Flow Chart – Credit for Prior Learning

Student obtains information from Advising Center, web site or department faculty where CPL is

Student examines college catalog to identify learning that corresponds to specific UAF courses.

Student completes application form and obtains unofficial transcript verifying UAF status.

NOTE:
Only admitted, degree-seeking and certificate (including professional certification) students may receive credit through this process.

Student meets with appropriate faculty in departments where CPL is sought.

Student pays $50 application fee at the Business Office upon verification by faculty to pursue CPL credit.

LICENSE/CERTIFICATE HOLDERS

Student submits an original and one copy of the current license/certificate to the faculty representative (original returned to student).

Faculty representative will evaluate the license or certificate & provide recommendation on the course(s) and credit(s).

Faculty representative forwards application form and copy of license/certificate to Dean with a recommendation on credit approval.

PORTFOLIO/FACULTY REVIEW

Student assembles final portfolio in consultation with department representative.

Student has assessment review by Faculty Reviewer(s). Faculty completes Evaluation Report for submission with portfolio.

Credit recommendations(s) are forwarded to the appropriate Dean.

Dean approves the credit award and forwards to Advising Center.

If approved, student pays additional $10 per credit hour for credit awarded.

Notification given to Office of Admissions to post on transcript as non-resident credit.

UAF UNIVERSITY OF ALASKA FAIRBANKS