CENTER .....	452-1575	<a href="http://www.FairbanksInfo.com">www.FairbanksInfo.com</a>
CRIME STOPPERS .....	456-2583	<a href="http://www.crimestoppersonline.com">www.crimestoppersonline.com</a>
CRISIS LINE.....	452-HELP	
DETOX CENTER.....	456-1053	
DIV OF FAMILY & YOUTH SER (24 Hr).....	451-2650	
EMERGENCY .....	911	
FAIRBANKS COUNSELING & ADOPTION .....	456-4729	<a href="http://www.fcaalaska.org:8081">www.fcaalaska.org:8081</a>
FAIRBANKS MEMORIAL HOSPITAL .....	452-8181	<a href="http://www.bannerhealth.com">www.bannerhealth.com</a>
FAIRBANKS NATIVE ASSOCIATION .....	452-1648	<a href="http://www.fairbanksnative.org">www.fairbanksnative.org</a>
FAIRBANKS POLICE DEPARTMENT.....	459-6500	
.....	<a href="http://www.ci.fairbanks.ak.us/Departments/police.htm">www.ci.fairbanks.ak.us/Departments/police.htm</a>	
FAIRBANKS RESOURCE AGENCY .....	456-8901	<a href="http://www.fra-alaska.net/about_us.asp">www.fra-alaska.net/about_us.asp</a>
FAMILY ALLIANCE FOR THE MENTALLY ILL .....	456-4704	<a href="http://www.nami.org">www.nami.org</a>
FAMILY PLANNING CLINIC.....	452-1776	<a href="http://www.hss.state.ak.us">www.hss.state.ak.us</a>
FOOD BANK.....	456-2337	<a href="http://www.fairbanksfoodbank.org">www.fairbanksfoodbank.org</a>
HEALTH CENTER .....	452-1776	<a href="http://www.hss.state.ak.us">www.hss.state.ak.us</a>
HOSPITAL EMERGENCY ROOM .....	458-5565	
JOB SERVICE.....	451-5967	<a href="http://www.jobs.state.ak.us">www.jobs.state.ak.us</a>
LOVE, INC. ....	452-5683	<a href="http://www.loveinc.org">www.loveinc.org</a>
MADD.....	456-3964	<a href="http://www.madd.org">www.madd.org</a>
NARCOTICS ANONYMOUS .....	452-7372	<a href="http://www.na.org">www.na.org</a>
OVEREATERS ANONYMOUS.....	452-7632	<a href="http://www.oa.org">www.oa.org</a>
PLANNED PARENTHOOD.....	455-7285	
POISON CONTROL .....	456-7182	
PUBLIC ASSISTANCE .....	451-2850	<a href="http://www.hss.state.ak.us/dhcs/default.htm">www.hss.state.ak.us/dhcs/default.htm</a>
RESOURCE CNTR FOR PARENTS & CHILDREN .....	456-2866	<a href="http://www.rcpcfairbanks.org">www.rcpcfairbanks.org</a>
RESCUE MISSION .....	452-5343	<a href="http://www.fairbanksrescuemission.org">www.fairbanksrescuemission.org</a>
SALVATION ARMY .....	452-5005	<a href="http://www.salvationarmyusa.org">www.salvationarmyusa.org</a>
SUICIDE PREVENTION.....	452-HELP	
TANANA CHIEFS CONF. HEALTH SERVICES .....	452-8251 x3140	<a href="http://www.tananachiefs.org">www.tananachiefs.org</a>
STATE TROOPERS .....	451-5100	<a href="http://www.dps.state.ak.us/ast/">www.dps.state.ak.us/ast/</a>
STD/AIDS HOTLINE .....	451-2949	
UNITED WAY OF THE TANANA VALLEY.....	452-7211	<a href="http://www.unitedwaytv.com">www.unitedwaytv.com</a>
VET CENTER.....	456-4238	<a href="http://www.va.gov/rcs">www.va.gov/rcs</a>
WICCA contact Interior AK Center for Non-Violent Living ...	452-2293	
(WICCA) IAC 24-HR EMERGENCY NUMBER.....	800-478-7273	

## Glossary

Following is a quick reference of terms students at UAF may encounter. Do not assume that students are familiar with these terms and their implications. In parentheses are relevant sections from the **UAF Catalog** and the appropriate departments to contact for further information.

**Ability to Benefit** - Freshman applicants who do not have a high school diploma or GED must demonstrate an ability to benefit (ATB) before being admitted into a federal financial aid-eligible degree program.

**Academic Disqualification** – see Disqualification, Academic

**Academic Probation** – see Probation, Academic

**Accuplacer** – A placement test required by some UAA programs – see Testing section.

**Adding a Class** - Students may add classes, without the need for instructor approval, until the last day of late registration (the second Friday after classes start) (Getting Started! Registration.)

**Admissions Policy** - Bachelor's Degree Programs; High school graduates who present a minimum grade point average of 2.00 in the eleven core courses will be accepted in good standing. Associate Degree Programs; High school graduate or 18 years of age or older. (Getting Started! Applying for Admission)

**American College Testing (ACT)** – A college entrance exam designed to assess students' development and their ability to complete college-level work in English, mathematics, reading and science. The ACT is the preferred admissions requirement for baccalaureate students and is used for placement testing into UAF courses.

**Associate of Applied Science** – Degrees that are awarded in specific occupational fields with emphasis on entering the job market. This degree, usually seen as a terminal degree, can serve as the basis for additional education and is at least 60 credit hours. (Certificates, Associate Degrees, and Community Development.)

**Associate Degree** - A two-year degree offered through the College of Rural Alaska that is granted to those students who have successfully completed 60 credit hours of core certificates and associate degrees university requirements and coursework in an elective.

**ASSET Test** – A paper-and-pencil testing program for placing students into postsecondary institutions. ASSET may be used as an admissions requirement for associate or certificate degree students, who do not have ACT or SAT scores, and is used for placement testing into UAF courses.

**Audit** - A student may elect to take a course for informational purposes only. The student is not required to turn in coursework and will not receive credit or a grade for the class. (Getting Started! Registration)

**Baccalaureate Degree** – A degree granted to those students who have successfully completed a minimum of 120 credit hours of general university requirements and coursework in a major field of study. (Bachelor's Degrees)

**BANNER** - Computer information system that maintains student database at <http://banner.alaska.edu>.

**CAPP** – Unofficial Degree Evaluation (degree audit) available for students and advisors on UAOnline. Evaluations for majors other than the student’s “official” major may also be viewed under the “What-If Analysis” section.

**Certificate Program** - Vocational certificates are offered through the College of Rural and Community Development. Certificates take one to two years to complete and require 30 to 60 credits (Certificates and Associate Degrees.)

**Chancellor's List** - An academic honor given to those undergraduate students who have completed a minimum of 12 credit hours with letter grades in a semester with a GPA of 4.00. (Academics & Regulations)

**Change of Major** – Students may change majors by completing a Change of Major Form (as long as they meet departmental entry requirements). The change goes into effect the following semester. Newly admitted students and students requesting a level change (associate to bachelor degree or certificate to associate degree) must contact Admissions to change their major. (Certificates, Associate, and Bachelor’s Degrees)

**Class Standing** - Determined on the basis of credits earned: (Academics & Regulations)

Freshman	0 - 29 credits	Junior	60 - 89 credits
Sophomore	30 - 59 credits	Senior	90+ credits

**COMPASS** – Comprehensive computer-adaptive testing system that helps place students into appropriate courses. COMPASS may be used as an admissions requirement for associate or certificate degree students that do not have ACT or SAT scores, and is used for placement into UAF courses.

**Continue on Probation** - A student previously on probation whose semester and/or cumulative GPA is less than 2.00 may be continued on probation, instead of being disqualified from the degree program. The dean of the college in which the student is majoring will determine the student's status (Academics & Regulations).

**Course Credit** – Example: a 3-credit class would meet for 2,900 minutes of lecture (3 hours a week, plus at least 1,600 minutes of study outside of class time.

**Course Load** - The total number of credit hours the student has enrolled in for a semester. The average course load for UAF students is 15 credits. (Academics & Regulations)

**Credit by Exam** - An exam may be taken and credit given for demonstrated understanding/experience in a particular area. See Non-Traditional Credit section (Getting Started: Undergraduate Course Placement & Transfer Credits.)

**Credit/No Credit Option** - Completion of a course for credit only. A letter grade is not awarded. One “free elective” course per semester can be taken under this option. A form must be filled out and submitted to the Registrar. (Getting Started! Registration.)

**Cum Laude** – Students graduate with honors with the distinction of cum laude if the overall cumulative GPA is 3.5 or higher. (Academics & Regulations.)

**Dean's List** - An academic honor given to those undergraduate students who have completed a minimum of 12 credits with letter grades in a semester with a GPA of 3.50. (Academics & Regulations)

**Degree Check (Audit)** - A review by the Graduation Office to assess the student's progress towards a degree. Degree checks may be requested after a baccalaureate student has completed **85** credit hours; after 30 credits for an associate student; or the final semester of a certificate student.

**Degree Worksheet** - A list of all requirements towards a specific degree program, including core, degree and major courses. Degree worksheets can be found in PDF format at [www.uaf.edu/advising/student\\_info/](http://www.uaf.edu/advising/student_info/).

**Disability Services** – Through the Health and Counseling Center, accommodations can be provided to students with documented disabilities. See Health and Counseling section.

**DISCOVER** – Multimedia interactive career guidance computer program that includes research-based assessments of career-relevant interests, abilities, and job values.

**Disqualification, Academic** - A student on academic probation whose academic semester cumulative GPAs are less than 2.0 at the end of spring semester will be disqualified from attending degree seeking study. Disqualified students may continue their enrollment at UAF only as a non degree seeking student and are limited to a maximum of 9 credits, and must register in person. (Getting Started! Academic Regulations.)

**Dropping a Class** - A drop/add form (available from the Registrar's Office or at [www.uaf.edu/reg/forms/add\\_drop.pdf](http://www.uaf.edu/reg/forms/add_drop.pdf)) is to be completed by the student, signed by the student's advisor, and submitted to the Registrar's Office by the third Friday after the first day of instruction. (Registration)

**Early End Class** – A course that ends before the last week of the regularly scheduled semester.

**Electives** - Courses that a student may choose to take outside of the general university requirements and the major field of study. Any courses at the 100-level or above that do not meet specific degree requirements.

**Full-Time Student** - An undergraduate who is enrolled for 12 or more credit hours per semester or a graduate student who is enrolled for 9 or more credit hours. (Academic Regulations)

**General Studies** – Students admitted into General Studies are baccalaureate students who are exploring majors of interest or have not decided upon a major. Students cannot graduate in General Studies and must declare a major with 75 or more earned credits. (Getting Started! Applying for Admission.)

**General University Requirements** - Those courses/credits that are required of all students for graduation. (Certificate, Associate, and Bachelors Degrees.)

**Good Standing** - A student who has both a semester and cumulative GPA of 2.0 or better is in good standing. (Academics & Regulations)

**Grade Point Average (GPA)** - Calculation of the GPA is done by dividing the number of UAF grade points earned by the number of credits attempted (excluding W, I, DF, AU, etc.) (Academic Regulations).

A list of letter grades and their numerical values follows:

A+ = 4.0 grade points  
A = 4.0 grade points  
A- = 3.7 grade points  
B+ = 3.3 grade points  
B = 3.0 grade points  
B- = 2.7 grade points  
C+ = 2.3 grade points  
C = 2 grade points  
C- = 1.7 grade points  
D+ = 1.5 grade points  
D = 1 grade points  
D- = 0.2 grade points  
F = 0 grade points

*Sample GPA Calculation:*

Accounting 261	3 cr., B grade	=	3 cr x 3 pts.	=	9 grade pts.
English 111X	3 cr., B grade	=	3 cr.x 3 pts.	=	9 grade pts.
History 131	3 cr., C grade	=	3 cr x 2 pts.	=	6 grade pts.
Math 103X	3 cr., B grade	=	3 cr x 3 pts.	=	9 grade pts.
Sociology 100X	3 cr., C grade	=	<u>3 cr.x 2 pts.</u>	=	<u>6 grade pts.</u>
			15 cr		39 grade points

39 grade points divided by 15 credits = 2.60 GPA

**Graduation** - Upon successful completion of all academic requirements (Academics & Regulations) a student becomes eligible for graduation. Students must apply for graduation with the Graduation Office by the stated deadlines. (Certificates and Associate Degrees) (Bachelors Degree)

**Honors Course** – Classes open to students admitted into the Honors Program. These courses have a maximum of 20 students enrolled and some honors courses may be open to non-honors students with permission of the Honors Program Director.

**Housing** - The University provides housing for single and married students, faculty, and staff. (Costs and Accommodations: Housing)

**Humanities** – A course designated with an “h” has course content in the traditional Humanities disciplines of art, drama, languages, linguistics, literature, humanities, music and philosophy. (Course Descriptions)

**Incomplete** - A temporary grade used to indicate that the student has satisfactorily (C grade or better) completed the majority of work in a class, but for personal reasons has been unable to complete the class. The student has up to one academic year to complete the work, or the “I” automatically changes to a “F” failing grade. (Academic Regulations)

**Individual Study** – course numbers ending in -97 are individual study courses which provide students with opportunities to improve knowledge in courses of study which is not normally available. The

student and faculty instructor must fill out a form (<http://www.uaf.edu/reg/forms/individual.pdf>) and submit to the Registrar.

**Late Start Classes** – A course that begins after the registration period for that semester.

**Lower Division Courses** - These courses, numbered from 100 to 299, are generally considered introductory classes. 100-level classes are typically freshman level and 200-level classes are considered sophomore level (Course Descriptions).

**Magna Cum Laude** – students graduate with honors with the distinction of magna cum laude if the overall cumulative GPA is 3.75 or higher. (Academics & Regulations)

**Math and Statistics Lab** - Coordinated by the Department of Mathematical Sciences, tutorial help is available for students. See [www.dms.uaf.edu/](http://www.dms.uaf.edu/) for Math lab hours (Dept. of Mathematical Sciences)

**Major** - Concentration in a designated program of study. (See specific department)

**Minor** - Secondary program of study in a designated field. (Check under each specific degree to see if a minor is offered or “Minors Available” in this manual)

**My UA Portal** – university-wide computer portal designed for users to reach UA information and services with a minimum number of clicks. (<http://myua.alaska.edu>).

**Natural Science** – A 4-credit hour course with a laboratory that meets the Core Curriculum requirement by preparing students for lifelong learning in the natural sciences (biology, chemistry, earth science, physics). A course designated with a “n” is directly defined by the major models or theories of the Natural Science disciplines of biology, geology, physics, chemistry, physical geography, and physical anthropology.

**No Basis** – A “NB” grade may be given if there is insufficient student progress for and/or attendance evaluation to occur. NB is a permanent grade that cannot be removed later by completing outstanding work. (Academics & Regulations)

**Occupational Endorsement** – vocational-based program composed of 9 to 29 credits.

**Oral Intensive Course** – A course designated with an “O” is an upper-division course that meets the Core Curriculum requirement for oral-intensive work. A course designated with an “O/2” meets half of the requirement for oral intensive work. (Course Descriptions)

**Part-Time Student** - Undergraduate students who are taking less than 12 credit hours. (Academics & Regulations)

**Petition, Academic** - Any deviation from academic requirements must be approved by academic petition. General degree requirement changes must be approved by the Provost, and changes to major requirements must be approved by the dean. (Academic Regulations)

**Pell Grant** – Federal grant that is awarded based on financial need (Financial Aid).

**Placement Test** – An exam used to test a student’s academic knowledge or ability in a certain field, so that he or she may be placed in appropriate courses. The ACT, SAT, COMPASS and ASSET tests

are used as placement tests at UAF. (Getting Started: Undergraduate Course Placement and Transfer Credits)

**Pre-Major** – Students who do not meet minimum requirements for admission to a baccalaureate degree are admitted to pre-major status within the department. Once a student has completed 14 credits (9 credits must satisfy general baccalaureate degree requirements) at the 100-level with a 2.0 or higher grade average then the student shall be moved into the specific baccalaureate degree program. (Getting Started! Applying for Admissions)

**Probation, Academic** - A student in good standing who earns a GPA of less than 2.00 will be placed on probation. Students on probation may not enroll in more than 12 credits a semester, unless an exception is granted by the appropriate dean. (Academic Regulations)

**Repeated Courses** - Courses may be repeated, but unless otherwise noted, credit can be received only once. The most recent grade earned by the student will be calculated into the GPA. (Academic Regulations)

**Scholastic Assessment Test (SAT)** – A college entrance exam measuring critical thinking, reasoning, and writing skills. The SAT may be used as an admissions requirement for baccalaureate students that do not have ACT scores, and is used for placement into UAF courses.

**Social Science** – A course designated with a “s” has content directly defined by major models or theories of the Social Science disciplines of anthropology, communication, economics, geography, history, justice, political science, psychology, social work, sociology, or interdisciplinary social science disciplines. (Course Description)

**Summa Cum Laude** – Students graduate with honors with the distinction of summa cum laude if the overall cumulative GPA is 3.9 or higher and no grade lower than an A-. (Academics & Regulations)

**Transfer Credit** - Those credits accepted by the University from other accredited institutions that can be applied toward UAF degree requirements. (Getting Started: Undergraduate Course Placement & Transfer Credits)

**Tutoring Services** - The student government (ASUAF), Student Support Services and the Learning Resource center (downtown) provides tutorial services for University students. Some programs require that students meet eligibility requirements. All students have access to the Math Labs in Chapman and Gruening, Accounting labs in Bunnell and the Writing Center in Gruening.

**Tuition Waivers** – Available for employees and dependents, senior citizens and some high achieving students. (Costs and Accommodations & Tuition and Fees)

**UAOnline** – Web-based comprehensive computer program based on BANNER that includes student, faculty, and employee information and services. (<http://uaonline.alaska.edu>).

**Upper-Division Courses** – Courses numbered from 300 to 499 are considered to be at the junior or senior level and typically provide in-depth coverage of the topic or discipline of study. (Course Descriptions)

**Veterans' Services** - Students who need assistance/information should contact the VA Office in Signers' Hall

**Withdrawal, Classes** - Students may withdraw from a course up to the 9<sup>th</sup> Friday after the first day of instruction. (Getting Started! Registration)

**Withdrawal, University** - Students may withdraw from the University (all courses) up to the 9<sup>th</sup> Friday after the first day of instruction. Withdrawal after that time must be initiated by the student through the dean of the college of the student's major. (Getting Started! Registration)

**Workforce Credential** – Vocational non-credit only program based on continuing education units (CEU).

**Writing Center** – Computer lab and tutorial aid conducted by the English Department in the Gruening Building. See [www.uaf.edu/english/](http://www.uaf.edu/english/) for information and hours (English Department).

**Writing Intensive Course** – A course designated with a “W” is an upper-division course that meets the Core Curriculum requirement for writing intensive work. (Course Descriptions)

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