ENROLLMENT VERIFICATION REQUEST

Office of the Registrar
907-474-6300 • 877-474-6046
uaf-registrar@alaska.edu

Students can print their own enrollment verification by logging into UAOnline, selecting "Student Services and Account Information" and "Enrollment Verification". This is a free service to students.

_____   _____
Student name   UA ID number or SSN

PRIORITY ENROLLMENT

Priority enrollment indicates the student has registered for courses for the semester indicated, but enrollment does not become official until all fees are paid.

OFFICIAL ENROLLMENT

Official enrollment indicates the student has registered for classes and paid all fees for the semester indicated.

VERIFICATION OF ENROLLMENT AT UAF DURING: _____   _____
Semester   Year

DELIVERY OPTIONS:

Mail to:

Email to: _____

Hold for Pick-Up
Special instructions:

_____
_____
_____

_____   _____
Student Signature   **Date**

Office use – to be completed by UAF

I certify to the best of my knowledge that the student listed above (is/was) enrolled at the University of Alaska Fairbanks as a:

- ☐ Full-time: 12 or more undergraduate credits   or   9 or more graduate credits
- ☐ Three-quarter-time: 9 to less than 12 undergraduate credits   or   6 to less than 9 graduate credits
- ☐ Half-time: 6 to less than 9 undergraduate credits   or   5 to less than 6 graduate credits
- ☐ Part-time: Less than 6 undergraduate credits   or   Less than 5 graduate credits

- ☐ Never enrolled at the University of Alaska Fairbanks

Audited, credit-by-exam, non-credit and continuing education units (CEU's) and professional (500-level) courses are not included in the computation of study load. It is the student's responsibility to notify the receiving agency of any changes to their study load after the verification of enrollment has been prepared.

For the academic period from _ _/_ _/_ _ _ _ to _ _/_ _/_ _ _ _.

Additional Notes:

Holly McDonald,
University Registrar
University of Alaska Fairbanks

_____
Date

The attached information has been forwarded at the request of the student with the understanding that it will not be released to other parties. The Family Educational Rights and Privacy Act of 1974, as amended, prohibits release of this information without the student's written consent. Please return this material to us if you are unable to comply with this condition of release.

05/2023